


**DEPARTMENT OF
TRANSPORTATION**
**PARADE/SPECIAL EVENT/BANNER ON TRUNK HIGHWAY
RIGHT OF WAY APPLICATION**

Document Management System # _____

District 2A Permit # SE-2026-119217C.S. 1507 T.H. 92R.P. +/- 55.98 TO +/- 56.68

(THIS SECTION FOR MnDOT OFFICE USE ONLY)

SUBMIT TO DISTRICT OFFICE OF MINNESOTA DEPARTMENT OF TRANSPORTATION.

APPLICANT NAME AND TITLE Perry Nelson, Bagley HS Student Council Advisor	TELEPHONE (218) 694-3120 HS Phone	EMAIL ADDRESS perryanelson@yahoo.com
EVENT COORDINATOR Perry Nelson, Bagley HS Student Council Advisor	TELEPHONE (218) 766-0318 Cell	ADDRESS (Street, City, State, Zip) Bagley High School 1130 Main Ave. N Bagley, MN 56621

NAME OF PROPOSED EVENT AND SPONSORING ORGANIZATION

Homecoming Parade - Bagley High School Student Council

LOCATION OF PROPOSED EVENT (Attach a map showing location/route of event and any detour)

 Highway 92 From Mile Point 1st St. NE to Mile Point HS Turn Road -NO official street name at school turn City of Bagley - See attached map
 Location Description
WILL THIS EVENT BE WITHIN TRIBAL LANDS? ☐ Yes ☒ No IF YES, WHICH ONE?

INSURANCE INFORMATION (Attach the Required Certificate(s) of Insurance)

Insurance Carrier NAPolicy Number NA

DAY OF PROPOSED EVENT

Friday, September 25, 2026

DURATION OF THE PROPOSED EVENT

Time Event Begins 2:35 P.M.Time Event Ends 2:55 P.M.

DETOUR AND/OR TRAFFIC CONTROL REQUIRED. Attach a map showing route of detour and written approval of the route of detour by the road authority of the affected route(s). Provide a description of how traffic will be controlled (e.g. police officer, proposed signing or other traffic control devices, and written approval of the traffic control services that will be provided by the State Patrol and/or other law enforcement agency (ies).

Parade route map (attached) and traffic control provided by local law enforcement.

APPLICANT'S ACCEPTANCE, WAIVER AND INDEMNIFICATION

The undersigned applicant hereby agrees to comply with applicable statutes, rules and the standard conditions and special provisions of this permit. The applicant understands and agrees that no activities on the trunk highway right of way in connection with this application will be started until the application has been approved and the permit issued. The applicant also understands that this permit may also be subject to the approval of local road authorities having joint supervision over said street or highway and acknowledges that all local law enforcement has reviewed and agreed to said application.

The applicant is aware of circumstances or hazards that may arise while conducting the proposed event that could result in injury, loss, damage or death, and the applicant assumes the risk of such circumstances, dangers or hazards, whether reasonably foreseeable or not.

The undersigned applicant expressly agrees that except for negligent acts of the State, its agents and employees, the applicant or its agents shall assume all liability for, and save the State, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the activities to be done in connection with this application and permit.

NAME AND TITLE Duane Lewis, Mayor Adam Gunderson, Police Chief	EMAIL ADDRESS duanelewis@bagleymn.us agunderson@bagleymn.us
DATE July 8, 2026	SIGNATURE

DO NOT WRITE BELOW THIS LINE

PERMIT NOT VALID UNLESS BEARING AUTHORIZED MnDOT SIGNATURE AND PERMIT NUMBER
AUTHORIZATION OF PERMIT

It is expressly understood that this permit is conditioned upon restoration of the trunk highway right-of-way to its original condition or to a satisfactory condition. In consideration of the applicant's agreement to comply in all respects with the applicable laws and the conditions of the Commissioner of Transportation pertaining to this permit, permission is hereby granted for the work to be performed as described in the above application, said work to be performed in accordance with the following:

SEE ATTACHED STANDARD CONDITIONS AND SPECIAL PROVISIONS

<u>9-26-26</u> Expiration Date of This Permit	 Authorized MnDOT Signature	<u>7-31-26</u> Date of Authorized Signature
DISTRIBUTION Original to Area Maintenance Engineer Applicant Subarea Supervisor Roadway Regulations Supervisor	DEPOSIT REQUIREMENTS ☒ No Deposit Required ☐ Deposit Required in the Amount of \$ _____ Date Deposit Received _____ Deposit to be returned upon satisfactory completion of all work	DEPOSIT TYPE Cashier's Check # _____ Certified Check # _____ Money Order # _____ Bond # _____

STATUTES

Minnesota Statutes §160.2715 RIGHT-OF-WAY USE; MISDEMEANORS.

