



OFFICE OF THE SUPERINTENDENT

SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

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Minutes of Special Called Meeting

The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, December 6, 2017, beginning at 6:00 PM in the ADMINISTRATION BUILDING.

Section start time: 6:00 PM.

CALL TO ORDER AND ROLL CALL

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Angelina Osteguín	X		
Mr. Louis Ybarra Jr.	X		
Mrs. Leticia Guerra	X		6:01 PM
Mrs. Connie Prado	X		
Mrs. Helen Madla-Prather		X	
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Jocelyn Durand, Communications Officer.

Section end time: 6:02 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board

deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

Entered Closed Session at 6:02 PM.

Returned from Closed Session at 6:33 PM.

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.

CONSENT

Section start time: 6:33 PM.

Item start time: 6:33 PM.

1. Discussion and possible action to approve Dahill to provide copy machine lease services.

Mrs. Prado moved to approve the consent agenda item as presented, Mrs. Guerra seconded, and the Board of Trustees voted 5/0 to approve the item as presented.

Motion passed.

Item end time: 6:34 PM.

Section end time: 6:34 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 6:34 PM.

Item start time: 6:34 PM.

1. Discussion and possible action concerning appointment or election for a board member vacancy.

Abelardo Saavedra, Superintendent, was called to present and answer questions related to this item.

Mrs. Prado made a motion to conduct a special election for district 3 and district 6 to fill the vacancy in conjunction with the upcoming May election, seconded by Mrs. Guerra.

Mrs. Flores made an amended motion to appoint representatives for district 3 and district 6 to the South San Antonio School Board through a process to be determined at the December 20, 2017 Regular School Board Meeting, seconded by Mr. Ybarra, and the Board of the Trustees voted 3/2. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Flores	X		
Mrs. Prado		X	
Mrs. Guerra		X	
Mr. Ybarra	X		
Mrs. Osteguín	X		

(amended motion became the main motion)

Mrs. Flores moved to approve the main motion as presented, Mr. Ybarra seconded, and the Board of Trustees voted 4/1 to approve. Motion passed.

Vote:	Yes	No	Abstained
Mrs. Flores	X		
Mrs. Prado		X	
Mrs. Guerra	X		
Mr. Ybarra	X		
Mrs. Osteguín	X		

Item end time: 6:51 PM.

Section end time: 6:51 PM.

WORK SESSION

Section start time: 6:51 PM.

Item start time: 6:51 PM.

1. Team of Eight Training

The Board of Trustees met in a work session. No action taken.

Item end time: 8:19 PM.

Section end time: 8:19 PM.

ADJOURNMENT

Mrs. Prado moved to adjourn the meeting, Mr. Ybarra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 8:19 PM.

ATTEST

Angelina Osteguín, Board President

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: December 6, 2017

Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:02 PM	2 Min.	N
Total section time: 2 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	6:02 PM	6:33 PM	31 Min.	N
Total section time: 31 Min.				
Consent – 14 Minutes				
Item 1	6:33 PM	6:34 PM	1 Min.	N
Total section time: 1 Min.				
Discussion Possible Action – 14 Minutes				
DPA Item #1	6:34 PM	6:51 PM	17 Min.	N
Total section time: 17 Min.				
Work Session				
Item 1	6:51 PM	8:19 PM	1 Hr. 28 Min.	N
Total section time: 1 Hr. 28 Min.				
Adjournment	8:19 PM	8:19 PM	0 Min.	N

Total Meeting Time: 2 hours and 19 minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability				
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure				
Structure	Voting			
Advocacy				
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other				
Other	Other	108	78%	
Total Vision-focused Minutes		0	0%	
Total Minutes		108	100%	31 Closed Session Minutes not included

Total Meeting 2 hours and 19 minutes = 139 minutes
 139-31 closed session = 108 Total Tracker Minutes

