

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** March 24, 2025

**NUMBER:** 25-091

**FR:** Office of the Superintendent

**SUBJECT:** Approval of site grade  
level changes: JNES/KMHS

### **STRATEGIC PLAN/BOARD GOAL:**

Student Learning: Strengthen Student Progress Monitoring

### **ABSTRACT:**

Board approval is required to make grade level changes (changes in school membership/demographics) at sites within the district.

### **ISSUE:**

School membership(demographic) changes at Kotzebue Schools. Proposed changes: June Nelson Elementary school to include the sixth-grade cohort as part of their school membership. Kotzebue Middle/High School student demographics would change to 7<sup>th</sup>-12<sup>th</sup> grade students. This change to be initiated in the 2025-26 school year.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The leadership at the June Nelson School and Kotzebue Middle/High School discussed changes to the student grade cohort and brought their proposal to the March 11<sup>th</sup> ASC meeting. A proposal was made to move the 6<sup>th</sup> grade to JNES so the sixth grade students could be served within an elementary school setting. See attached meeting notes. The local ASC unanimously supported this proposed changes to start next school year (2025-26).

A district can request an amendment for school membership (grade levels served) to be adjustment for individual schools' sites, however this request must be made in writing to the commissioner's office. For the requested grade changes the following must be submitted to the commissioner office.

1. A copy of the local school board minutes approving of the grade change.
2. A written request for the Commissioners approval

### **ALTERNATIVES:**

1. Approve the proposed JNES and KMHS grade level changes as presented.
2. Disapprove the proposed JNES and KMHS grade level changes as presented.
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends board approval of the proposed JNES and KMHS grade level changes as presented.