



MEMORANDUM

TO: Centennial School Board and Dr. Jeff Holmberg, Superintendent
FROM: Patrick Chaffey, Executive Director of Business Services
DATE: June 15, 2026
RE: Approval of Print Management Agreement

Recommendation

To approve the print management agreement with Advanced Imaging Solutions.

Background

Advanced Imaging Solutions has provided print management services for the last five years to our district. The equipment and services provided have met the district's needs.

As the existing agreement expires, we are recommending approval to continue the relationship and continuity for our print management program provided to staff and students. The agreement cost is \$8,742.22 per month, five-year term and includes the non-appropriation clause as required by statute. The proposal was reviewed by our Director of Technology, AIS, and print management staff. This purchase is through the Sourcewell cooperative purchasing program, in accordance with MN Statute 471.345 uniform municipal contacting law. This allows the district to leverage purchasing powers to secure favorable terms, pricing, and conditions.

Attachments

AIS Lease Agreement ISD12