

PROCLAMATION 2020 SCHEDULE



Month	Activity	Notes
August	Begin receiving and organizing information regarding publishers included in the 9-12 RLA adoption	Proclamation 2020 includes 9-12 Reading/Language Arts (RLA)
September	Receive sample materials; schedule meetings with textbook representatives	Samples requested from: McGraw-Hill, Pearson, Houghton-Mifflin
October	Establish campus committee; Distribute sample materials; request additional samples as needed	Committee will consist of teachers, principals, coaches, deans, and APs
November	Committee Reviews	
December	Committee Reviews	
January	Proposed textbook fair at Region V - will need department reps to attend	date pending
February	Committee members will score evaluation rubrics for top choices	
March	Campus will vote and report choice prior to spring break	
April	Submit projected numbers for ordering; request quotes from publishers	
May	Present adoption to the school board for approval	
June	Order materials, select ship dates	