



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING MINUTES  
TUESDAY, JANUARY 18, 2022 AT **6:00 PM**

BOARD OF EDUCATION  
Kevin Daly, *President*  
Elaina Geraghty, *Vice President*  
John P. Vranas, *Secretary*  
Myra A. Foutris  
Jay Oleniczak  
Rupal Shah Mandal  
Peter D. Theodore

ADMINISTRATION  
Dr. Kimberly A. Nasshan, *Superintendent of Schools*  
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, was held in the Marvin Garlich Administration Building  
6950 N. East Prairie Road, Lincolnwood, Illinois 60712,  
on Tuesday, January 18, 2022.*

1. CALL TO ORDER/ROLL CALL.

Chair Vranas called the Facilities Committee meeting to order at 6:03 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair  
Elaina Geraghty (BOE), Co-Chair  
Wendy Grano, Community Member  
Emily McCall, Community Member  
Zade Tagani, Community Member

FACILITIES COMMITTEE - NOT PRESENT

Rupal Shah Mandal, BOE

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools  
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **DECEMBER 14, 2021**

A motion was made, seconded and passed to approve the December 14, 2021 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. Two running path options

Athi Toufexis, StudioGC, presented options for two paths. The Committee inquired about the proximity of the track to Todd Hall School, the soccer field and the baseball field. The Committee selected Option #2 for the track running path.

II. Three possible designs for the Todd Hall parking lot expansion

Athi presented three options for the Todd Hall parking lot to expand the number of parking spaces. She outlined how many spaces each option would create, described their layout and the additional costs associated with the options. The Committee chose Option #2, which adds 35 spots and \$200,000 to the project costs. The project would have to go before the Village of Lincolnwood. The Committee would like to see options for moving the playground adjacent to the Administration Building, south of its current location. Administration should determine how much of the existing playground equipment can be moved and reused. The far north parking bays will be permeable pavers.

III. Accessible playground equipment options inclusive of feedback from Todd Hall and CCDC

Courtney Whited, Business Manager/CSBO, discussed the input provided by staff from Todd Hall and CCDC on the items presented in the packet. The Committee accepted the proposal and Athi will present the pricing options at a future Committee meeting.

IV. Updated Master Facilities Plan including capital and maintenance projects in red text that may or may not involve StudioGC

Courtney highlighted changes to the Master Facilities Plan suggested by the Administration, including replacing the cafeteria tables at Todd Hall and Rutledge Hall.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to go out to bid for replacing the Todd Hall and Rutledge Hall cafeteria tables.

Courtney also discussed replacing Todd Hall lighting in summer 2024 and replacing Todd Hall and Rutledge Hall gym flooring in summers 2023 and 2024.

V. The notice for General Work Bid Package A appeared in the January 13, 2022 issue of the *Lincolnwood Review*. Bids are due February 1, 2022

VI. Thermosystems, LLC

Courtney explained that a bid from Thermosystems had been approved at the January 6, 2022 Board of Education meeting. Thermosystems communicated with the District that their lead time is nine months and could not commit to what was proposed in the bid. The District reached out to Thermosystems about recouping monies from the bid bond. The District will look to the next bidder to supply the units, which comes with a greater cost. The next lowest bidder indicated that there could be cost savings by doing some of the maintenance work in-District.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept the Bid from TEC Distribution for the Mechanical Equipment Pre-Purchase for Todd Hall and Rutledge Hall in the amount of \$80,000 for construction work to commence on June 20, 2022 and complete for occupancy by August 5, 2022.

b. Administration Building and Rutledge Hall Roofing Bid Award

Courtney summarized the bid process. DCG Roofing was the winning bidder. Athi provided an overview of DCG's bid.

The costs came in higher than anticipated. Athi explained the project could be deferred for one year to package with anticipated roofing at Rutledge Hall in 2023 to potentially take advantage of economies of scale. The Committee chose to defer the project.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to reject the bid from DCG Roofing Solutions, Inc. for Summer 2022 Administration Building and Rutledge Hall Roofing with Alternate #1 in the amount of \$197,850.

5. OLD BUSINESS

None

6. NEW BUSINESS

a. American Rescue Plan (ESSER III) Use of Funds Plan

Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction, explained an amended Use of Funds plan.

7. District Facilities Update

a. ISBE awarded \$50,000 to SD74 through the School Maintenance Project Grant v. 2022

Courtney informed the Committee that the SMPG grant was approved to offset some expenses associated with Health Life Safety work at Rutledge Hall this summer.

b. Three (3) bidders of record on the Elevator Modernization and Service RFP. The bid tabulation is attached.

Courtney presented the bid tabulation for the Elevator Modernization and Service RFP. The Committee expressed concerns about supply chain issues related to the modernization of the elevators. At this point, no delays are anticipated.

c. Soil Borings for Paving within Sitework Renovations Bid Package "B"

Courtney explained the process for selecting a vendor and timeline for completion of this project.

8. ADJOURNMENT.

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:57 p.m.

The next Facilities Committee meeting will be held Tuesday, February 15, 2022 at 6:00 p.m. The public is welcome.

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John P. Vranas, Chair

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Elaina Geraghty, Co-chair