



Wharton County Junior College

Extended Cabinet Minutes

Item	Description
Date	October 13, 2022
Time	3:00 P.M.
Location	Zoom

1. Attendees

Role	Name
Chair	Betty McCrohan
Minute Taker	Sheryl Rhodes
Attendees	Peter Anderson, Amber Barbee, Debby Barron, Lori Baumgarten, Alexis Brooks, Morgan Bruce, Georgeann Calzada, Rhonda Clayton, Kelly Crosson, Kevin Dees, Carol Derkowski, Gloria Diaz, Terry Hinze, Jennifer Jeffery, Bryce Kocian, T.K. Krpec, Stacie Ringleb-Krutilek, Eric Li, Jandy Loung, Debbie Lutringer, Cheryl Machicek, Cindy Mahalite, Angela Manna, Deborah McGraw, Lindsey McPherson, Kimberly Mrnustik, Lindsey Reeves, Tommy Regan, Carol Riley, Haydee Ruiz, Selena Schmidt, Victoria Schultz, Ben Sharp, Wendy Tamayo, Danny Terronez, Jeff Tix, Emily Voulgaris, Kelly Wallace, Hector Weir, Stephanie Witzkoski, Philip Wuthrich, Tara Zekavat
Absent	

2. Agenda

	Description
1.	Call to order – President McCrohan called the meeting to order.
2.	Approval of Minutes – September 15, 2022 -On a motion made by T.K. Krpec and seconded by Peter Anderson, the September 15, 2022 Extended Cabinet meeting minutes were approved as presented.
3.	President's Items – 1. Update on Web Redesign Project -President McCrohan provided an update on the status of the web redesign project and informed the group that the process is on schedule. Town hall meetings will take place prior to go live. 2. Texas Commission on Community College Finance -President McCrohan briefed the group on the discussions that took place at the TCCC Finance hearings. Recommendations are expected to be released on November 18, 2022.
4.	Faculty Items 1. Update on Strategic Plan with focus on Fort Bend Campuses -President McCrohan informed the group that the Strategic Visioning Committee is scheduled to meet on October 17, 2022 to discuss new options to increase offerings at the Richmond campus. 2. Security Update -President McCrohan informed the group that Chief Terronez will remain part time to train the new Chief of Security and all employees shall continue to follow the proper chain of command with any issues or questions.

3	Staff Items – 1. WCJC Employees Fall Fun Night -Deborah McGraw reminded everyone of the upcoming Family Fall Night scheduled for October 27 th from 5:00 p.m. to 8:00 p.m.
6.	Student Concerns - none
7.	Other Items

3. Information Items

	Description	Date	Participants
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4. Action Items

	Action Items	Owner	Date	Participants
1.	President McCrohan will provide updated information on the web redesign as it changes.	President McCrohan	Ongoing	
2.	President McCrohan will provide information from the Texas Commission on Community College Finance as it becomes available.	President McCrohan	Ongoing	
3.	President McCrohan will provide updates to the Richmond Campus Plan as they are presented from the committee.	President McCrohan	On-Going	
4.	Philip Wuthrich will schedule general maintenance of copiers prior to the start of fall and spring semesters.	Philip Wuthrich	On-Going	

5. Adjournment

	The meeting adjourned at 3:30 P.M.

Chair

Date