

CENTENNIAL SCHOOL DISTRICT  
18135 S.E. Brooklyn  
Portland, OR 97236  
503-760-7990

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**CONFIRMATION**

TO: Board of Directors

FROM: Denise Wright, Director of Student Services

DATE: October 8, 2025

SUBJECT: **Confirmation of Cascade Specialized Nursing, LLC Contract**

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**Request:**

The Administration is recommending approval to award a sole-source contract for Cascade Specialized Nursing, LLC. "Cascade Nursing" delivers care for medically fragile children, which allows them to live at home, in familiar surroundings with family and friends. For the Centennial School District, Cascade Nursing provides 1:1 nursing services for a specific student.

As per Policy DJC/AR: Special Procurements and Exemptions from Competitive Bidding, "the district may purchase brand names or products from a single seller or sole source without competitive bidding subject to the limitations of this rule". While Cascade is similar to other staffing agencies, due to the need for continuity of care for this student, the family has requested that the 1:1 nurses be through the same agency that is assigned to the student at home.

Given the sole-source nature of this service, we are not able to conduct a competitive bid process. We are bringing this request forward for Board consideration and approval. In this circumstance, the Board would act as the Local Contract Review Board. The contract is for approximately \$90,000 for the 2025-26 school year. We do bill Medicaid for these services.

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The Administration recommends that the Board of Directors, acting as the Local Contract Review Board, approve the award of the sole source contract for Cascade Specialized Nursing, LLC., for the approximate amount of \$90,000.