



Craig City School District

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Chris Reitan, Superintendent
Jackie Hanson, Elem./MS Principal
Kim Brand, HS Principal
Mollie Harings, PACE Principal

CCSD SCHOOL BOARD MEETING

Wednesday

2/24/2021

High School Library

School Board Meeting 7:00 PM

Zoom URL

<https://craigschools.zoom.us/j/7289917333?pwd=WkNaWGd4S1lPV0JlWEJlTmx3VXd0Zz09>

1. Call to Order
The meeting was called to order at 7:00 PM
2. Flag Salute
A salute was given to the flag.
3. Roll call.

Present at HS Commons:

Board

Scott Brookshire
Joel Steenstra
Marla Dillman
Daniel Nelson
Tristan Douville

Staff

Chris Reitan
Melinda Bass
Cindy Bennett
Zach Scheidecker
Jackie Hanson
Kim Brand

Others

Kara McCoy
Stacy Mank

Present via ZOOM:

Board

Terren Piburn – Student Rep

Staff

Mollie Harings
Stacia Schwanke

Others

4. Agenda Approval
M/S: Steenstra/Dillman Motion to approve the agenda as presented.

VOICE VOTE: All in favor.
MOTION CARRIES: Unanimous.

5. Consent Agenda (Includes all items with ~)
 - a. ~Approval of Minutes from January 27, 2021
 - b. ~Approval of Payments
 - c. ~Correspondence

M/S: Steenstra/Dillman Motion to approve the consent agenda as presented.

VOICE VOTE: All in favor.

MOTION CARRIES: Unanimous

6. Public Comments

Stacy Mank, Public Health Nurse, gave an update on COVID. There is currently only one case on the island. We are fortunate to be where we are on this island. Interstate travel emergency declaration was not renewed which turned orders into advisories. The state still strongly encourages everyone coming in from out of state to get tested, and to strict social distance until the test result comes back. Even those who have had vaccinations should be tested, but they don't have to quarantine. Mrs. Mank recommended the Board to adopt language that says they encourage students and staff who have traveled to follow the recommendations of the state travel orders, mandates, or health alerts. The State's health advisory is much more relaxed than what CDC is recommending. Our region remains on high alert, mostly because Ketchikan has had a high number of cases recently.

7. Reports

a. Board Members

Tristan Douville thanked all the people putting on sports and activities. He also thanked Stacy and Kara who come consistently to the meetings.

Marla Dillman seconded thanking Stacy, Kara, and Trish coming to board meetings. She said the State ACDC meet is coming up.

Scott Brookshire stated that they are involved in negotiations with both the certified and classified staff at this time.

b. Principals

Jackie Hanson: Battle of the Books, grades 5/6, placed 7th out of 30 teams in the statewide competition. The students representing that team were Ashlyn Smith, Peyton McCoy, Madison Conatser, and Brooke Sharp. Tomorrow is the grade 3/4 team will compete and they are Jack Conatser, Harper Grosenbaugh, Mabel Nelson, and Wylie Schwanke. On behalf of the elementary, middle school, and high school, we have left a little recognition to thank the Board for everything they do for us.

Mollie Harings: Updated enrollment numbers for next school year. Last week enrollment was at 21 families, 35 students. This week, enrollment is at 28 families and 49 students.

c. Maintenance Director

Zach Scheidecker: Nothing to add.

d. Superintendent

Staff in-service is March 11th and 12th. There will be three prongs. One is we are transitioning into PowerSchool Special Programs for IEP and 504 management, and the special education department, counselors, and admin will be part of that. We have two other tracts. One is differentiated instructional strategies for math instructors, and we have evidence-based instructional strategies for English/Language Arts.

We are receiving \$260,307 in the second CARES ACT funding. We are dedicating that money towards upgrades for HVAC systems, prioritizing the elementary schools and possibly the welding shop.

For the biomass project, we have our mandatory pre-bid conference tomorrow. It closes March 5th and we have intent to award on March 5th, which will be brought to the Board to approve at our March meeting.

At PACE we are trying to encourage early reenrollments. It is hard to predict where we will be next year. We have videos coming out on YouTube and Facebook. We will be highlighting our customer service. We have a two-week turnaround time for our parent reimbursements. Some other homeschool programs have a two-month turnaround reimbursement time and some of our advertisements will highlight these things.

The Indigenous Policy Committee survey revealed that parents did not feel there was enough information about curricular activities going on in the schools. Each school is now putting that information in their daily bulletins.

8. Old Business

a. CCSD Restart and Reentry Framework

M/S: Steenstra/Dillman Motion to approve the CCSD Smart Start to School Guidelines as presented.

Discussion about changing the language regarding travel as the state mandates have been lifted. Mr. Reitan stated he is nervous about spring break. Petersburg had their first case this past weekend and they are now over 40. Wrangell also shut down today. An option is to wait until the March board meeting, or we can take action now and utilize some of the language that Stacy Mank had and imbed it in the plan. The State advisory is very relaxed. It is only a recommendation that people test when they return to the state. Vaccinated people are urged to test, but don't have to social distance.

Stacy Mank suggested we stick to the previous state plan and have required testing for anyone who travels out of state upon return to Alaska and five days of strict social distancing before returning to school.

