



# Wharton County Junior College

## Support Staff Organization

Zoom

Item	Description
Date	09/23/2021
Time	1:30 pm
Location	Zoom

### Attendees

Role	Name
Chair	To be voted on
MinuteTaker	Wendy Tamayo
Attendees	Mike Billingsley, Anthony Corbett, Deborah McGraw, Aryel Montalvo, Lori Saucedo

### Approval of Previous Committee Meeting Minutes (April 29, 2021)

	Description
Motion by:	Debra Barron
Seconded by:	Kimberly Mrnustik
Vote:	

### Information Items

	Description
1.	<p>New Council Members –</p> <ul style="list-style-type: none"> <li>We welcomed all new members to the council.</li> <li>Went over the constitution and by-laws to discuss what each position is responsible for.</li> </ul>
2.	<p>Election of Officers –</p> <ul style="list-style-type: none"> <li>The council took nominations and voted for the President, Vice President, and Secretary positions.</li> <li>The council members are as follows: <ul style="list-style-type: none"> <li>Deborah McGraw, President</li> <li>Wendy Tamayo, Vice President</li> <li>Lori Saucedo, Secretary</li> <li>Mike Billingsley, Richmond Representative</li> <li>Aryel Montalvo, Sugar Land Representative</li> <li>Anthony Corbett, Wharton Representative</li> </ul> </li> </ul>
3.	<p>Committee Assignments –</p> <ul style="list-style-type: none"> <li>The SSO Council is responsible for nominating a Support Staff Representative and an alternate for the Summary Appeals Committee. Those nominations were made and submitted to the Vice President of Instructions office.</li> </ul>
4.	<p>Support Staff Meetings –</p> <ul style="list-style-type: none"> <li>We will schedule a meeting for the Wednesday following the Board of Trustee's meeting in October (Tentatively October 20<sup>th</sup>).</li> </ul>

	<ul style="list-style-type: none"> <li>Flyer will go out the week prior to the meeting.</li> </ul>
<b>5.</b>	Misc.: <ul style="list-style-type: none"> <li>The SSO Council has requested a copy of the most current SSO By-Laws and Constitution. The Council would like to review and work on updating the documents as needed.</li> </ul>

#### **Adjournment**

<b>Time:</b>	2:15 pm
<b>Motion by:</b>	Deborah McGraw
<b>Seconded by:</b>	Aryel Montalvo
<b>Next Meeting:</b>	October 20, 2021