

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Policy Subcommittee Meeting**

Name of Subcommittee: Policy Meeting type: Regular  
Date of Meeting: 10/23/24 Place of Meeting: Zoom  
Members present: Kathy Baker, Amy Johnson, Kimberly LaTourette, Samantha Mannion  
Members absent:  
Other attendees: Ken Craw, Kristine Woleck, Dominic Cipollone, Atty. Sarah Gleason -Shipman & Goodwin  
Minutes submitted by: Amy Johnson  
Meeting Access: Policy Subcommittee (10/23/24 at 7:00 p.m.) Web:  
<https://zoom.us/j/93059398060> Dial In: (929) 205-6099 Meeting ID: 930 5939 8060

The meeting was called to order at 7 p.m.

**II. APPROVAL OF MINUTES**

A. September 25, 2024 – Regular - approved by consensus

**III. INFORMATION/ACTION ITEMS**

**Motion:** To move agenda item 3.A. down to 3.C. with the remaining items moved up  
Made by: Samantha Mannion Seconded by: Kim LaTourette  
**Recording of Vote:** All in favor

**A. Policy 3171.1 – Non-Lapsing Education Fund (Non-Regional School Districts)**

This policy is based on new legislation, and it is a policy that we do not have. The BOE no longer needs to request from the Board of Selectmen and Board of Finance permission to keep unexpended funds, and the Board of Education can move up to 2% of unexpended funds of the operating budget into the capital account.

**Motion:** To move Policy 3171.1 Non-Lapsing Education Fund (Non-Regional School Districts) to the full Board for consideration and a vote with suspension of the rules for the November meeting

Made by: Samantha Mannion Seconded by: Kathy Baker

**Recording of Vote:** All in favor

**B Policy 5114 – Suspension and Expulsion/Due Process**

The Board has been provided with an overview of the changes in this lengthy CABE recommended policy. Legislative changes have driven revisions to this policy, including that there is only up to 5 days for in-school suspension at the K-2 level. Ken says he has been doing behavior intervention and Samantha wants to put that into the policy. Atty. Gleason does not recommend putting behavior intervention or crisis intervention into the policy because then we are bound to it. Ken suggested reviewing this in the future in February or March.

**Motion:** To move Policy 5114 – Suspension and Expulsion/Due Process to the full Board for consideration

Made by: Samantha Mannion Seconded by: Kimberly LaTourette

**Recording of Vote:** All in favor

**C. Policy 4000.1/4200.1, 5145.44 – Sexual Harassment/Title IX**

**Motion:** To move that the Subcommittee enter into Executive Session for the Purpose of discussing Attorney-Client Communication regarding Sexual Harassment /Title IX Policy and to invite Ken Craw, Kristine Woleck and Atty. Sarah Gleason into Executive Session

Made by: Samantha Mannion Seconded by: Kim LaTourette

**Recording of Vote:** All in favor

The Subcommittee entered into Executive Session at 7:22 p.m.

**Motion:** To move that the Subcommittee exit Executive Session

Made by: Samantha Mannion

Seconded by: Amy Johnson

**Recording of Vote:** All in favor

The Subcommittee exited Executive Session at 7:46 p.m.

Atty. Sarah Gleason gave an overview of the new policy. She explained that there were significant Federal changes made to Sexual Harassment/Discrimination Title IX legislation effective August 1, 2024, including an expanded definition of sexual discrimination/harassment, conduct that must be investigated and the investigation process schools must follow. The Shipman & Goodwin model policies and regulations, one for employees and one for students, comply with all the legal requirements.

**Motion:** To move Shipman & Goodwin's model Policy 4000.1/4200.1 Prohibition of Sex Discrimination, Including Sex-Based Harassment, with the inclusion of Kristine Woleck as the contact for students and the HR Director as the contact for staff, to the full Board for consideration with suspension of the rules.

Made by: Samantha Mannion

Seconded by: Kimberly LaTourette

**Recording of Vote:** All in favor

**Motion:** To move Shipman & Goodwin's model Policy 5145.44 Prohibition of Sex Discrimination, Including Sex-Based Harassment, with the inclusion of Kristine Woleck as the contact for students and the HR Director as the contact for staff, to the full Board for consideration with suspension of the rules.

Made by: Samantha Mannion

Seconded by: Kimberly LaTourette

**Recording of Vote:** All in favor

**VI. OTHER** – Samantha would like to have Ken put in the radar to do follow up in February. We also want to follow up and see how the cell phone implementation is going in January or February. Samantha would also like an update on residency matters later in this year/early 2025. Ken and Samantha are fine tuning evaluation paperwork, and will forward information when it is done.

## **VII. ADJOURNMENT**

**Motion to adjourn:** Made by: Samantha Mannion

**Seconded by:** Amy Johnson

**Recording of vote:** All in favor

**Meeting adjourned at:** 7:54 p.m.