



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: Nancy Rock, President
Members of the School Board

THROUGH: David Vadiveloo, Chief School Administrator DSV
DSV

THROUGH: Rick Luthi, Chief Operating Officer REL
REL

FROM: Steve Cropsy, Director of Maintenance & Operations SC
SC

DATE: August 4, 2022

SUBJECT: **Contracts over \$10,000- Arctic Fire and Security** **Memo No: SB23-015**
(Action Item)

NSBSD Policy Manual:

BP 2210, Administrative Leeway in Absence of Board Policy: It shall be the duty of the Superintendent or designee to keep the Board president apprised of any action taken in emergency situations as soon as practicable after its occurrence.

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOA's with a dollar value of \$10,000 or greater must be approved by the School Board.

BP 3510 Maintenance: The Board recognizes the importance of timely maintenance and repair of district facilities, property, and equipment in ensuring the safety of students and employees, in protecting state and local investment, in providing necessary loss control, and in helping to ensure the availability of capital funding... All school buildings and equipment shall be regularly inspected to assure that all are maintained at the highest level of safety.

Issue Summary:

The North Slope Borough School District requires periodic maintenance of all heating, ventilation, air conditioning (HVAC), as well as yearly inspection and recertification of all fire detection and suppression systems.

The scope of services for this contract is to provide recertification of fire alarm systems, test kitchen hood system, and test sprinkler systems.

Length of Contract:

Under BP 2210 and BP 3510, the District engaged Arctic Fire & Security to test and re-certify each school site on August 1, 2022. The contract will term as the work is completed, prior to July 30, 2023.

Funding Source and Purchase/Contract Amount:

| | | |
|----------------------------------|----------------------|-----------|
| Professional & Technical | 100.---*.600.000.410 | \$178,500 |
| Each site location account code* | | |

Available Budget:

Available Budget under 100.200.600.000.410 is \$131,801.92. A budget line transfer is necessary.

Compliance with BP 3311

This is a sole source contract with AFS. The North Slope Borough School District and the North Slope Borough has a long-standing relationship with AFS as they continue to provide quality work and are familiar with the School District’s facilities. Additionally, AFS will be able to proceed with work immediately and without the delay since they understand the complexities of the North Slope Borough School District’s systems.

Proposed Motion:

“I move that the NSBSD Board of Education ratify the above \$10,000 and greater proposal for Arctic Fire and Security in the amount of \$178,500, as described in this memo and related attachments.”

Moved by _____ Seconded by _____

Vote _____