Much discussion regarding language for the Smart Start Plan. The Board recessed at 7:39 to create specific language, and reconvened at 7:49.

Marla Dillman made an amendment to the motion to state, *For all out of state travel, CCSD staff and students shall follow all state travel orders, mandates, or health advisories. Students and staff will not return to school for five days following intrastate travel.* This was seconded by Joel Steenstra.

Discussion about whether or not vaccinated people should have to follow the same orders, mandates, or advisories.

Scott Brookshire: We have a motion to amend the motion to change the language in the Smart Start Plan to: *For all out of state travel, CCSD staff and students shall follow all state travel orders, mandates, or health advisories. Students and staff will not return to school for five days following intrastate travel.*

VOICE VOTE: All against.
MOTION FAILED

Marla Dillman made a motion to amend the original motion to change the language in the Smart Start Plan to: *For all out of state travel, CCSD staff and students shall follow all state travel orders, mandates, and health advisories or alerts. Unvaccinated students and staff will not return to school for five days following intrastate travel.* The motion was seconded by Joel Steenstra.

Scott Brookshire: We have a motion to amend the motion to change the language in the Smart Start Plan to: *For all out of state travel, CCSD staff and students shall follow all state travel orders, mandates, or health advisories. Unvaccinated students and staff will not return to school for five days following intrastate travel.*

VOICE VOTE: All in favor.
MOTION CARRIES: Unanimous.

b. CCSD Board Policy, Administrative Regulations, and Exhibits Updates
M/S: Steenstra/Dillman Motion to approve the presented CCSD Board Policies, Administrative Regulations and Exhibits as a 2nd and final reading.

Scott Brookshire: We have a motion to approve the presented CCSD Board Policies, Administrative Regulations and Exhibits as a 2nd and final reading.

VOICE VOTE: All in favor.
MOTION CARRIES: Unanimous.

c. CCSD Job Description Handbook
M/S: Steenstra/Dillman Motion to approve the presented CCSD Job Description Handbook as a 2nd and final reading.

Scott Brookshire: We have a motion to approve the presented CCSD Job Description Handbook as a 2nd and final reading.

VOICE VOTE: All in favor.
MOTION CARRIES: Unanimous.

9. New Business

a. Personnel Report

M/S: Steenstra/Dillman

Motion to approve the personnel report as presented.

Tristan Douville thanked Cindy Bennett for all of her dedication. He also asked if we are currently in the process of searching for a new high school principal. Mr. Reitan stated we have interviewed two applicants from a total of 29 applicants. The majority were screened out as they were either not certified or were screened out during the informal reference check. We want three solid reference checks. We have not had a lot of positive candidates so far. We had two positive out-of-district candidates, one of whom signed a contract elsewhere. We are meeting as a committee to determine if we are moving forward with one of our candidates.

Discussion about how long the position has been open and that the community has not been informed about Ms. Brand's retirement or that we were looking for a new principal. The committee forming process was also discussed. Tristan Douville has some hesitancy of the process as he was in the high school with three different principals. He has reservations about the quick-filling of the position. He would like to see more participation from the public. He feels a parent without an employment affiliation to the school should have been on the committee, and that we should also have a student representative on the committee. Ms. Dillman agrees that a parent should be on the committee, as should a student representative.

Joel Steenstra stated he has full confidence in the process and the current committee.

Scott Brookshire: The motion before the board is to approve the personnel report as presented.

VOICE VOTE: All in favor.

MOTION CARRIES: Unanimous.

b. CCSD Board Policy, Administrative Regulations, and Exhibits Updates

M/S: Steenstra/Dillman

Motion to approve the CCSD Board Policy, Administrative Regulations, and Exhibits Updates as a first reading.

Scott Brookshire: We have a motion to approve the CCSD Board Policy, Administrative Regulations, and Exhibits Updates as a first reading

VOICE VOTE: All in favor.

MOTION CARRIES: Unanimous.

c. FY 21 Budget Revision

M/S: Steenstra/Dillman

Motion to approve the FY21 budget revision.

Mr. Reitan stated this budget is different from the one the Board approved last April. This is the first revision. There will be a second revision in June, and then the audit. The budget is much different than what was passed last April. There is an additional 1.4 million in revenue based on enrollment increases, which came with additional expenses, mainly in PACE. Students who enroll back in the brick/mortar school and did not use all of their allotment, that money goes back to the district. If they stay in

the program, their allotment carries over to the next year. The fund balance is projected at \$533,000 which is strong. We are watching expenditures.

Cindy Bennett stated we are in a field audit for Impact Aid currently, but should have an answer sometime next week. She feels confident we will be able to receive near the same amount and stay within the budget.

Scott Brookshire: The motion before the board is to approve the FY21 budget revision.

ROLL CALL VOTE: All in favor.

MOTION CARRIES: Unanimous.

d. Next Meeting Date

The next regular date is during spring break. Mr. Reitan recommended the week before, March 17th, 7:00 PM.

e. Adjournment

M/S: Dillman/Steenstra

Motion to adjourn at 8:12 PM

VOICE VOTE: All in favor.

MOTION CARRIES: Unanimous.

SIGNATURE

DATE

SIGNATURE

DATE