

BUILDINGS/GROUNDS & TRANSPORTATION REPORT

Date: February 27, 2017
To: Board of Education
From: Lori Ade

BUILDINGS/GROUNDS

Facilities Committee

- The Facilities Committee did not meet in February. Meeting date needs to be set.

Washington Water Main Break

- The water main break was repaired during the timeframe of Friday, February 17-February 20. The concrete steps on the east boulevard still need replaced, and Castle Concrete will be working on that area within the next few weeks.

Church Sign Damaged

- As an update on the damage to the United in Faith Church sign, the total insurance claim submitted was for \$9,078.00.

Gym Floor Cleaning & Recoating

Gym Floor Clean & Recoat Proposals for Summer, 2017

	<u>Veteran's Floors, Inc.</u>	<u>Stalker Sports Floors</u>	<u>Specialty Floors</u>
Jr. High Floor	\$1,830.00	*\$3,225.00	\$1,976.00
Sr. High Floor	\$1,920.00	No Quote	\$2,053.00

*Stalker Floors quoted a two-coat finish on the Jr. High floor since the floor is new. This is normal procedure the first time it is screened & recoated. A single recoat will be applied after this first summer. The other two Jr. High quotes are for a single recoat.

- Stalker Sports Floors works with Veteran's Floors in the Midwest area, so we would pay Stalker's directly for the Jr. High gym floor, but Veteran's Floors would be doing the actual work as sub-contractor for Stalker.
- It is my recommendation to allow Veteran's Floors to complete the work for both gyms.
- The total recommended cost would be \$5,145.00 for both gyms.
- As an additional note, I did have Veteran's Floors give me a quote for sanding and resurfacing the Sr. High gym floor. This would entail taking the finish completing off down to the bare wood, repainting all lines and images, and applying two coats of finish. The current year's cost was quoted as \$24,295. More than likely, costs would increase slightly with each passing year. It is recommended to refinish gym floors every 8-10 years. The last time the floor was completely sanded and refinished was in the summer of 2009.

Boiler Incentive Rebate Program

Our district was recently awarded a \$35,000 rebate incentive for the newly installed boiler system at the High School. This award comes from the Illinois Department of Commerce & Economic Opportunity. GRP was instrumental in helping us to secure this award, so my sincere thanks for their assistance with the application process.

FY '18 Janitorial Supply Bids

I would like board permission to seek bids for the FY '18 janitorial supplies. I will have results and recommendations for the board to review at the March 20, 2017 meeting.

Summer Temporary Workers

With the additional capital improvement projects during the summer, there will be additional help needed for not only the outside grounds, but also in the buildings to assist the custodians. I would like board approval to temporarily employ four (4) workers to assist with the grounds and buildings during the summer of 2017.

As in past years, I may need to bring in one additional seasonal person to assist with mowing and sports complex work prior to the start of summer. This temporary worker would be employed as weather permits and sports demand.

TRANSPORTATION

Bus Purchase & Lease

- Per my request at the Board Retreat in January, I sought bids for the 5-year lease purchase of two 84-passenger buses to replace two of our oldest/fully depreciated buses.

	<u>Midwest Transit</u>	<u>Midwest Bus Sales</u>	<u>Central States</u>
2017 RE Bus	\$107,944	\$130,253	\$127,869
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Trade #70	\$ 21,500	\$ 4,500	\$ 13,000
Trade #71	\$ 21,500	\$ 4,500	\$ 13,000
Finance Rate	3.2%	4.42%	3.2%
<u>Annual Payment (2 buses)</u>	<u>\$ 37,374</u>	<u>\$ 54,744</u>	<u>\$ 24,890</u>

- Additionally, as also presented at the board retreat, one of our wheelchair lift buses is a leased bus, scheduled for return at the end of this school year. Since we don't have a bus to trade this time, but just leasing outright, our lease payment will increase. To keep costs as low as possible for a leased bus, I have found a used 2016 wheelchair bus to lease from July, 2017 through July, 2109 (two year lease). The annual payment for the two years is \$15,304. Since this is a used bus with about 25,000 miles, the bus company preferred a two-year lease.

- Midwest Transit is offering, by far, the best deal. Not only do they have the best pricing (last year's pricing), but they are also offering a great trade-in price for our two oldest buses. They are also offering MANY more options on their buses that aren't offered on the other two bids.
- It is my hope that we can approve a lease purchase of the two buses from Midwest Transit at an annual cost of \$37,734 for five years.
- If the board felt we could only approve one bus purchase for this year, then the annual cost would be \$18,687 for the five years for this one bus.
- I realize we haven't received transportation funds this year, which makes approving additional costs very difficult. We do have the working cash fund option to help with these purchases if the board chooses to go that route.