

**Unadopted Minutes**  
**SPECIAL SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**April 20, 2016**

**1. CALL TO ORDER**

The meeting was called to order by Chair Winkels at 7:00 p.m.

**2. ROLL CALL**

Present: Winkels, , Gersch, Dirkes, Kreuzer, McLachlan

Late: None                      Absent: Seiler, Hansen                      Student Representatives

**3.0 Public Forum**

**4.0 Agenda- Additions or Deletions**

**5.0 Approvals**

**5.1 Previous Meeting Minutes** Motion by Kreuzer, seconded by McLachlan to approve the minutes from the March 16, 2016 Regular Meeting and the April 6, 2016 Special Meeting.

Supported by all Present

**5.2 Cash Flow Report**

Motion by Dirkes, seconded by Gersch to approve the Cash Flow Report for February 2016.

**6. Consent Agenda**

AFT	Ross Resley	Musical Assistant
	Paula van der Hagen	Drama Club Advisor
	Paula van der Hagen	Musical Director
AESP	Cheryl Ricard	Add'l hrs & Sped differential
LTS	Raymond Noble	for Valery Hansen
	Kimberly Hamann	for Melissa Caughlin
	Michelle Herickhoff	Kathy Gilk
Extra Curr	David Dirkes	Junior High Track
	Daniel Brady	Junior High Golf
Comm Ed	Alexandra Schiffler	Aquatics
	Kyle VanOverbeke	Summer Rec
	James Umhoefer	Photography Class
	Maria Hughes	Youth Enrichment
	Mariah Bardson	Summer Rec
	Elizabeth Rubin	Summer Rec
	Kelly Klasen	Babysitting Course
	Mary Klasen	Babysitting Course
Kids Co	Emily Johnson	
	Emily Winkels	
	Julie Norris	
LOA	One	
Severance	Laurie Stein	per AFT 2015-2017 Mstr Agreement, Article VIII Sec 2 and 3
	LouAnn Goebel	per AESP 2014-2016 Mstr Agreement, Article VIII Sec 4 and 5
	Ronald Goebel	per AESP 2014-2016 Mstr Agreement, Article VIII Sec 4 and 5
Resignations	Kendra Meyer	last day worked April 8, 2016
Retirement	Abby Gerads	last day worked April 8, 2016
	Marci Rich	last day worked April 7, 2016

**Donations:**

Donations	From	Purpose	Receipt
\$255.00	Avon PTA	Yaya Registration	52998
\$220.00	Avon PTA	Field Trips	53031
\$10,000.00	Central MN Community Foundation	Theatre	53031
\$100.00	CentraCare Clinic	5K Run	53071
\$50.00	Sheila Koepfner/Hannah Dufner	Senior High Programs	53080
\$250.00	Huskie Booster Club	All Star Football Game	53080
\$50.00	Anonymous	Family Outreach	53080
\$250.00	Avon Lions Club	All Star Football Game	53080
\$500.00	Anonymous	Prom Scholarship Funds	52286
\$50.00	Huskie Booster Club	Turf	53135

**Expenditures:**

01 General Fund	\$746,290.03
02 Food Services	\$86,948.34
04 Community Services	\$30,661.08
06 Building Construction	\$3,821.40
08 Scholarships	\$1,750.00

Motion by Gersch, seconded by Dirkes to approve the consent agenda.

