



**FIELD TRIP REQUEST  
OVERNIGHT**

SPONSOR MUST COMPLETE THIS FORM AND TURN IN TO THE CAMPUS PRINCIPAL FOR APPROVAL 90 DAYS PRIOR TO THE FIELD TRIP DATE.

Name: Julie Reynolds / Rob Robbins Date of form completion: 3/8/17

Description of field trip:

South Super Regional Championship Robotics Team

Date: 3/23/17 (departure) Time: 6:15 Am Flight

Date: 3/25/17 (return) Time: \_\_\_\_\_

Place: Athens, Georgia Total Time gone: 3 days

*-Please attach your Hotel Security Plan to this request-*

# of Students 8 # of Special Ed \_\_\_\_\_ # of Staff 2

# of Chaperones 2 staff Travel Arrangements: Bus \_\_\_\_\_ Plane: ✓ Southwest

Estimated Cost: \$ 4800 # of days students will miss school: 2

*NOTE: Maximum 55 students and staff per bus. Some Special Ed may require a separate bus.  
\$40/hour - Minimum two hours. Add 30 minutes for travel time between campus and bus barn*

Educational objectives to be met (list TEKS):

130.370

(3) The students will develop skills for managing a project

(5) Use & maintain technological products, process & systems

When your trip is approved, please notify the following people at least 10 school days prior to the trip.

Front Office \_\_\_\_\_ Cafeteria Manager \_\_\_\_\_

Nurse \_\_\_\_\_ P.E./Music Teacher \_\_\_\_\_

Signature of Sponsor Julie Reynolds

To be completed by Principal

Date: 3/9/17 Approved: XK

Denied: \_\_\_\_\_

Signature of Principal or Designee: [Signature]

Signature of Superintendent: [Signature]

*NOTE: All Chaperones or parents attending the field trip must have a completed background-check on file with the district.*



# ALEDO HIGH SCHOOL

**Robotics South Super Regional Contest March 23-25**

**Julie Reynolds and Rob Robbirds Sponsors**

One of our robotics teams qualified for the Super Regional in later February after a contest. Two sponsors (Julie Reynolds & Rob Robbirds) and eight students (2 females, 6 males) will fly out on Thursday, March 23 at 6:15 AM to Atlanta, Georgia on Southwest Airlines. They have two suburbans rented to transport the team from Atlanta to Athens (1hr 40 min away) and get ready for the contest on Thursday. Please see the attached itinerary for the contest for details of the three day event. We have rooms reserved at the Holiday Inn in Athens for the sponsors (2 rooms) and students (3 rooms). The rooms have interior hallways and students will be monitored by the sponsors. The students will have a designated time of lights out each night and a wake up time every morning. Student rooms will be checked at the lights out time each evening. One of the sponsors (Julie Reynolds) will be returning on Friday night with three of the students due to the 6 5 AAAAA District UIL Computer Science event they compete in on Saturday morning. They will arrive back in Dallas at approx. 11 PM on Friday night. Mr. Robbirds will have the 5 remaining boys that he will monitor for the last evening and the final day of the event. The students and Rob will drive to Atlanta on Saturday evening and fly out at 9:15 PM and arrive at DFW at 11:00 PM.

Meals are provided for the group while on the trip including the time in route. We have met with the parents concerning the trip. The students will fill out medical emergency forms in the event of an emergency situation. All student health concerns or medicine will be provided prior to the trip for the sponsors.