

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES
May 14, 2013**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, May 14, 2013, at Rankin Elementary School, 1908 Forrest Street, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Beth Stone who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Kenneth Wheeler. Mr. Hudson was absent. Mrs. Stone announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

CONFIRMATION OR AMENDMENT OF AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

April 9, 2013 – 9:30 A.M. Work Session

On a motion by Mr. Prather, seconded by Mr. Babb, the Board voted unanimously by all members present to approve the minutes from the April 9, 2013, 9:30 a.m. work session as presented. Mrs. Stone announced that the motion passed.

April 9, 2013 – Noon Meeting

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously by all members present to approve the minutes from the April 9, 2013, noon regular meeting as submitted. Mrs. Stone announced that the motion passed.

April 9, 2013 – Five O'clock Meeting

On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously by all members present to approve the minutes from the April 9, 2013, five o'clock regular meeting as presented. Mrs. Stone announced that the motion passed.

PUBLIC COMMENTS

No requests for public comments were received for this meeting of the Board.

WELCOME

Mr. Paul Moton welcomed the Board of Trustees, parents, staff and visitors to Rankin Elementary School.

RECOGNITIONS

The following recognitions were presented:

- Mayor's Healthy Task Force 5-2-1 Billboard Art Contest Winners
- 2012-2013 Duke University Talent Identification Program (TIP) Scholars
- Milam Student Maria Kaltchenko was statewide winner in the Library of Congress's "Letters about Literature" contest
- Tupelo High School band accomplishments for 2012-2013
- Tupelo High School band students selected as members of the 2013 AMRO Music Mid-South Honor Band
- Tupelo High School band student selected for the 2013 Macy's All American Band
- Tupelo High School All-State Honor Choir students
- Tupelo High School Yearbook and Hi-times won awards at MSPRA
- Rankin Teachers selected for Science at Sea
- TPSD Bridge Building Teams won State of Mississippi competition
- Tupelo High School Golf Team – 6A State Champions
- Rankin Elementary 3rd Grade Students winners at State Reading Fair (Bailey Fulton, Bailey Cole, and Kelly Coggin)
- Gum Tree Festival 2013 Art Competition winners from Tupelo High School
- Stock Market Regional Winners from Milam Elementary School

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the following reports for the benefit of those not present at the noon meeting:

- A. Update on THS' Councils of Excellence presented by Mrs. Sally Gray and Mrs. Mary Ann Plasencia (TPSD Goal #4)
- B. TPSD "At a Glance" Video Segment presented by Mrs. Mary Ann Plasencia (TPSD Goal #4)
- C. Day Treatment Services presented by Mrs. Diana Ezell (TPSD Goals #1 and #2)
- D. Common Core State Standards Plan presented by Mrs. Amy Ferguson (TPSD Goal #1)
- E. New Accountability Model presented by Mrs. Diana Ezell (TPSD Goal #1)
- F. Ad Valorem Tax Receipts presented by Mrs. Linda Pannell (TPSD Goal #5)
- G. Wellness Program Update presented by Mr. Jim Turner (TPSD Goal #3)
- H. Recruiting Update Report presented by Mr. Jim Turner (TPSD Goals #1 and #3)
- I. National School Boards Association (NSBA) Annual Conference Trip Report presented by Mrs. Beth Stone, Mr. Eddie Prather and Mr. Ken Wheeler (TPSD Goals #1 through #4)

Copies of the above reports are on file in the Superintendent's Office.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Prather moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)

1. Contractual Agreements
 - a. Contract #CO1321 and #CO1322
 - b. Charter Bus Service Contract #BC2012-2013-009
 - c. Rental of School Facilities Contract #SFR1333
2. Donations #2012-2013-047 through #2012-2013-051
3. Permission to Submit TPSD Grant #1322
4. Permission to Advertise for Bids #BD1318 through #BD1321
5. Cash Flow Statements for Month Ending March 31, 2013

B. Office of Assistant Superintendent Dr. Matthew Dillon

1. Student Transfer Report presented by Mrs. Pamela Traylor
2. Readmission of Student #53-2, Student #68-2, and Student #79-2 (TPSD Goal #2)
3. Overnight Field Trip Request (TPSD Goals #2 and #4) presented by Mr. Jason Harris
 - THS Cheerleaders, Summer Camp, Tuscaloosa, AL, June 14-16
4. Bus Transportation for Summer Food Service Program for students to and from the Summer Boys and Girls Club Program (TPSD Goals #1 and #2) presented by Mrs. Lynne Rogers
5. Tupelo High School Extended School Year 2013 (TPSD Goal #1) presented by Mr. Jason Harris
6. Drivers Education, Tupelo High School, June 3-30, 2013 (TPSD Goal #2) presented by Mr. Jason Harris

