



Hollis School  
"Where education meets the whole student  
And challenges us all to look beyond what we can only see."  
Advisory School Council

Meeting Agenda and Meeting Notes/Minutes  
August 29, 2024 3:00 PM

Southeast Island School District

**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

**Annual District Goals**

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

**Hollis School ASC MEMBERSHIP AND MEETING LINKS, AGENDAS, NOTES, DATES & TIMES:**

MEETING SCHEDULE: Hollis ASC Meetings, unless otherwise scheduled, are at 4:00 PM on the last Thursday of the month.

ALL Hollis ASC Meeting notes, agendas, and supporting documents:  **HOL ASC Meetings**

**MEMBERSHIP:** ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link: <https://meet.google.com/whm-fbvs-pgg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

**AGENDA:** *All referenced items for this meeting may be found in this shared folder:*

 **2023-2024 ASC Meetings - Agendas, Minutes and Supporting Documents**

I. **Call to order:**

A. Time: 3:00 pm

B. Individuals Present: Julie Vasquez, CJ Vasquez, Jose Vasquez, Lisa Cates, Cathy Starkweather

C. Online/Telephone: none

II. **Approval of agenda:**

Motion to approve: Julie Vasquez

Seconded: Cathay Starkweather

All in favor: All in favor

III. **Approval of minutes from prior meeting(s):**

April 25, 2024:

Motion to approve: Cathay Starkweather

Seconded: Julie Vasquez

**All in favor: All in favor**

#### **IV. People to be Heard/Public Comment**

1. Any advance requests: none
2. Other: L

#### **V. Administrative Reports:**

A. Lead Teacher Reports: will provide updates to include the following:

1. MK Community SHOP: Funds are coming in for the Roger Cates "Foundation Fund" under the umbrella of the ASC. The family is writing up the parameters and will request community volunteers to service on the SHOP oversight committee. - volunteers include: Steve Castor, Lisa Cates, Dave Martin, - no updates.
2. Graduation - was successful
3. Landscape, Garden, Playground Update: Greenhouse going thanks to volunteers. Announcements ongoing out to the community for feedback and help with the SHOP, playground, and landscape.
4. Mascot Logo: Still trying to find a local artist to design a new mascot for the gym.
5. We are continuing to recruit Volunteers and ASC members and leaders. Lisa is creating an announcement with job descriptions to recruit community involvement before the next meeting.
6. Bees, garden and greenhouse: Bees should be here sometime in the spring
7. New personnel:
  - a. Staff" SPED: April Hoy, Custodian and SPED: Allison Hoy, Cook: Penny Clements
  - b. Volunteers Dave and Cathy
  - c. Substitutes
  - d. Americorps. Not yet
8. Discuss our Parent Engagement plan - this is on tap for September.
9. Student activities on: Archery:
10. Volunteers opportunities - one and done's and ongoing opportunities

B. Administrative Report (Principal/Superintendent)

1. Federal Programs Presentation/Parent Advisory Committee (At least 2-3 times per year: *will calendar with Administrator schedules.*) will occur in September
2. Other:

C. Treasurer Report

3. See attached Treasurer's Report (link to report):

 Hollis ASC Funds -Rev 11.2022

4. Period for which report covers:
5. Cash balance at beginning of period: \$6,102.10
6. Income received during the period: \$0.00
7. Expenses paid during the period: \$0.00
8. Cash balance at end of period: \$6,102.10

A new letter has been written per minutes from the past four (4) years to close the old account at First Bank and open a new one at Tongass.

See attached letter with signature.

**Old Business:**

- A. Discussion items only.
  - 1. SISD Board 24-24 Calendar Voted on Plan B: Later start w/full week of vacation at Thanksgiving, over two weeks at Christmas, full week for Spring Break - Spring Break does not align with other schools on the island.
  - 2. ASC: Recruit more members and volunteers and discuss elections
- B. Recommended motion: None

**New Business: None**

**Action Items:**

- 1. **Schedule Next Meeting:** Thursday September 26, 2024 at (5:30 PM Dinner?) 6:00 PM Meeting
- 2. More Information to come.

**Adjournment:**

- A. Motion to approve: Julie Vasquez
- B. Any Opposed: none
- C. Time adjourned: 4:49 pm