

## Browning Public Schools Board Agenda Request Meeting To Be Held: 10/29/19

Recognit	ion: Students	Staff	Parents				
Informat	tion: 🗌 Building Report	Old Business	Superintendent's Report				
Action:	Resignation	Hiring	Contract Service Agreements				
	Travel Out-of-State	🔀 Travel In State	Approvals				
	Termination	Legal Matters	Other:				
	This action request pertains to	Elementary (only)	High School/District Wide				
Date:	10/21/19						
To:	Corrina Guardipee-Hall	From: M	aureen Stott				
	Browning Public Schools	Title: S <sub>I</sub>	pecial Services Director				
Subject: Travel in State to Special Olympics State Basketball Tournament							
<b>Description:</b> Request travel to attend Special Olympics State Basketball Tournament in Butte, MT November 8 & 9, 2019							
Financial Impact: \$ 383.76							
Funding Source (Budget/grant, etc.): 126-60-720-3590-582 - \$287.82							

226-60-720-3590-582 - \$95.94

Attachment(s): Agenda/Travel Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)

Comments:

<b>Board Action:</b>	N/A (Info)	Approved	Denied	Tabled to:	



## 2019 STATE BASKETBALL TOURNAMENT: BUTTE, MT- NOVEMBER 7-9, 2019

Taking place in Butte and the surrounding area, the State Basketball Tournament features approximately 40 delegations from across Montana coming together to compete. It is a three day event, with November 7th featuring opening ceremonies, November 8th being a pool play day and featuring the Carnival and Dance, and November 9th being bracketed tournament play in the pursuit of first place! For more

В	ROWNING PUBLIC SCHOOLS Leave Report/Travel Request			
Employee Name Maureen Stott	Emp	bloyee #89437		
Building Special Services	Substitute Name <u>NA</u>			
LEAVE REPORT				
Date of Leave	Hours	<u>Type of Leave</u>		
<u>11/8/2019</u>	8 Hours	<u>SR</u>		
Employee Signature	Date	2		
Approved; Condition upon the speci	fic leave being available for the specific e	mployee 🗌 Not Approved		
Principal/Supervisor	Date	2		
<u>TYPE OF LEAVE</u>				
AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay		
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay		
*EX/SR Extra-Curricular/School Related		SWP Suspended w/Pay		
	FN Funeral	SWOP Suspended w/o Pay		
*If taking School Related/Extra-Curricular <u>TRAVEL REQUEST</u> (If receiving page)				
Conference/Workshop Special Olympic	cs State Basketball Tournament 2019	(Attach Brochure/Agenda)		
Location Butte, MT				
Departure Date <u>11/08/19</u>	<b>Return Date</b> <u>11/09/19</u>			
Departure Time 08:00 am	<b>Return Time</b> 7:00 pt	n		
<b>Transportation:</b>	-	${72 \text{ RT } @ \$0.58} = \$273.76$		
District Veh	8	$\frac{12 \text{ Kr e $0.56}}{\text{N/A}} = \$$		
Professional	Development			
	Registrati	ion PO# N/A =\$		
	<b>Hotel</b> PO	=\$110.00		
	<b>Other</b> PO			
	$\Box \text{ Other } \underline{PO}$			
		<b>Sub Total</b> $\frac{-\phi}{383.76}$		
Budget <u>126-60-720-3590-582</u> (75%) \$	205.32	Check Total <u>\$273.76</u>		
226/60-720-3590-582 (25%) \$	68.44			
Employee Signature		Date		
Principal/Supervisor		Date		
Superintendent Signature		Date		