

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 10/26/16



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- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                   Travel Out-of-State                       Travel In State                       Approvals  
                   Termination                       Legal Matters                       Other:  
                  This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    10/12/16

**To:**        **John Rouse**  
                  Superintendent

**From:**    Kimberly Tatsey-McKay  
**Title:**     Montana SOARS GMP Director

**Subject:**   **Out of State Travel - Indigenous PAX Good Behavior Games**

**Description:** I am requesting out of state travel for Lona Running Wolf to attend the Indigenous PAX Good Behavior Games on October 27-28, 2016 in Yakima, Washington.

**Financial Impact:** \$730.98 each

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable.

**Attachment(s):** Leave Request/Conference Agenda

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

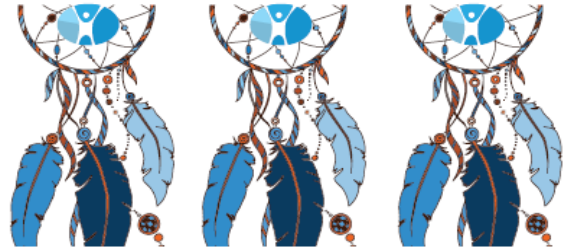
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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

**Our Futures in our hands . . . .**

**Moment by moment . . . .**

**by simple  
daily  
actions.**



Indigenous PAX for All Native American and First Nations Children

**Indigenous PAX  
October 20-21, 2016  
Harrah Elementary School on the Yakama Indian Reservation  
Yakima, WA**

We invite you to join us for two days at Harrah Elementary School, located on the Yakama Indian Reservation, for the second Indigenous PAX gathering. The students, teachers and school community would be honored by your presence so that they may share with you their nurturing PAX school community. Since implementing PAX five years ago in the spring of 2011, Harrah Elementary has implemented PAX school-wide. With each passing year, they are now experiencing the cumulative benefits of PAX implementation. This Indigenous PAX gathering will provide the unique and sacred opportunity to see, hear, feel and experience PAX school-wide at Harrah. You will visit classrooms and hear from the students and teachers about PAX at Harrah. Come and learn about the White Swan DreamMakers who are PAX Leaders, putting PAX into practice to save their peers from suicide, drugs and alcohol.

Together, we will create the PAX Vision of how we can strengthen PAX in your communities for the children, and how communities can support one another for the benefit of all the children.

**Registration**

The cost for the two days is \$50.00 USD per person, which includes breakfast and lunch on October 20 & 21st. Dinner is on your own. Each person attending must complete and submit the registration form (see link below) to PAXIS Institute. You will receive confirmation when the completed form is received. If you cannot access the on-line form due to connectivity issues, please contact Bea Ramirez at PAXIS Institute at 520-360-2995 for assistance.

Here is the link to the registration: <http://bit.ly/2cqQfvc>

**Travel**

For air travel to the gathering, flights may be booked into Yakima, Tri Cities or Seattle-Tacoma, WA airports. The drive time from Tri Cities is approximately 1 ½ hours to Yakima, Seattle to Yakima is approximately 2 ½ hours.

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### **Hotel**

Hotel accommodations can be made at the **Hilton Garden Inn Yakima** located at 401 E. Yakima Avenue, Yakima, WA 98901. The Hilton Garden Inn Yakima is approximately 15-20 minutes from the Harrah Elementary School, which is located in Harrah on the Yakama Indian Reservation. Through October 1st, the hotel will honor the block group room rates we have arranged. Rates are \$139/night for a single-king or double-queen room. Room rates do not include the sales tax. Self-parking is available for \$5/day.

Call the Hilton Garden Inn Yakima at **(509) 454-1111** to reserve your room(s) and inform them that you are attending the **PAXIS Institute** gathering to receive the group rate.

### **Additional Information**

Check in for the gathering will begin at 8:30 AM on October 20, 2016, with the gathering beginning at 9:00 AM and concluding at 4:00 PM both days. To request updated information for the Indigenous PAX gathering, please contact Claire Richardson at (520) 907-5240 or via email at [Claire@paxis.org](mailto:Claire@paxis.org). Once your registration information has been processed, we will be emailing you out a map with directions and the agenda for both days.

An article on PAX at Harrah Elementary appeared in the September 20, 2016 Yakima Herald. Please click on the link to read the story:

<http://bit.ly/Yakima-PAX-Story>

Please [Like](#) us on FaceBook on the PAX Good Behavior Game and Indigenous PAX pages.

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**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

Employee Name SAMPLE  
Building \_\_\_\_\_

Employee # \_\_\_\_\_  
Substitute Name NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>10/19/2016</u>	<u>4</u>	<u>SR</u>
<u>10/20&amp; 21, 2016</u>	<u>16</u>	<u>SR</u>

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**Approved; Condition upon the specific leave being available for the specific employee**       **Not Approved**

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**TYPE OF LEAVE**

- |   |   |                                      |
|---|---|--------------------------------------|
| <b>AN</b> Annual                              | <b>PL</b> Personal Leave                  | <b>ALWO</b> Approved Leave W/O Pay   |
| <b>SL</b> Sick Leave                          | <b>JD</b> Jury Duty (attach verification) | <b>ULWO</b> Unapproved Leave w/o Pay |
| <b>*EX/SR</b> Extra-Curricular/School Related | <b>NG</b> National Guard                  | <b>SWP</b> Suspended w/Pay           |
|   | <b>FN</b> Funeral _____                   | <b>SWOP</b> Suspended w/o Pay        |
- (Master Contract) Relationship*

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST** (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop PAXIS Institute - Indigenous PAX Gathering (Attach Brochure/Agenda)

Location Yakima, WA

Departure Date 10/19/16

Return Date 10/22/16

Departure Time 8:00 a.m.

Return Time 2:00 p.m.

- Transportation:  Personal Vehicle  
 District Vehicle  
 Professional Development

Mileage 127 @ .54 = \$ - 0 -

Per Diem Br \$8+L/S \$72+2 Dys \$180+B \$18+L \$12 = \$ 290.00

- Registration** PO# \_\_\_\_\_ = \$ 50.00  
 **Hotel** PO# \_\_\_\_\_ = \$ 390.98  
 **Other** PO# Airfare = \$ - 0 -  
 **Other** PO# Luggage = \$ - 0 -

**Sub Total \$ 730.98**

Budget 115.90.465.1000.582.204 (100 %) 290.00  
 \_\_\_\_\_ ( \_\_\_\_\_ %) \$

**Check Total \$290.00**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_