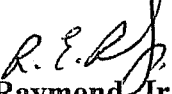


OPERATIONS Department

MEMORANDUM:

To: Lisa Abbey

From: Raymond E. Raymond, Jr.   
Administrator of Operations

Date: May 9, 2012

Subject: 2012-13 Vendor Recommendation – Art, Office and Teaching Supplies

For the 2012-2013 School year - art, office and teaching supplies purchases, I am recommending Global Office Solutions and School Specialty.

Wayne County School Purchasing Council and REMC Association of Michigan sent bid request to numerous vendors around the country as well as the State of Michigan.

Both Global and School Specialty were awarded the majority of supplies that our buildings purchase through out the year.

If you have any questions, please give me a call.

Thank you.