



Personnel Action Form

Human Resources

Banner ID # @	Last Name Voulgaris, Michael D.	First Michael	Middle Initial D.	Telephone
Address		City	State	Zip

Part I: Check all that apply

Classification: <input type="radio"/> Administrative/Professional Staff <input checked="" type="radio"/> Faculty <input type="radio"/> Support Staff <input type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input type="radio"/> Full-Time <input checked="" type="radio"/> Part-Time	<input type="checkbox"/> New Employee <input checked="" type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
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Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person.
 All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures.
 Support Staff employees are at-will employees.

CURRENT Division/Unit: Vocational Science		Job Vacancy No.: (if applicable) 1907 F 041	
Job Title/Position: Instructor of Automotive Technology		Specialized Area: Automotive Technology	
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No		Funded in which FY? FY21	
Budget Number: 1110-14803-6091-102		Position No. (NBAPOSN): CAR01T	
Compensation: \$ 58,973	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched FAC Grade 1 Step 10	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 08/24/20	End Date: n/a	<input checked="" type="radio"/> At-will-employee <input type="radio"/> Per contract	If temporary, anticipated termination date: 07/09/21

Position is funded for the following number of months/weeks:
☐ 9 months ☒ 10 1/2 months ☐ 12 months ☐ Other (specify)

PROPOSED Division/Unit: Vocational Science		Job Vacancy No.: (if applicable) 1907 F 041	
Job Title/Position: Instructor of Automovie Technology		Specialized Area: Automotive Technology	
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Name of Replaced Employee: n/a	Funded in which FY? FY22	
Budget Number: 1110-14803-6091-102		Position No. (NBAPOSN): CAR01T	
Compensation: \$ 58,973	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched FAC Grade 1 Step 10	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 08/23/21		<input checked="" type="radio"/> At-will-employee <input type="radio"/> Per contract	If temporary, anticipated termination date: 07/08/22

Position is funded for the following number of months/weeks:
☐ 9 months ☒ 10 1/2 months ☐ 12 months ☐ Other (specify)

Explanation of Action:
 In addition to Fall 2021 and Spring 2022, extend benefits to include summer 2022 months.

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head	Date	Approved by Dean	Date
Approved by Division Chair Timothy Guin	Date	Approved by Vice President	Date
Digitally signed by Timothy Guin Date: 2021.06.07 09:19:57 -05'00'			
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
Budget Approval	Date	Approved by President	Date