

The Preston School District #201 Board of Trustees is responsible for the naming and renaming of all schools and school facilities within the District. The term facility includes any building, structure, room, open space, or feature of campus. It is the desire of the Board that each new building or facility within the District is given a name that lends dignity, or status to the school or facility. The same holds true while naming or memorializing any current facility. In fulfilling this responsibility, the Board will make every effort to respect community preferences.

The naming or renaming of a school facility may occur under the following circumstances.

1. When a new school is built;
2. When two or more schools have the same name (for example, an elementary school and a middle school), one school may request a new name while the other retains the original name;
3. When a new facility is built to replace an existing facility which will be closed, and
4. When the board receives suggestions in writing to name or memorialize a facility. (The written recommendation should include the reason why the name was proposed and should be signed by the person making the proposal along with signatures of support from at least three other individuals.)

The following guidelines should be considered when naming a school or facility;

1. A proposed school name may be a person, place, or thing;
2. Proposed names should not be a person whose primary identification is of a religious nature;
3. Distinguished persons proposed for the school name must have been deceased for at least 6 months and should have made significant contributions to the community, county, state or nation;
4. A person's moral character should also be considered, and
5. Geographic names may also be considered.



LEGAL REFERENCE:

**ADOPTED: JUNE 1, 2007**

**AMENDED: JANUARY 19, 2022**