



**Pana Junior High**  
**Juletta Ellis, Principal**  
**Report to Board of Education**  
**May 2020**

**Enrollment:**

6th Grade: 99  
7th Grade: 92  
8th Grade: 91  
Total: 282

**Attendance:**

As of 5/8/2020, 40 of 282 (14%) students are at risk of an OVERALL incomplete. This includes 17/99 6th graders (17%), 10/92 7th graders (11%), and 13/91 8th graders (14%). We continue to monitor students at risk of incompletes in single subject areas but will not know until the end of the year

**To address the disengaged students, we have:**

- Monitored weekly, communicated those concerns as a staff, and reached out to both students and parents via phone and email.
- Delivered packets via bus routes and car delivery.
- Mailed progress check letters home to those most at risk and offered assistance.
- Provided packets for all students on the OVERALL incomplete list.

**Remediation Plans**

- Summer school July 27-August 12 for those who are overall incomplete for the 4th quarter.
- We will replace 1st quarter PBL classes 9th hour with schoolwide enrichment classes. These can be targeted for those who are single-subject incompletes, and we can continue to offer project-based learning opportunities for students who successfully complete remote learning work.

**Continued Staff Development:**

- We continue to have staff meetings weekly. Our anchor question right now is, "Is the student attempting to engage? Is the parent attempting to engage? If so, do they deserve an incomplete?" The reasoning behind this question is in anticipation that remote learning may continue in the Fall. If a family does the best they can now, and still gets an incomplete, the fear is that they will completely disengage if remote learning is to continue. It is impossible to know every family's circumstances, and I continue to reiterate being mindful of that.
- We have begun content area discussions and collection of information and data to help us assess the content that was covered, the depth to which it was covered, the students' progress, and the necessity of re-teaching it in the Fall. Time is a limited resource, so I have encouraged looking at standards with a keen eye. If it isn't a standard that will lead to a gap in learning and verticality, then a teacher should consider putting it aside for now.

**Closing of School Year**

- The last day of assigned work is May 22nd. All work is due May 26th.
- Thursday, May 21st is 6th and 7th Grade Honors Days as well as 8th Grade Promotion. Both of these events will be recorded and made available via social media and your student's email for you to enjoy in a virtual setting when convenient for students and families.
- Tuesday, May 26th is Student Drop Off/Pick Up of Materials/Personal Items
  - 8th Grade-8:00-10:00
  - 7th Grade-10:30-12:30 and 6th Grade-1:30-3:30
    - Social distancing protocols will be in place.