The motion was seconded by Mr. Wheeler and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

1. Docket of Claims

Board Member Eddie Prather recommended approval of the Docket of Claims for the period March 28, 2013 through May 3, 2013, Docket of Claims #9686 through #10579, Accounts Payable Checks #5889 through #6472 in the amount of \$1,541,977.21;

Tupelo High School Activity Check Register for the period March, 2013, Checks #1217 through #1229 in the amount of \$4,413.17; for the period April, 2013, Checks #1230 through #1265 in the amount of \$12,198.37; and the Athletic Check Register for March, 2013, Checks #1372 through #1415 in the amount of \$3,372.00; and for April, 2013, Checks #1416 through #1480 in the amount of \$8,603.95. The grand total for all funds is \$1,568,564.70.

The motion was seconded by Mr. Babb and approved unanimously by all members present. Mrs. Stone declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Financial Statement for the Month Ending March 31, 2013

On a motion by Mr. Hudson seconded by Mr. Babb, the Board voted unanimously by all members present to accept the Financial Statement for month ending March 31, 2013, as presented. Mrs. Stone declared the motion passed.

A copy of the Financial Statement for month ending January 31, 2013, is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein

B. Office of Assistant Superintendent Matthew Dillon (TPSD Goal #2)

Student Case #92-2012-2013

Mr. Prather moved to ratify the administrative decision to expel Student #92-2012-2013 from Tupelo Middle School for one calendar year (March 26, 2013 – March 25, 2014) for violation of TPSD Policy JK-E3. Mr. Wheeler seconded the motion, and the motion was approved unanimously by all members present. Mrs. Stone declared the motion passed.

Detailed information regarding Student Case #92-2012-2013 is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

Student Case #101-2012-2013

Mr. Wheeler moved to ratify the administrative decision to expel Student #101-2012-2013 from the Structured Day Program for one calendar year (April 10, 2013 – April 9, 2014) for violation of TPSD Policy JK-E3. Mr. Babb seconded the motion, and the motion was approved unanimously by all members present. Mrs. Stone declared the motion passed.

Detailed information regarding Student Case #101-2012-2013 is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Assistant Superintendent Mrs. Diana Ezell (TPSD Goal #1)

1. Proposed Revisions to TPSD Policies JBCC Student Tuition for Out-of-District Students, IFCB Field Trips and Excursions, and CMBA Regulations Communications

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously by all members present to amend the following policies:

- JBCC Student Tuition for Out-of-District Students (TPSD Goal #3)
- IFCB Field Trips and Excursions (TPSD Goals #1 and #2)
- CMBA Regulations Communications (TPSD Goal #4)

Mrs. Stone declared the motion passed. A copy of Policy #IHA Grading is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

2. First Reading of New TPSD Policies

Mrs. Ezell introduced the following new policies for a first reading:

- a. IDAG Dual Enrollment/Credit
- b. IJBA Personal Electronic Devices, Laptops, Tablets, and Mobile Devices (BYOD Policy)

3. Day Treatment Services Agreement (TPSD Goals #1 and #2)

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously by all members present to approve an agreement between TPSD and Northeast Mental Health for the Day Treatment Services as presented. Mrs. Stone declared the motion passed.

A copy of the Day Treatment Services Agreement, is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein

D. Office of Executive Director of Curriculum and Instruction

Summer 2013 Barton (Dyslexia) Reading Program (TPSD Goal #1)

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously by all members present to approve an extension of the Barton Reading Program during the months of June and July. The program will be available to current and identified Barton students in the district. Mrs. Stone declared the motion passed.

Additional information regarding the Summer 2013 Barton Reading Program is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

1. Personnel Recommendations

Mr. Prather moved to approve the Licensed Staff recommendations as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously by all members present.

Mrs. Stone declared the motion passed. The Personnel Report is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Proposed 2013-2014 Supplements (TPSD Goal #3)

Mr. Babb moved to approve the proposed 2013-2014 Supplements for the 2013-2014 school year as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously by all members present.

Mrs. Stone declared the motion passed. A copy of the 2013-2014 Supplement Schedule is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

3. Salary Schedules for 2013-2014 School Year

At the noon meeting, Mr. Turner stated that this report is not complete, and will be placed on the June 11 regular meeting of the Board.

F. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3 and #4)

Information Items:

Dr. Loden noted the following upcoming important dates:

- May 17 Graduation
- May 22 Last Day for Students
- May 23 End of the Year Celebration
- June 12-14 Administrative Retreat
- June 19-20 Board Retreat
- June 21-22 New Board Member Training

UNFINISHED BUSINESS

A. Awarding of Advertised Bids #BD1305 Carver Replacement Windows, #BD1306 Carver Flooring, #BD1307 Baseball Field Renovations, and #BD1311 Rubber Floor Gym Phase I

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously by all members present to take the following actions regarding Bids #BD1305, #BD1306, #BD1307 and #BD1311:

Advertisement: **BD1305 Carver Replacement Windows**
Person Responsible: Julie Hinds
Funding Source: District Construction
Recommendation: Maloney Glass (lowest and best bid)
Total Award: \$219,459.00

Advertisement: **BD1306 Carver Flooring**
Person Responsible: Julie Hinds
Funding Source: District Construction
Recommendation: F L Crane
Total Award: \$192,165.00

NOTE: JBHM Architects, P. A. accepted five sealed bids at 2:00 PM on Wednesday, May 8, 2013. Continental Flooring submitted the lowest dollar bid. However, it appears that Continental Flooring did not comply with bid requirements. Having met all the specifications listed on the architectural proposal, we are recommending that the Board award the contract to the next low bidder, F L Crane. Bids were submitted by Anco Construction, \$205,000.00, Continental Flooring Co., \$142,800.00, Sullivan Enterprises, \$183,000.00 and Thunder Construction, \$251,215.00.

Advertisement: **BD1307 Baseball Field Renovation**
Person Responsible: Julie Hinds
Funding Source: District Construction
Recommendation: Reject All Bids (the job will be re-evaluated and re-bid at a later date)

Advertisement: **BD1311 Rubber Floor Gym Phase I**
Person Responsible: Julie Hinds
Funding Source: District Construction
Recommendation: Reject All Bids (bids were over budget)

Mrs. Stone declared the motion passed.

Detailed information regarding the above bids is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Note Resolutions for Qualified School Construction Bond #3 (TPSD Goal #3)

Intermediate Resolution

Mr. Wheeler moved to adopt an Intermediate Resolution giving final approval for the borrowing of an amount not to exceed Four Million Six Hundred Thousand and No/100 Dollars (\$4,600,000) for the purpose of acquiring, improving, constructing, renovating, heating, cooling and equipping school buildings and related facilities, purchasing land, performing site work and paying the costs of such borrowing as stated in the April 9, 2013, resolution. Mr. Prather seconded the motion, and the motion was approved unanimously by all members present.

Mrs. Stone declared the motion passed. A copy of the Intermediate Resolution is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

Note Resolution

Mr. Wheeler moved to adopt the Note Resolution authorizing the issuance of a Limited-Tax Note in the maximum principal amount of Four Million, Four Hundred Thirty-Five Thousand and No/100 Dollars (\$4,435,000) for the costs of the construction, rehabilitation or repair of Public school facilities, acquiring land, equipping the facility and to pay the cost of the borrowing. The resolution states that the Board “sells the note to Trustmark National Bank, Jackson, Mississippi” at zero percent interest (0%) in accordance with the Note Purchase Agreement attached to the Note Resolution as an Exhibit. The Note Resolution also authorizes the Superintendent to execute and deliver on behalf of the Board the Note Purchase Agreement. Mr. Prather seconded the motion, and the motion was approved unanimously by all members present.

Mrs. Stone declared the motion passed. A copy of the Note Resolution is marked EXHIBIT 14 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. 2013-2014 Handbooks (TPSD Goals #1 through #5)

Mr. Babb moved to approve the 2013-2014 school handbooks, elementary guidebook, and secondary guidebook as recommended. Mr. Wheeler seconded the motion, and the motion was approved unanimously by all members present.

Mrs. Stone declared the motion passed. A CD copy of the 2013-2014 Handbooks is marked EXHIBIT 15

B. Discussion regarding July 3 and July 5

At the noon briefing session, Superintendent Gearl Loden explained that the Central Administrative Office will be staffed by a skeletal crew during July 1-5 as 238 day personnel will be off July 3 and July 5 for their two furlough days.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

At the noon meeting Dr. Loden discussed the following planned topics for the upcoming June 11, 2013, meeting of the Board:

1. Year-End Discipline Update
2. Year-End ADA/Enrollment
3. Safe Splash Update
4. Dual Enrollment Credit Update
5. AP Courses Update (requested by Mr. Eddie Prather)

B. Executive Session

Board President Beth Stone announced that an Executive Session was held at the noon meeting of the Board to discuss student and litigation matters.

ADJOURNMENT

On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 6:02 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Elizabeth Stone, President

Kenneth Wheeler, Secretary