

INDEPENDENT SCHOOL DISTRICT 283

SECTION/FILE 545 DATE OF ADOPTION October 28, 2002
REVISED 2.26.07; 3.08.10; 01.24.23; 1.X.24

TITLE Park Spanish Immersion Admissions

I. PURPOSE

The purpose of this policy is to set forth the procedures for admission to Park Spanish Immersion Elementary School.

II. GENERAL STATEMENT OF POLICY

St. Louis Park Public Schools is committed to providing equitable access to outstanding immersion education, and to providing Spanish immersion education opportunities to as many interested students and families as possible.

III. DEFINITIONS

TBD - Date to be determined on an annual basis.

Sibling - One of two or more children or wards related by blood or adoption through a common legal parent; or through the marriage of the children's or wards' legal or biological parents residing in the same household of a student enrolled at Park Spanish Immersion in grades K- 4, at the time the child makes application.

District Employee – Any individual who receives a paycheck from the district related to work at any site or in any department. This does not include independent contractors.

IV. KINDERGARTEN ADMISSION

- A. The total number of seats available for students entering kindergarten will be determined on an annual basis by the Superintendent, with a goal of maximizing access to Spanish immersion education for interested students and families.
- B. If Park Spanish Immersion has more applications for Kindergarten enrollment than seats available, the District will conduct a lottery to determine which students will receive seats. The District must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students who are native Spanish speakers. Additionally, the district must give priority to St. Louis Park residents, although any limit on non-resident students under the Enrollment Options Law must comply with School Board Policy 509 and Minn. Stat. § 124D.03.
- C. After the priority seat allocations noted above have been made, the administration will determine the remaining number of seats. For any remaining seats, a computer-generated lottery will be held on [T.B.D.]. by the district's Enrollment Center, the Park Spanish Immersion principal and district administration. If there are more applicants than seats available, students will be wait-listed as described below.

- D. **Waitlist.** Seats that become open during the applicant's kindergarten or first grade year will be filled from the waitlist in the order the names appear on that wait list, with priority given to those who reside in St. Louis Park. Students whose names appear on the waitlist will be assessed in the order their names appear on the waitlist to determine whether their Spanish language skills are sufficiently developed to enable them to participate meaningfully at the appropriate grade level. The wait list will be maintained only until the end of the applicant's first grade year.

V. FAMILIES WHO MOVE

- A. St. Louis Park resident students who are attending PSI before the family moves out of the district boundaries may remain at the school.
- B. Students who are open-enrolled and are attending PSI may remain at the school if their family moves to another school district.
- C. Incoming kindergarten students receiving desegregated transportation who have attended school before their family moves out of Minneapolis may remain at the school.
- D. The district will not provide transportation to students who move out of the district or who were receiving desegregated transportation and move out of Minneapolis.

VI. PROCESS FOR LATERAL ADMISSIONS

Resident students entering Kindergarten to 5th grade who wish to be considered for admission to Park Spanish Immersion must apply for admission no later than the [T.B.D.][†] day of school for that year. Non-resident students seeking lateral admission will be considered in accordance with the open enrollment requirements of Minn. Stat. §124D.03. If seats are available in grades Kindergarten to 5th grade, following completion of the waitlist process described in paragraph IV(D), a computer-generated lottery will be held for each grade level to determine the order in which students will be assessed. After the list has been established, students will be individually assessed in the order the students' name appears on the computer-generated list, to determine whether their Spanish language skills are sufficiently developed to enable them to participate meaningfully at their grade level.

VII. ANNUAL ENROLLMENT REPORT

Administration will submit an enrollment report to the Board annually.