



July 25, 2013

Ms. Lisa Abbey, Director of Finance
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

**RE: Contract Award Recommendation for Architectural / Engineering Design Services
Elementary Schools**

Dear Ms. Abbey:

This letter transmits an update from Plante Moran CRESA (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of an Architecture/Engineering (AE) Firm. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate, and select an AE Firm for this project.

PMC was engaged by LPS and it was indicated that a Criteria Based Selection (CBS) process would be used to provide information relating to relevant firm experience, staff experience and resources, along with other pertinent data. This framework is to provide an order of importance to the responding firms' qualifications, in addition to their proposed fees, to allow LPS to make an informed decision regarding hiring of AE Firms for the project.

On May 28, 2013 the Bond Team presented the recommended CBS ranking for the architectural design proposals to the Board of Education. A Request for Proposals was issued and publically advertised on June 17, 2013.

On July 2, 2013 proposals were received from ten firms, and over the next several days were reviewed. Interviews were held on Wednesday July 24, 2013 at the LPS Administration Building with six (6) firms scoring the highest on the CBS process.

Upon completion of the interviews, and after subsequent clarifications and discussions the Bond Team is recommending French Associates as the recommended architectural firm for the Elementary School Projects. Below is their proposed contract amount.

Architectural/Engineering Design Services

Base Bid	\$ 1,411,775.00
<u>Reimbursables (n.t.e.)</u>	<u>\$ 39,150.00</u>
Total Contract Amount	\$ 1,450,925.00

This recommendation is based on the fact that French Associates achieved the second highest CBS score for the proposed Project. This high score was achieved due to their firm experience, team experience and ability to meet the schedule and budget.

The Bond Team recommends the Board of Education approves to enter into a professional services contract with French Associates pending final negotiation by PMC and Clark Hill on behalf of LPS.

The Bond Team is available at the Board's convenience to answer any questions regarding the CBS ranking system, the interview process and the methodology used to prepare it.

Sincerely,

PLANTE MORAN CRESA



Paul Theriault, PE LEED AP
Vice President

Enclosures: Criteria Based Selection Summary
 Request for Proposals Summary
 Request for Qualifications Summary



July 25, 2013

Ms. Lisa Abbey, Director of Finance
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

**RE: Contract Award Recommendation for Architectural / Engineering Design Services
Middle Schools / Upper Elementary Schools**

Dear Ms. Abbey:

This letter transmits an update from Plante Moran CRESA (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of an Architecture/Engineering (AE) Firm. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate, and select an AE Firm for this project.

PMC was engaged by LPS and it was indicated that a Criteria Based Selection (CBS) process would be used to provide information relating to relevant firm experience, staff experience and resources, along with other pertinent data. This framework is to provide an order of importance to the responding firms' qualifications, in addition to their proposed fees, to allow LPS to make an informed decision regarding hiring of AE Firms for the project.

On May 28, 2013 the Bond Team presented the recommended CBS ranking for the architectural design proposals to the Board of Education. A Request for Proposals was issued and publically advertised on June 17, 2013.

On July 2, 2013 proposals were received from ten firms, and over the next several days were reviewed. Interviews were held on Wednesday July 24, 2013 at the LPS Administration Building with six (6) firms scoring the highest on the CBS process.

Upon completion of the interviews, and after subsequent clarifications and discussions the Bond Team is recommending SHW Group as the recommended architectural firm for the Middle / Upper Elementary School Projects. Below is their proposed contract amount.

Architectural/Engineering Design Services

Base Bid	\$ 1,579,670.00
<u>Reimbursables (n.t.e.)</u>	<u>\$ 72,885.00</u>
Total Contract Amount	\$ 1,652,555.00

This recommendation is based on the fact that SHW Group achieved the highest CBS score for the proposed Project. This high score was achieved due to their firm experience, team experience and ability to meet the schedule and budget.

The Bond Team recommends the Board of Education approves to enter into a professional services contract with SHW Group pending final negotiation by PMC and Clark Hill on behalf of LPS.

The Bond Team is available at the Board's convenience to answer any questions regarding the CBS ranking system, the interview process and the methodology used to prepare it.

Sincerely,

PLANTE MORAN CRESA



Paul Theriault, PE LEED AP
Vice President

Enclosures: Criteria Based Selection Summary
 Request for Proposals Summary
 Request for Qualifications Summary



July 25, 2013

Ms. Lisa Abbey, Director of Finance
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

**RE: Contract Award Recommendation for Architectural / Engineering Design Services
High Schools**

Dear Ms. Abbey:

This letter transmits an update from Plante Moran CRESA (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of an Architecture/Engineering (AE) Firm. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate, and select an AE Firm for this project.

PMC was engaged by LPS and it was indicated that a Criteria Based Selection (CBS) process would be used to provide information relating to relevant firm experience, staff experience and resources, along with other pertinent data. This framework is to provide an order of importance to the responding firms' qualifications, in addition to their proposed fees, to allow LPS to make an informed decision regarding hiring of AE Firms for the project.

On May 28, 2013 the Bond Team presented the recommended CBS ranking for the architectural design proposals to the Board of Education. A Request for Proposals was issued and publically advertised on June 17, 2013.

On July 2, 2013 proposals were received from ten firms, and over the next several days were reviewed. Interviews were held on Wednesday July 24, 2013 at the LPS Administration Building with six (6) firms scoring the highest on the CBS process.

Upon completion of the interviews, and after subsequent clarifications and discussions the Bond Team is recommending SHW Group as the recommended architectural firm for the High School Projects. Below is their proposed contract amount.

Architectural/Engineering Design Services

Base Bid	\$ 2,151,109.00
<u>Reimbursables (n.t.e.)</u>	<u>\$ 95,918.00</u>
Total Contract Amount	\$ 2,247,027.00

This recommendation is based on the fact that SHW Group achieved the highest CBS score for the proposed Project. This high score was achieved due to their firm experience, team experience and ability to meet the schedule and budget.

The Bond Team recommends the Board of Education approves to enter into a professional services contract with SHW Group pending final negotiation by PMC and Clark Hill on behalf of LPS.

The Bond Team is available at the Board's convenience to answer any questions regarding the CBS ranking system, the interview process and the methodology used to prepare it.

Sincerely,

PLANTE MORAN CRESA



Paul Theriault, PE LEED AP
Vice President

Enclosures: Criteria Based Selection Summary
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