

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 17, 2023



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide


Date: 8/14/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Head Cook - KW/Vina

Description: Corrina Guardipee-Hall is recommending the following for hire:

 Bruce L. Schildt, Head Cook-KW Vina

Financial Impact: Per Classified Salary Scale; Lane 2, Exp/1 \$17.50 (\$18.12 after successful completion of 90-day probationary period)

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position Head Cook		Applicant Recommended Bruce L. Schildt	
Department/Location KW/Vina		Supervisor Corrina Guardipee-Hall	
Type of Position Classified	Starting Date 8/18/2023	Term 187 days	

Recruiting. Date Posted: 5/9/23 Re-advertised: Closing Date: Open Until Filled

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Kassandra Kennerly	8/3/23	Yes	8/11/23
	Bruce L. Schildt	7/2/23	Yes	8/11/23
	Joanne Stillsmoking	7/16/23	Yes	8/11/23

Interview Committee		Title	Name	Title
Corrina Guardipee	Superintendent			
Wayne Bullcalf	Director of Transportation			
Yvonne McKenney	Copy Center Operator			

Recommendation: Bruce has worked as an Assistant Cook with the District. He has worked in restaurants and catering, and he has some culinary school training.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	1/13/23	YES	OK
State & Federal Criminal background check	2/17/22	YES	OK
Tribal Background	N/A		

Salary: \$17.50 / \$18.12 Placement: L2/Exp: 1 Contract Days: 187

Prepared by: Bev Sinclair Date 8/15/23 Approved by: _____ Date: _____