Supported by all Present with Don Winkles Abstaining

## **7. Reports**

### **7.1 Student Representative Report**

- NHS is fundraising in elementary schools for May Day Basket
- Art Conference took place the week of April 8<sup>th</sup> with several students attending
- Prom was very successful this year with above average attendance.
- The PEEP Contest was a positive experience for those participating.
- The Huskie Nation April Addition is out
- The Speech team finished a successful year
- Teacher breakfast will take place the first week of May provided by the students
- A similar breakfast will be provided by students for the Albany coaches
- The Senior Banquet will take place on May 11<sup>th</sup>
- The Little Mermaid Musical will take place this weekend
- April 25<sup>th</sup> will be the last conference day of the year

### **7.2 Purple Pride**

- Our Savior's Lutheran Church-Pastor and staff and friendly and accommodating for ACT testing
- Sarah Mendoza-leadership with middle school planning
- Joran Carlson-assisting someone in a wheelchair
- Bob Schaefer-wonderful addition to Albany Elementary
- Sandy Paulsen-preparing and assisting with ACT test
- Jess Savolainen-above and beyond to administer the ACT test
- Carole Braschayko-amazing job implementing guided reading in 4<sup>th</sup> grade
- Janice Hennek-outstanding EA for the past 15 years-flexible, knowledgeable and dedicated
- Anonymous-Retired veteran who donated \$500- so a few girls could pay for prom expenses
- Galen Johnson-works tirelessly providing great experiences for our students and community
- Jeremiah Schmitt-great classmate during PE by encouraging a fellow swimmer
- Melanie Thompson and NHS volunteers-help with the Father Daughter Dance
- Shelly Hadley-always so helpful with CE events, truly a team player
- Angie Gienger-assists getting carb counts for Diabetic students, always pleasant
- NHS-great job providing child care during parent/teacher conferences
- Laurie Stein-outstanding job handling a medical emergency, very professional
- Angie Revier-takes pride in helping students that attend night school be successful
- Judy Pogatchnik-assistance with testing process, a great help all year
- Dana Dingmann-helpful with proctoring MCA testing
- Sara Burnett-above and beyond to help with testing, could not have done it without her
- Derek Peters-former student who was a guest speaker for Boy Scouts. Great representative of Albany Area Schools.
- Mary Klasen-always friendly and kind to everyone
- Sandy Harlander-wonderful co-worker, willing to help, not afraid to let her inner child out
- Stephanie Barthel-taken on challenges with professionalism, pride and a smile
- Kelly Klasen-excellent role model for students and peers, approaches new learning with gusto
- Renee Nelson-on the cutting edge of literacy opportunities
- Corey Harmon-wonderful multidisciplinary project
- Eli Johnson-last on the bus home from track because he and a buddy are picking up trash
- The Albany Student Council recognized our police force for keeping our students and faculty safe. Thank you!

## **8. Business**

### **8.1 Building Project**

#### **8.1.1 Insurance**

Steve Thelen from Apollo Insurance presented insurance information in regard to the upcoming building project. Albany is working with Breitbach Construction who is the District's Construction Manager. Steve reviewed some differences between having the project overseen by a Construction Manager as opposed to a General Contractor. Steve reviewed options in regard to limits. Current general liability insurance limits were discussed for the event of bodily injury or property damage on our property. The annual renewal for the District is July 1, 2016. Steve discussed the additional risk associated with the construction project and mentioned different levels of liability coverage available. No estimates were provided at this time for discussion at other levels of coverage. Builder's risk insurance coverage was also discussed and

the existing coverage does not cover the building project at this time. The initial quotes were for approximately \$54,000 for 19 months of coverage with approximately \$35,500,000 of coverage for the project.

--Bob Rego recommended to accept the initial bid submitted for the base of the parking lot. An alternative was presented that would have cost the District approximately \$180,000. The initial estimate provided a solid base for parking lot and structures.

--Ground breaking takes place on April 28<sup>th</sup> at 1:15 at the South end of the football field in Albany and 2:15 at Albany Elementary.

--Albany is not moving ahead with purchasing property adjacent to the school property.

--Meetings are taking place with the business partners to discuss naming rights.

--The second bid project will begin in May.

### **8.2 Kid's Company Summer Fees**

Motion by Kreuzer, seconded by Gersch to approved the 2016 Kid's Company Summer Fees.

Supported by all Present

### **8.3 Policy 503-First Read**

### **8.4 Policy 506-First Read**

### **8.5 AFT Master Agreement**

Motion by Member Gersch, seconded by Member Dirkes to approve the 2015-2017 AFT Master Agreement.

