

# Minutes of Regular Meeting

## The Board of Trustees Navarro Independent School District

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A Regular Meeting of the Board of Trustees of Navarro Independent School District was held on Monday, March 24, 2025, beginning at 6:00 PM in the Intermediate School Cafeteria, 588 Link Rd, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation:** Laurel Wilson

2. **Pledge of Allegiance:** Laurel Wilson

3. **Call to Order:** Board President, Melissa Sartain, called the meeting to order at 6:00 PM and established a quorum. Present, in addition to Melissa Sartain, were Dan Reinhard, Donna Gilliam, Lacey Gosch, Joel Frederick, and Becki Stephenson. Clint Scheib arrived at 6:24 PM.

A. Announcement that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

4. **Recognitions:**

A. Women's and Men's Basketball – The Runnin’ Lady Panthers advanced to the Regional Finals this year with team members Sarah Falor, Tegan Harborth, Jill Baker, Kallista Scott, Allyson Antista, Joselle Burgos, Maddison Gilliam, Camden Shields, Isabelle Geipel, Evelyn Scott, Trinity Loftice, Journie Martin, Audrina Pacheco, and Presley Larson. Women’s basketball coach Darrell Harborth was also recognized for his 27-year career. The men’s varsity basketball team closed their season in the pay-in round with team members Patrick Monge, Elijah Farley, Weston Shields, Kohen Blount, Bayley Burgess, Deegan Bush, Shaun Estrada, Hudson Jenner, Colorado Kenway, and Eli Melton. Coach Jarrett Tyler was awarded the 4A District 26 Coach of the Year by the Texas High School Coaches Association in his first season at NISD.

B. VASE Visual Arts Scholastic Event – The students that earned the highest rating of 4 and advanced to the Area round were Bailey Horner, Sloan Wacaster, Margaret Ann Kotzur, Kayley Thomas, Ella Sebesta, Hailey Wyatt, Layla Clark, Madison Tucker, and Kaitlin Ibarra.

C. Intermediate and Jr. High Academic UIL – The following Intermediate students placed third and above at the District UIL Meet held on February 8, 2025 – Sienna Chandler, Julianne Coppedge, Luke Kessler, Brielle Meador, Marcello Chapa, Lyndee Flippin, Emerson Trejo, Emry Langford, Liam Sanford, Ahyan Shabbir, Lyla Lopez, Barret Holes, Seda Knudson, Lawrence, and Owen Miranda. The Junior High students placing third and above were Amelia Celis, Antoinette Pagliuco, Archer Gallini, Aria Reynolds, Bella Dominguez, Caroline Norton, Carter Alyea, Corrine Forrister, Dax Scaramozi, Finley Gallini, Giuliana Garcia, Hadleigh Hunter, Jackson Wallace, Josiah Perry, Jules Forman, Kaden Perrine, Kaylee Curb, Kirra Kay, Klara Wallace, Kyla C. DeBaca, Leviya Banda, Linsey Scott, Maddox Breaux, McKayla Peterson, Millie Hart, Noah Scharborough, Presly Castillo, Shelby Eller, Vinnie Astarita, and Vivienne Anderson.

D. CyberPatriots – State Finalists recognized were Vincent He, James Gibbens, Colton Jones, Enoch Agbede, and Julian Barajs-Conchas. National Semi-Finalists recognized were Daniel Glinn and Adolfo Ramos Velez.

E. Dazzlers & Stargazers – Varsity and Jr. Varsity Dazzlers and the Jr. High Stargazer teams competed at the Danceline USA Hill Country Regional Competition and brought back multiple awards. Members of the Dazzlers include: Harlie Bodee, Taylor Brannan, Brooke Brown, Abigail Burt, Taelyn Cairo, Kaylee Henley, Alada Perez, Mya Robertson, Halle Wright, Kimaya Baker, Izabella Sapien-Aguirre, Kallie-Marie Troeger, and Jocelyn Villanueva. The Stargazers team includes: Emery Luu, Peyton Rierson, Camille Schott, Katie Thomas, Alxis Mcinnis, Jocelyn Johnes, Mirandada Fesperman, Jocelyn Flores, Madision Eldridge, Timerlan Tee, Maya Howard, Lacey Tipton, and Lezlee Hernandez.

