



REAPPROVAL OF TEXAS EDUCATION AGENCY (TEA) ALTERNATE APPROVER FOR SUPERINTENDENT, TO DOCUMENT NAME OF ALTERNATE APPROVER IN MINUTES

This item is being brought back from the June 17, 2025 Regular Board Meeting Consent Agenda for reapproval in order to formally record the name of the alternate approver for submission to the Texas Education Agency (TEA) and documentation in the official meeting minutes, as required by TEA.

TEA allows and encourages the Superintendent of large school districts to request that a designee be set up to approve all district access to TEA confidential and non-confidential data.

We request that the Board authorize Samantha Sotelo, Director of Information Systems, to act in the Superintendent's stead in the following capacity:

- act as the Superintendent's Primary Request Submitter Designee for approving staff requests (also referred to as "submitting requests to TEA") for access to all TEA web applications accessed through the Texas Education Agency Secure Environment (TEA SE).
- act as the Superintendent's Alternate Approver for approving staff requests for access to all TEA web applications accessed through the Texas Education Agency Login (TEAL).

This authorization is valid for the 2025-26 school year.