Supported by all Present with McLachlan Abstaining

### **8.6 CCSP Master Agreement**

Motion by Member Kreuzer, seconded by Member Gersch to approve the 2016-2018 CCSP Master Agreement.

Supported by all Present with Dirkes Abstaining

### **8.7 AD Contract**

Motion by Member Kreuzer, seconded by Member Gersch to approve the 2015-2016 contract with the Activities Director, Scott Buntje.

Supported by all Present

### **8.8 Curriculum, Instruction and Asseement**

Motion by Member Gersch, seconded by Kreuzer to post the Curriculum Instruction and Assessment Director position.

Supported by all Present

Motion by Member Dirkes, seconded by Gersch to terminate the Assessment Coordinator/Federal Programs Director position. *(This was previously held by Barb Fischer)*

Supported by all Present

### **8.9 Resolution Proposing to Place Staff on Unrequested Leave of Absence**

#### **RESOLUTION PROPOSING TO PLACE**

Kristy Yurczyk, Nancy Trehey, Julie Kost, and Laurie Hommerding

#### **ON UNREQUESTED LEAVE OF ABSENCE**

BE IT RESOLVED by the School Board of Independent School District No. 745, as follows:

1. That it is proposed that Kristy Yurczyk, Julie Kost, Nancy Trehey, Laurie Hommerding teachers of said school district, be placed on unrequested leave of absence without pay or fringe benefits, effective at the end of the 2015 - 2016 school year on May 31, 2016, pursuant to M.S. 122A.40, subdivision 11\*.
2. That written notice be sent to said teachers regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and said notice shall include a date for hearing if requested.

Member Gersch entered the motion for the adoption of the foregoing resolution and the resolution was duly seconded by Member Dirkes and upon the vote being taken thereon, the following voted in favor thereof: Kreuzer, Gersch, McLachlan, Winkels and Dirkes Absent: Seiler and Hansen And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

### **8.10 Resolution Relating to the Termination and NonRenewal of Teaching Contracts**

#### **RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACTS OF THESE PROBATIONARY TEACHERS:**

WHEREAS, Angela Haynes, Tim Boehlke, Christina Flugga-Schlangen, and Robert Anderson are probationary teachers in Independent School District No. 745

BE IT RESOLVED, by the School Board of Independent School District No. 745, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of Angela Haynes, Tim Boehlke, Christina Flugga-Schlangen, and Robert Anderson, teachers in Independent School District No.745, are hereby terminated at the close of the current 2015 – 2016 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and non-renewal of his/her contract as provided by law.

Member Kreuzer entered the motion for the adoption of the foregoing resolution and the resolution was duly seconded by Member Gersch and upon the vote being taken thereon, the following voted in favor thereof: Kreuzer, Gersch, McLachlan, Winkels and Dirkes. Absent: Seiler, Hansen

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

### **8.11 Revised Budget 2015-2016**

Motion by Member Kreuzer, seconded by Member Gersch to approve the revised budget.

Supported by all Present

### **8.12 School Board Elections-November 2016**

- There are four open board positions the board (Seiler, Hansen, Dirkes and Kreuzer). Specific timelines were discussed and presented in regard to the election process.

### **9. Board Committee Reports**

Minutes available will be attached to Board Book

#### **9.1 District Technology Meeting**

#### **9.2 Community Education Advisory**

#### **9.3 Staff Development**

### **10. Superintendent's Report**

- Superintendent Johnson discussed the upcoming committee meetings and Board Work Session.

### **10.1 2016 Tax Capacity Rates for Stearns County (attached to Board Book)**

### **11. Adjournment**

Agenda completed at 8:35 pm, a motion to adjourn was made by Kreuzer, seconded by Gersch.

Supported by all Present

Dean Dirkes, Clerk

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Greg Johnson, Superintendent