

## **2007-08 Annual Organizational Details Morrow County School District**

---

**Designate the Following Positions**

Mark Burrows	Superintendent/Clerk
Phyllis Danielson	Director of Programs
Phyllis Danielson	Special Ed Coordinator
Joel Chavez	Director of ELL
Rhonda Lorenz	Deputy Clerk/Business Manager
Julie Ashbeck	Admin/Board Secretary/Personnel Director

**Designate Custodian of Funds**

Mark Burrows & Rhonda Lorenz

**Set Borrowing Limit at \$2,000,000**

**Set Fidelity Bonds at \$75,000**

Mark Burrows & Rhonda Lorenz

**Designate Facsimile Signatures - Checks** Mark Burrows, Rhonda Lorenz, Board Chair

**Designate Budget Officer**

Mark Burrows

**Designate to Apply for & Sign on Local/Private/State/Federal Grants**

Mark Burrows Phyllis Danielson, Rhonda Lorenz, Julie Ashbeck

**Designate Newspapers of Record**

Heppner Gazette Times & East Oregonian

**Designate District Legal Counsel**

Doug Hojem of Corey, Byler, Rew, Lorenzen & Hojem, LLC  
Andrea Hungerford

**Designate Insurance Agent of Record**

Nancy Snider of Wheatland Insurance

**Designate Depositories for District Funds** State Investment Pool  
Bank of Eastern Oregon  
Banner Bank  
Wells Fargo  
U.S. National Bank

**Designate Auditors for 2006-07** Oster Professional Group of John Day