

Minutes of Board Workshop Meeting
Monday, November 3, 2025
The Board of Trustees
SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

A Board Workshop meeting of the Board of Trustees of the SPRING BRANCH INDEPENDENT SCHOOL DISTRICT was held on **November 3, 2025**, beginning at 6:00 PM in the Wayne F. Schaper, Sr. Leadership Center, Board Room, 955 Campbell Rd, Houston, TX 77024, with the following Board Members present: Walker Agnew Jr., Courtney Anderson, Caroline H. Bennett, Chris Earnest, Jennifer Hyland, Shannon Mahan, and David Slattery.

Board President Shannon Mahan called the meeting to order at 6:00 p.m. She noted that a quorum of Board members was present.

President Mahan certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.041, had been complied with in connection with public notice of the meeting.

1. Opening Remarks by the Superintendent

Superintendent Dr. Jennifer Blaine highlighted the recent U.S. News & World Report rankings recognizing Cornerstone Academy and Westchester Academy, then shared information on the opening of Choice Program and Dual Language Program applications and the upcoming first meeting of the 2025 Bond Oversight Committee.

2. Public Comment on Agenda Items

The following individuals addressed the Board regarding Item 3C: Carley Sutter, Caroline Satriano, Jessica Hoban, Catherine Hood, Marika Carpenter, Emily Board, and Will Geise.

3. Reports and Discussions

A. Introduction to Elementary, Middle, and High School Educational Specifications
Presenters: Travis Stanford, Associate Superintendent for Operations; Jennifer Henrikson, Principal, Stantec; and Meredith Watassek, Senior Associate, Stantec.

B. Introduction to Tully Stadium Educational Specifications
Presenters: Travis Stanford, Associate Superintendent for Operations; Brandon Ross, Managing Senior Principal, PBK; and Juan Lopez, Director of Sports Planning & Design, PBK.

C. Discussion of Boundary Review and Recommendations beginning with the 2026-2027 School Year
Presenters: Karen Heeth, Associate Superintendent for Administration and Talent; Dr. Gary Henry, Executive Director for Elementary Administration; and Kayla Vaughn, Director of Administration & Talent.

4. Discussion and Possible Action

A. Discussion and Possible Action of HB 3 Board Goals

Presenters: Dr. Annie Wolfe, Associate Superintendent for Academics; and Dr. Jennifer Cobb, Executive Director of Assessment and Compliance.

The Board did not take action on this item and will vote at a later date.

B. Discussion and Possible Action of the 2025-2026 Targeted Improvement Plans

Presenters: Dr. Annie Wolfe, Associate Superintendent for Academics; Dr. Jennifer Cobb, Executive Director of Assessment and Compliance; Dr. Jennifer Parker, Community Superintendent; and Dr. Bryan Williams, Community Superintendent.

Motion was made by Secretary Walker Agnew Jr. and seconded by Trustee Courtney Anderson that the Board of Trustees approve the 2025-2026 Targeted Improvement Plans.

Motion passed by a 7-0 vote.

5. Action

A. Request for Approval to Name the Science Lab at Memorial Drive Elementary in Memory of Lucy Dillon

Motion was made by Trustee Anderson and seconded by Trustee Jennifer Hyland that the Board of Trustees approve naming the Science Lab at Memorial Drive Elementary in memory of Lucy Dillon.

Motion passed by a 7-0 vote.

B. Request for Approval of Student Fundraising for the 2025-2026 School Year

Motion was made by Trustee David Slattery and seconded by Trustee Anderson that the Board of Trustees approve the student fundraising for the 2025-2026 school year.

Motion passed by a 7-0 vote.

6. Executive Session

President Mahan recessed the Board into Executive Session at 8.25 p.m. in accordance with the following sections of the Texas Open Meetings Act for the purposes listed below.

A. The Board will meet in Closed Session Under Section 551.074 of the Texas Open Meetings Act Regarding Routine Personnel Matters and Other Personnel Matters including Duties of Employees and Public Officers

B. The Board will meet in Closed Session Under Section 551.0821 of the Texas Open Meetings Act Regarding Deliberation of Personally Identifiable Information of a Public School Student

C. The Board will meet in Closed Session Under Section 551.076 of the Texas Open Meetings Act Regarding Deliberation of the Deployment, or Specific Occasions for Implementation of Security Personnel or Devices, or Deliberation of a Security Audit

- D. The Board will meet in Closed Session Under Section 551.071 of the Texas Open Meetings Act in Consultation with the Board's Attorney Regarding All Matters as Authorized by Law, Including, But Not Limited to discussion of *Elizondo v. Spring Branch ISD*, Civ. Act. No. H-21-1997, and Legal Issues Surrounding Public Finance

President Mahan reconvened the meeting in open session at 9:26 p.m. and said that no action was taken while in the closed session.

7. Action as Needed from Executive Session

- A. Request for Approval of Routine Personnel Items

Motion made by Trustee Slattery and seconded by Vice President Caroline H. Bennett that the Board of Trustees approve the routine personnel items as recommended.

Motion passed by a 7-0 vote.

8. Report

- A. Update on Campus Safety Detection Audit Findings

Presenter: Pam Metcalfe, Director of Health, Safety, and Security.

9. Closing Remarks by the Superintendent

Dr. Blaine had no closing remarks.

10. Meeting Adjourned

President Mahan adjourned the workshop meeting at 9:27 p.m.

Shannon Mahan
President, Board of Trustees

Walker Agnew Jr.
Secretary, Board of Trustees

Approved: December 15, 2025