



JAMES ACKER
Principal/Head
Start Director

WEST ORANGE – COVE CISD

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Official Communication

Date: April 13, 2011

To: Board of Trustees and James Colbert

From: James Acker

Subject: Approval to submit RFP for Head Start Center Play Space Grant

I am requesting permission from the Board of Trustees to submit a request for proposal to the Head Start Body Start National Center for Physical Development and Outdoor Play (HSBS).

This request for proposal is \$5,000 to be used for a shade structure to cover existing playground equipment.

James Acker
Head Start Director

cc: Melinda James, CPA
Exec. Director of Finance Operations