



March 2, 2018

Mr. Phillip Francis
 Director of Operations
 Livonia Public Schools
 15125 Farmington Road
 Livonia, MI 48154

RE: Contract Award Recommendation for Move & IT Move Management Bids
 Livonia Career Technical Center / Webster Elementary / Jackson ECC / Buchanan Elementary

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Move and IT Move Management Vendors for the Projects listed above. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend Vendors for these Projects.

On January 26, 2018, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan websites.

On February 15, 2018, six (6) bid proposals were received and publicly opened. Over the two weeks, the bid proposals were reviewed to determine the budget implications. Interviews were held on February 19, 2018 and were attended by various members of the Bond Team.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Bond Team is recommending the following firms for contract award:

| Recommended Firm | Building | Type of Move | Amount |
|--------------------------|-----------------|---------------------|----------------------|
| Palmer Moving Services | LCTC | Move & IT Move | \$ 68,704.00 |
| Premier-Relocations, LLC | Webster | Move & IT Move | \$ 48,200.00 |
| Rose Moving & Storage | Jackson | Move Only | \$ 36,000.00 |
| Corrigan Moving Systems | Buchanan | Move Only | \$ 12,300.00 |
| | | | \$ 165,204.00 |

Including project contingency dollars of \$25,000, the total Project award recommendation equals \$190,204.00.

The costs for this work will be detailed in the contract, which was included in this RFP, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the interview process, or the recommendations of the Bond Team. Please direct all questions through me via email.

Sincerely,

PLANTE MORAN CRESA

A handwritten signature in blue ink that reads "Scott Smith". The signature is fluid and cursive, with the first name "Scott" being more prominent than the last name "Smith".

Scott Smith, LEED AP
Senior Consultant

Enclosures: Budget Summary
 Bid Tabulation

MOVE & IT MOVE MANAGEMENT - BUDGET SUMMARY

| | Move & IT Move Management | | |
|---------------------------------|---------------------------|-------------------|------------------|
| Building | Budget | Actual | Variance |
| Livonia Career Technical Center | \$ 65,000 | \$ 68,704 | \$ (3,704) |
| Webster Elementary | \$ 60,000 | \$ 48,200 | \$ 11,800 |
| Jackson Early Childhood Center | \$ 45,000 | \$ 36,000 | \$ 9,000 |
| Buchanan Elementary | \$ 15,000 | \$ 12,300 | \$ 2,700 |
| Totals | \$ 185,000 | \$ 165,204 | \$ 19,796 |

| | Move & IT Move Management Contingency | | |
|---------------------------------|---------------------------------------|------------------|-----------------|
| Building | Budget | Actual | Variance |
| Livonia Career Technical Center | \$ 9,750 | \$ 10,200 | \$ (450) |
| Webster Elementary | \$ 9,000 | \$ 7,500 | \$ 1,500 |
| Jackson Early Childhood Center | \$ 6,750 | \$ 5,500 | \$ 1,250 |
| Buchanan Elementary | \$ 2,250 | \$ 1,800 | \$ 450 |
| Totals | \$ 27,750 | \$ 25,000 | \$ 2,750 |

| | Total Project Costs | | |
|---------------------------------|---------------------|-------------------|------------------|
| Building | Budget | Actual | Variance |
| Livonia Career Technical Center | \$ 74,750 | \$ 78,904 | \$ (4,154) |
| Webster Elementary | \$ 69,000 | \$ 55,700 | \$ 13,300 |
| Jackson Early Childhood Center | \$ 51,750 | \$ 41,500 | \$ 10,250 |
| Buchanan Elementary | \$ 17,250 | \$ 14,100 | \$ 3,150 |
| Totals | \$ 212,750 | \$ 190,204 | \$ 22,546 |