(a) Except for the actions of the road authorities, their agents, employees, contractors, and utilities in carrying out their duties imposed by law or contract, and except as herein provided, it shall be unlawful to:

(1) obstruct any highway or deposit snow or ice thereon;

(9) place or maintain any advertisement within the limits of any highway, except as provided in section 160.27, subdivision 7;

(10) paint, print, place, or affix any advertisement or any object within the limits of any highway, except as provided in section 160.27, subdivision 7;

Minnesota Statutes §169.04 LOCAL AUTHORITY.

(a) The provisions of this chapter shall not be deemed to prevent local authorities, with respect to streets and highways under their jurisdiction, and with the consent of the commissioner, with respect to state trunk highways, within the corporate limits of a municipality, or within the limits of a town in a county in this state now having or which may hereafter have, a population of 500,000 or more, and a land area of not more than 600 square miles, and within the reasonable exercise of the police power from:

(1) regulating the standing or parking of vehicles;

(2) regulating traffic by means of police officers or traffic-control signals;

(3) regulating or prohibiting processions or assemblages on the highways; . . .

Minnesota Statutes §169.222 OPERATION OF BICYCLE.

Subd. 10. **Bicycle events.** (a) Bicycle events, parades, contests, or racing on a highway shall not be unlawful when approved by state or local authorities having jurisdiction over that highway. Approval shall be granted only under conditions which assure reasonable safety for all participants, spectators and other highway users, and which prevent unreasonable interference with traffic flow which would seriously inconvenience other highway users.

(b) By agreement with the approving authority, participants in an approved bicycle highway event may be exempted from compliance with any traffic laws otherwise applicable thereto, provided that traffic control is adequate to assure the safety of all highway users.

STANDARD CONDITIONS OF PERMIT

1. The applicant/event coordinator must comply with all applicable laws and regulations, including Worker's Compensation laws, local permits and other local requirements, and all Minnesota laws pertaining to the use of trunk highway right of way.
2. The applicant/event coordinator shall ensure that the event does not interfere with the ability of the motoring public to travel through the community during the event. If the parade or special event involves temporary closure of a trunk highway, an easy and convenient detour route for the through highway traffic shall be made available after consultation with the local road authority. The detour route must be marked with standard traffic control signs according to the Minnesota Manual of Traffic Control Devices., so as to leave no doubt as to the intended route. Failure to provide adequate signing may result in the State Patrol ordering the event to be cancelled and the trunk highway reopened to traffic.
3. This permit authorizes use of the trunk highway right of way for a specific date and time. The event must terminate by the specified end time and the highway restored to full normal vehicular travel.
4. This permit authorizes use of a definite and specified area of the trunk highway, and the event activities shall be carried on only in areas designated by the permit and at no other locations on the trunk highway system.
5. The applicant/event coordinator must ensure that adequate traffic control and enforcement, coverage of the closure, and proper direction of the detoured traffic is available. Coordination with both local law enforcement and the State Patrol is required. Adequate police coverage of the closure and direction of the detour traffic must be available.