F. High School Theatre – The High School One Act Play cast members to be recognized were Joe Alexius (Honorable Mention All Star Cast), Gael Cortez (All Star Cast), Justin Perez (Best Performer), Aylin Aguirre (All Star Technician), Joshua Brucks (Honorable Mention All Star Cast), and Lucy Seibert (All Star Cast). Sarah Mullan and Omar Villazana were also recognized as Texas Theatre Scholars for the 2024/2025 school year.

**5. Public Participation:**

Individuals wishing to participate in this portion of the meeting shall sign up before the meeting is called to order and shall indicate the topic about which they wish to speak.[Ref. Board Policy BED(LOCAL)]

A. Public Comments on General Topics

*Public comments regarding subjects not listed as an agenda item for this meeting*

B. Public Comments on Posted Agenda Items

*Public comments regarding a specific agenda item or items listed on the posted notice for this meeting.*

There was no public participation.

**6. High School Construction and Bond 2021 & 2024 Update:** AG/CM representatives Vincent Quintero and Ryan Zwicke. New High School- This month saw improved weather conditions allowing for significant progress across multiple areas of the project. Key highlights include the completion of the roof and the commencement of coping work. Interior work continues with above-ceiling inspections, and the classroom wing is now dried in with controlled air after passing inspections. On the first floor, ceiling and millwork installation are nearing completion, and flooring has begun, along with the completion of corridor wall tile and drinking fountain installation. The second floor is following closely behind. Additionally, cabling and patch panels are being installed in IDF rooms, and the main entry drive and construction entrance are being addressed on the site. Bond 2021 & 2024 - The Chiller Replacement project is moving forward with a pre-bid meeting and site walk held on March 19, attended by 10 contractors with bids due on April 2. AGCM is coordinating proposals for a thermal roof scan in areas with structural changes. A finalized contract with Casias Construction for Drives, Parking & Playgrounds, and scheduling a kickoff meeting to discuss construction logistics is underway. For the New Athletics Facilities, AGCM has submitted Guaranteed Maximum Price 3 documents for design review and material testing pricing confirmation. Additionally, room-by-room lists for Furniture, Fixtures, and Equipment needs are being compiled. The Board of Trustees voted to approve utilizing New High School project savings for site and drainage design enhancements. The Navarro Elementary South project expects design documents in early May. AGCM is tracking the Traffic Impact Analysis with Pape Dawson, and the City of Seguin is reviewing public infrastructure documents and programming review meetings are being scheduled. Finally, the Junior High Refresh project will reconvene at the end of March, with Elementary and Intermediate refreshes refocusing in the coming weeks.

**7. Discussion/Information:**

A. Teachers Engagement in Advancing and Utilizing Instructional Technology - Micaela Gissendaner, NISD Instructional Technologist, presented the significant progress made in technology ingeration within the district. The “Technology Integration Matrix” initiative serves as a comprehensive framework to strategically embed technology into classrooms, directly enchancing student learning outcomes. The maxtric focuses on fostering technology integration through active, collaborative, constructive, authentic, and goal-oriented adaption across all content areas. To support this vision, we are providing a multi-faceted approach to professional development, including targeted courses, a self-paced "think tank" learning hub, and collaborative learning cohorts. These resources empower our teachers to effectively integrate technology, ensuring that every student benefits from a dynamic and engaging learning experience. This initiative not only aligns with our district goals but also establishes a replicable model for other districts, showcasing Navarro ISD's commitment to proactive and evidence-based student support. The goal is to equip our educators and students with the tools they need to succeed in a technology-rich world.

B. Navarro ISD Board of Trustees Governance Camp Review – Five Navarro ISD Board of Trustees members and the Superintendent attended the TASB Governance Camp in Galveston, Texas on March 5-8, 2025. The attendees shared feedback and experiences from the conference. The TASB Goverance Camp is an annual one-of-a-kind learning experience designed for Texas school board members, where governance, leadership, and student voice come together. The conference emphasises the importance of student input in educational decisions and is all about creating a shared resolve to prioritize student success and engagement.

## 8. Reports:

A. Campus and Department Activity Reports - Principals, Athletic & Fine Arts Directors, District Departments – Joel Frederick had questions for the Human Resources Board Report (Stay Interviews), the Academic Services Board Report (field trips), and the Operations Board Report (work orders for the baseball fields). The questions were addressed by Dr. David Kaufmann, Wendy McMullen, Robby Castillo, and Mrs. Epley.

