

BHS Cardiac Emergency Response Plan

Bagley High School

School Information

- **School:** Bagley High School
- **Address:** 1130 Main Ave N.
- **Main Office Phone:** (218) 694-3120
- **Health Services:** Clearwater Nursing Services
- **Plan Effective:** 2026–2027 School Year
- **Review Cycle:** Annually

Cardiac Emergency Response Team (CERT) 121A.241(2)(1)

- CERP Coordinator – Mark Bensen: Building Principal
- CERP member- John Sutherland: Dean of Students
- CERP member- Seth Weigle: BHS Teacher
- CERP member- Brandon Schwegel: Athletic Director
- CERP member- Mike Malterud: BHS Teacher
- School Health Representative-Clarence LaCroix: SRO

Drills 121A.241(2)(5)

The Cardiac Emergency Response Team will complete a practice drill annually.

AED Locations 121A.241(2)(2)

Three AED locations: (All AED locations are within 3 minutes from any on campus location)

- Main Entrance hallway near the main office.
- Back hallway of the BHS gym near the Boys locker rooms
- At the corner of the 300 wing bathrooms.
- Down the 400 wing across from the science labs
- By Door 14

The plan will note that all staff should know the nearest AED location and that AEDs are maintained according to district procedures

AED Locations (Off campus) 121A.241(2)(2)

For any Bagley High School-sponsored activity occurring away from the school building, the responsible staff member will determine in advance:

- Location of the nearest AED
- How emergency services will be activated
- Who will call 911
- Who will retrieve the AED
- How CPR will be initiated
- How emergency responders will access the activity location
- Emergency contact procedures
- Communication through the E3 app when available
- Procedures for transporting/returning the AED when appropriate

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For activities where Bagley School District provides an AED, the responsible staff member will verify that the AED is present, accessible, operational, and accompanied by appropriate supplies before the activity begins.

AED Maintenance 121A.241(2)(3)

The SRO will check that all AEDs are properly equipped via a monthly inspection. The SRO will check to ensure pads and unit batteries are not expired and that unit is in working order. The School Purchases all AED Replacement Supplies from AED Superstore who specialize in supporting organizations and businesses by carrying FDA approved AEDs.

Communication Procedures

The emergency communication section will state:

- Call 911 immediately.
- Notify the office of the exact location of the emergency.
- Activate the Cardiac Emergency Response Team using the E3 Emergency Communication App.
- Office staff will initiate the district's lockdown procedure when appropriate.
- Office staff will direct EMS to the scene.

Staff Access 121A.241(2)(4)

All emergency plans are shared with EMS through our shared app E3. It is also included in the emergency manual in every classroom. This manual is reviewed annually with staff.

EMS Access 121A.241(2)(4) 121A.241(2)(6)

All emergency plans are shared with EMS through our shared app E3. The Cardiac Emergency Response Plan is reviewed annually and approved by the school board.

Office staff will meet EMS at the primary entrance and escort responders to the emergency location. Final entrance assignments may be adjusted based on the location of the incident.