

No. \_\_\_\_\_



# UNITED INDEPENDENT SCHOOL DISTRICT

## AGENDA ACTION ITEM

**TOPIC:** Consideration for Approval of Sale of Salvage Equipment

**SUBMITTED BY:** Mr. Hector G. Cavazos      **OF:** Fixed Assets Department

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** September 17, 2013

### **RECOMMENDATION:**

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

### **RATIONALE:**

Attached you will find a listing of items which are being requested for sale or other disposition.

### **BUDGETARY INFORMATION:**

The current budget will not be impacted.

### **BOARD POLICY REFERENCE AND COMPLIANCE:**

CI (Legal) – School Properties Disposal  
CI (Local) – School Properties Disposal  
CBD (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



# UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos  
Superintendent

## Memorandum

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director *HGC*

DATE: September 17, 2013

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Attached is a list of salvage equipment that is no longer serviceable by the School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable.

## RESOLUTION

**WHEREAS**, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

**WHEREAS**, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

**WHEREAS**, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

**WHEREAS**, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

**BE IT RESOLVED** by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **September 17, 2013.**

Date

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

<b>Surplus Sale FALL 2013</b>	
ALPHABET LETTERS (BOX)	1
ART STAND	1
ART TABLES	25
BEAM BALANCE	8
BED (NURSE)	1
BLACK BOARD W/STAND	1
BOOK CASE	3
BOOKSHELF	4
BUFFER MACHINE	1
BULLETIN BOARD	1
BYCYCLE	6
CABINET	14
CALCULATOR	6
CALIFONE CARD MASTER	1
CAMERA	13
CARPET	57
CARPET CLEANER	2
CARTRIDGE (INK)	1
CARTS	10
CASSETTE (BOX)	1
CASSETTE PLAYER	4
CHAIRS	243
CHALKBOARD	1
CHANGING TABLE	1
COMBOS	271
COMPUTER CART	2
COMPUTER DESKS	14
COMPUTER SHELF	2
COMPUTER SPEAKERS	1
COMPUTER TABLES	4
COUNTER	2
COVER	1
CPU	5
CRATE	1
CUBBY HOLES	1
DESK	14
DISKETTES	36
EARPHONES	10
EASEL	3
EIKI ADAPTER	1
EIKI PROJECTOR	5
ELMO	7



EXTRACTOR (WATER)	2
FAN	1
FILING CABINET	16
HEADPHONES	6
KEYBOARDS	3
KIDNEY TABLES	6
LANGUAGE MASTER	25
LAPTOP	11
LIGHT TABLE	1
MAGAZINE RACK	1
MAPS	16
MAPS (ROLL UP)	8
MATS	2
MIRROR	1
MONITORS	2
OFFICE CHAIR	1
ORGINAZER	1
OVERHEAD PROJECTOR	8
PLAY FURNITURE	22
POWER ADAPTER	2
PRINTER	3
RADIO	5
RADIO CHARDER	2
RECTANGULAR TABLES	3
REFRIGERATOR	1
ROUND TABLE	13
SAND TABLE	2
SCALE	2
SCANNER	1
SCREEN	15
SCRUBBER MACHINE	2
SINK	1
SMART BOARD (STANDS)	14
SOFA	1
SOFTWARE	1
SOFTWARE CD'S (BAGS)	4
SPEAKERS	5
STOOLS	25
STUDENT DESK	233
SWITCH (Technology)	1
T.V.	14
T.V. CART	1
T.V. RACK	8
T.V. STAND	1

TABLE	23
TABLE LEGS	2
TEACHER CHAIR	21
TEACHER DESK	23
TIME CLOCK	1
TOY	1
TOYS (BOX)	1
TRACTOR	1
TRAPEZOID TABLE	3
TRASH CAN	1
TROPHY	20
TROPHY (Boxes)	3
VACUUM	5
VCR	1
VERIZON WIRELESS	36
WATER HEATER	1
WEED EATERS	1
WEIGHT SCALE	2
WET/DRY VACUUM	5
WHITE BOARD	3
WIRE SHELFs	11
WOOD (BOXES)	1
WOOD (PIECES)	15
WOOD FIGURES	2
WOOD PALLETS	9
WOOD SLIDE	2
WOOD STAIRS	6
WORLD GLOBE	2
ZIP DRIVE	7
<b>TOTAL ITEMS</b>	<b>1488</b>