



Willow Tree

CHILDCARE AND LEARNING CENTER

Willow Tree Service Agreement

Horizon Economic Development Corporation Board

November 15, 2023

2020 Horizon City Comprehensive & Strategic Plan

ED Goal #2 : Establish public/private partnerships to assist in growth and investment

Horizon Economic Development: Willow Tree Service Partnership

Request

That the Horizon Economic Development Corporation's Executive Director be allowed to finalize a **Service Agreement with Willow Tree Childcare and Learning Center LLC** (*Willow Tree Daycare*) to allow for a registered partnership between the HEDC and Willow Tree Daycare which will facilitate access to state funds in support of the expansion of Willow Tree Daycare's services within the Town of Horizon City.

Staff Recommends Approval



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Background

- Texas Workforce Commission's Childcare Expansion Initiative **provides financial support** to childcare businesses creating new childcare capacity.
- Horizon City EDC seeks to engage in a formal partnerships **to encourage the expansion of local quality childcare** by partnering with local daycare to facilitate state funding in support of expanded, quality local childcare.
- The partnership with Willow Tree Childcare and Learning Center will positively serve the HEDC's goal of **providing expanded childcare services to the employees and residents of Horizon City.**
- **No cost** to the HEDC



Horizon Economic Development: Willow Tree Service Partnership

Agreement Components and Results

Responsibilities of the Willow Tree Childcare and Learning Center

- **Space.** Provider shall maintain the Program Site for in accordance with standards expected of a quality childcare program.
- **Employment.** As needed, provider shall hire, employ, pay, and supervise qualified staff to meet the needs of the childcare program.
- **Enrollment Periods.** Enrolled families shall abide by the enrollment terms set forth in the Provider's Family Handbook.
- **Tuition.** Provider is responsible for collecting and receiving all tuition payments from enrolled families.
- **Insurance.** Provider shall, at all times during the Agreement, carry valid and required insurance.

Responsibilities of the HEDC

- **Promotion.** All Horizon City EDC employees shall be informed about this childcare partnership as an employee benefit.
- **Point of Contact.** The Horizon City EDC's Executive Director shall be the point of contact for employees interested in learning more about the childcare partnership.

Result

The agreement will allow Willow Tree Daycare to **qualify for state funding** in the form of an expansion grant.



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Questions?