



## NORTH SLOPE BOROUGH SCHOOL DISTRICT

### MEMORANDUM

**TO:** Qaiyaan Hacharek, President  
Members of the School Board

**THROUGH:** Pauline Harvey, Superintendent DocuSigned by: Pauline Harvey  
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**THROUGH:** Fadil Limani, CFO *Fadil Limani*

**From:** Fadil Limani on behalf of Inupiat Education Department *FL*

**DATE:** March 5, 2021

**SUBJECT:** Contract Over \$10K- Thornton Media Inc. Memo No. SB21-145

**Action Item**

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#### 2020-2025 STRATEGIC PLAN SUMMARY

**1.0 STUDENT SUCCESS:** All students will reach their intellectual potential and achieve academic success through integrating Inupiaq knowledge systems into the core content areas and focusing on the development of the Whole Child.

**1.4 IÑUPIAQ LANGUAGE & CULTURE:** Implement language and culture programs to revitalize the Inupiaq language.

**3.4 STAFF CULTURAL INTEGRATION:** Provide cultural training and hands-on experiences for teachers and Principals to enhance cultural understanding and integration.

**4.0 FINANCIAL & OPERATIONAL STEWARDSHIP:** Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

**4.2 FINANCIAL STEWARDSHIP/MANAGEMENT:** Ensure financial management based on what is best for our students.

#### Issue Summary/Background:

In accordance with applicable Board Policy 3312, contracts and MOA's \$10,000 or greater require Board approval.

In April of 2015, the School District through the Inupiat Education Program entered into a contract with Thornton Media Inc for the purpose of developing a 500-entry custom Inupiaq language-learning app for Apple and Android devices for the Inupiaq Education Department in Utqiagvik.

**Length of Contract:** The initial length of the contact was from March 1, 2018 through August, 2018.

**Payment Terms:** As prescribed in the initial MOA, payment will be made in two installments, with the first payment to be made upon commencement for work in the amount of \$31,250 and the second and final payment will be made with the delivery of the Draft 1 version of the app in the amount of \$21,250 for a total not to exceed \$52,500.

Considering the scope of services was not completed as originally stated in FY2018 and the work has lapsed multiple fiscal years and no encumbrances were carried over for such contract from FY18 to FY2021, the Administration is seeking Board Approval to authorize payment for such existing contract obligation.

**Funding Source and Contract Amount:**

This contract will be funded under the Professional & Technical Account Code for the Inupiat Education Department 100.200.120.000.410 in the amount of \$21,250.00.

**Grand Funding:**

N/A

**Available Budget:**

Account code 100.200.120.000.410 has an available budget of \$71,360.64.

**Compliance with BP 3311:**

Not applicable as this contract was initiated by the School District in FY2018.

**Proposed Motion:**

“I move that the NSBSD Board of Education authorize payment for the last installment in the amount of \$21,250 as stipulated in the initial MOA with Thornton Media, Inc.”

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_