### B. Superintendent's Report

1. *Collaborative Vision Quarterly Report* – Mrs. Epley reviewed the Panther Progress Collaborative Vision Report for December 2024 thru February 2025. This quarterly report showcases programs and activities that fulfill the strategic priorities, cornerstones, and objectives within the 5-year Collaborative Vision. The full report can be accessed at [https://heyzine.com/flip-book/4a8421bc60.html?fbclid=IwY2xjawJQIIBleHRuA2FlbQIxMAABHd6W118qGfiKTkpns8FyWgL4\\_imIUg2o9uDKX6bFfRKLnfQaBuA7q0mRw\\_aem\\_sZ6rlYDKJ95ezlfUKzf\\_4w](https://heyzine.com/flip-book/4a8421bc60.html?fbclid=IwY2xjawJQIIBleHRuA2FlbQIxMAABHd6W118qGfiKTkpns8FyWgL4_imIUg2o9uDKX6bFfRKLnfQaBuA7q0mRw_aem_sZ6rlYDKJ95ezlfUKzf_4w)
2. *Enrollment* – The Board and Mrs. Epley discussed continuing to include enrollment as part of the Superintendent's Report, but only discussing enrollment if there were questions from the Board. There were no questions about enrollment.
3. *Calendar of Events* – The Board and Mrs. Epley discussed continuing to include the calendar of events as part of the Superintendent's Report, but only discussing the calendar of events if there were questions from the Board. There were no questions about the calendar of events. <https://navarroisd.us/>

C. District Financial Reports – There were no questions about the district financial reports.

## 9. Consent Agenda:

- A. Minutes of the February 24, 2025 Regular Board Meeting
- B. Quarterly Investment Report February
- C. Board Meeting Schedule for SY 25/26
- D. Renewal of Audit Firm for Annual Financial Report
- E. Authorization of Auction of Surplus District Vehicles
- F. Update to Policy DCE (LOCAL) pertaining to Employment Practices: Other Contracts

Clint Scheib motioned to approve the Consent Agenda as presentd. Dan Reinhard seconded the motion. Vote 7-0; motion carried.

## 10. Action:

A. Change Order - Bartlett Cocke. Chief Financial Officer, Paul Neuhoff, explained the change order and answered questions from the Board. Bartlett Cocke is returning \$4.5 million in savings on the construction of the new high school. However, it has been determined that additional drainage and parking will be necessary on the new high school to create additional usable land and parking that will be needed for future expansion. Due to the location of the necessary work, this \$4.5 million for drainage and parking will be added to the design build contract previously awarded to Bartlett Cocke. A change order is needed for the design build contract with Bartlett Cocke to complete this work.

Becki Stephenson moved to approve acceptance of \$4.5 million in savings from the original Barlett Cocke High School Contruction Project and accept a chage order for \$4.5 million in drainage and parking on the Barlett Cock design build contract. Dan Reinhard seconded the motion. Vote 7-0; motion carried.

## 11. Closed Session: The Board went into into closed session at 8:51 PM.

- A. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Board of Trustees
- B. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Superintendent
- C. Pursuant to Texas Government Code Section 551.074 to discuss Term Contract and Employment Agreement Recommendations for Administrative Personnel
- D. Pursuant to Texas Government Code Section 551.074 to discuss the Employment and Resignations of Professional Personnel to include Teachers and other Professionals
- E. Pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property

Any related action will be taken in open session.

12. **Reconvene:** The Board reconvened in Open Session at 10:31 PM to consider possible action related to closed session discussion.

Dan Reinhard motioned that the Board adopt the Resolution as presented by Administration authorizing the acceptance of the donation of an approximate 0.015 acres of land, out of the Marjila Chirino Survey No. 20, Abstract No. 10, situated in the City of Seguin, Guadalupe County, Texas. Lacey Gosch seconded the motion. Vote 7-0: motion carried.

Clint Scheib motioned that the Board adopt the Resolution as present by the Superintendent authorizing the purchase of an approximate .033 acre tract of land lying in the Marjila Chirino Survey Number 20, Abstract No. 10, Guadalupe County, Texas. Joel Frederick seconded the motion. Vote 7-0: motion carried.

Joel Frederick motioned that the Board approve the offer and execution of one-year contracts for each 12-month district administration exempt employee recommended by the Superintendent. Clint Scheib seconded the motion. Vote7-0; motion carried.

13. **Adjourn:** Melissa Sartain adjourned the meeting at 10:34 PM.

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Melissa Sartain, President  
NISD Board of Trustees

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Donna Gilliam, Secretary  
NISD Board of Trustees