6. The applicant/event coordinator will be responsible for any damage done to highway property as a result of the parade/event activities and cleanup of the areas involved in the parade/event. All areas disturbed shall be restored back to their original condition.
7. All directional signs along the parade/event route must be submitted to MnDOT for approval no later than 21 days in advance of the event. All non-directional signs, banners or decorations that will be located on or over trunk highway right of way must also be submitted to MnDOT for approval of the size, location and manner of installation. Such signs, banners or decorations may be installed no more than two weeks prior to the parade/event, and must be removed within 3 days after the event.
8. There shall be no stands, buildings, tents, or other encroachments permitted within the State highway right of way.
9. No alcoholic beverages shall be distributed or consumed on the State highway right of way.
10. The applicant/event coordinator will be responsible for all costs involved, including providing law enforcement and the State Patrol for traffic control and for all costs of assistance provided by MnDOT, including the cost of traffic control devices, signs, and/or labor.
11. All temporary traffic control devices and methods shall conform to the Minnesota Field Manual on Temporary Traffic Control Zone Layouts, Minnesota Manual on Uniform Traffic Control Devices (MMUTCD), Minnesota Standard Signs and Markings Manual, and the appropriate provisions of Standard Specification 1710. All temporary traffic control devices shall be deemed crashworthy under the American Association of State Highway and Transportation Officials (AASHTO) "Manual for Assessing Safety Hardware, 2016 (MASH-16)" with exceptions as noted under MnDOT Technical Memorandum No. 19-03-T-01 Crashworthy Requirements for Temporary Traffic Control Devices. (See memo at: <http://dotapp7.dot.state.mn.us/edms/download?docId=2434220>)
12. Unless adequately protected by a traffic barrier, there shall be no work within the clear zone, nor shall pipe materials, equipment or other objects be stored within the clear zone. If temporary traffic barrier is used, it will be placed according to the "MnDOT Temporary Barrier Guidance Manual" (December 2018). (See website at: www.dot.state.mn.us/trafficeng/workzone/doc/Temporary%20Barrier%20Guidance%20Manual%20181129.pdf) Any temporary traffic barrier (including crash cushions) must be deemed crashworthy under MASH-16.
13. Any person acting as a Flagger for permitted work shall have attended a training session taught by a MnDOT Qualified Flagger Trainer within the twelve months immediately preceding the start date of all flagging activity. A Flagger shall receive a Flagger Qualification Card, signed by a MnDOT Qualified Flagger Trainer, upon successful completion of this training. During all flagging activity, a Flagger must carry a signed Flagger Qualification Card on that Flagger's person and be in possession of a current Minnesota Flagging Handbook. The Minnesota Flagging Handbook is available from MnDOT Qualified Flagger Trainers or from a MnDOT District Office.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/30/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of Minnesota LLC 2685 Long Lake Road St. Paul MN 55113	CONTACT NAME: Nicole Lambrecht PHONE (A/C, No, Ext): (651) 644-7200 E-MAIL ADDRESS: nicole.lambrecht@assuredpartners.com FAX (A/C, No): (651) 644-9137
INSURED Bagley School District 162 202 Bagley Ave NW Bagley MN 56621	INSURER(S) AFFORDING COVERAGE INSURER A: Liberty Mutual Fire Ins. Co. INSURER B: First Dakota Indemnity Company INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 23035 35866

COVERAGES**CERTIFICATE NUMBER:** 26/27**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			TB2-Z51-295068-036	07/01/2026	07/01/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			AS6-Z51-295068-026	07/01/2026	07/01/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			TH7-Z51-295068-076	07/01/2026	07/01/2027	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☒ N	N / A	WC020-0084096-2026A	07/01/2026	07/01/2027	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

MNDOT - Office of Freight and Commercial Vehicle Operations
395 John Ireland Blvd
MS 420, Room 153
St. Paul MN 55155

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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BAGLEY POLICE DEPARTMENT



To Whom It May Concern:

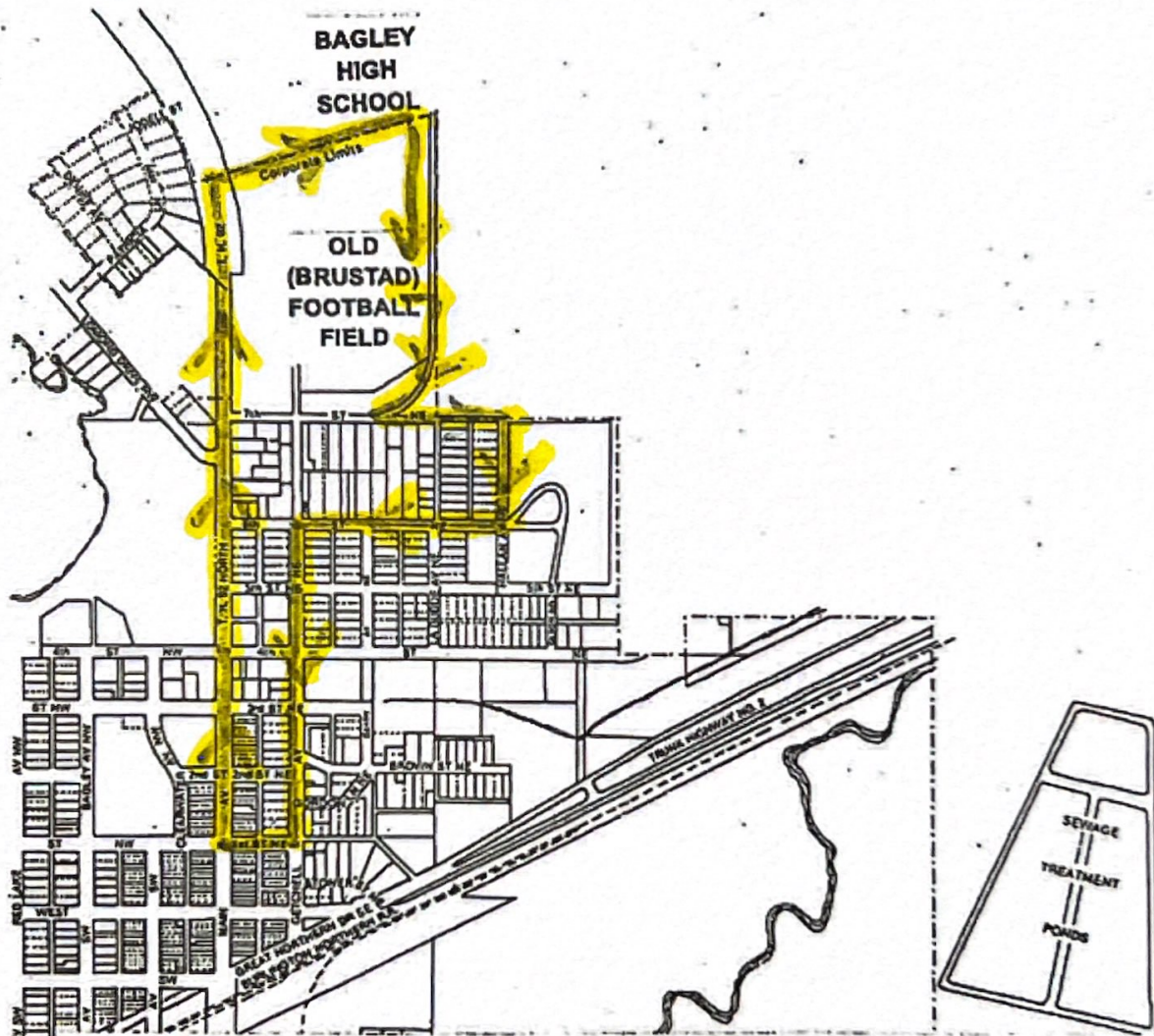
On Friday September 25 2026, there is parade scheduled in Bagley with a route provided to Bagley Police Department. The route extends from Fairground Road through the city residential areas, onto HWY 92 North from 1st St North to the destination at the Bagley High School.

Traffic control will be provided by the Bagley Police Department for this event. All applicable paperwork and a route map have been provided for this event.

A handwritten signature in black ink, appearing to read "Adam", followed by a long horizontal line.

Thank you,
Chief Adam M. Gunderson

BAGLEY



Bagley High School Homecoming Parade

Parade will line up at the old (Brustad) football field by Twin Pines Golf Course.
 Parade will travel south on Fairground Road (County Road 24) at approximately 2:30 P.M.
 Parade will travel east on 7th Street.
 Parade will travel (slowly) south on Hallan Avenue past Cornerstone Nursing and Assisted Living.
 Parade will travel west on 6th Street.
 Parade will travel south on Getchell Avenue.
 Parade will travel west on 1st Street.
 At 2:35 P.M. (no earlier), the parade will travel north on Highway 92/Main Avenue.
 Parade will turn right into the Bagley High School parking lot.
 Parade will travel by the dirt running track and stop back at the starting point (old/Brustad football field).

City of BAGLEY



0 1,000 2,000
Feet



LEGEND

- US Highway
- State Highway
- County State Aid Highway
- Major Road
- Railroad
- River / Stream
- Lake / Pond
- Municipal Boundary
- Cemetery

