

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
OF  
EDUCATION SERVICE CENTER, REGION 20

June 28, 2017

The Board of Directors of Education Service Center, Region 20 met in regular session at 2:01 p.m. on Wednesday, June 28, 2017 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Charles A. Carlson, Vice Chairman  
Ms. Kay Franklin, Secretary  
Ms. Irene Rodríguez-Dubberly, Member  
Mr. Tom Winn, Member  
Ms. Beverly Meyer, Member  
Mr. Alfredo Segura, Charter School Representative

Also present were:

Dr. Jeff Goldhorn, Executive Director  
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services  
Mr. Jeff Stone, Deputy Director, Business & Technology Services  
Ms. Jennifer Carver, Associate Director, Information Technology  
Mr. Paul Patillo, Chief Technology Officer, Technology Services  
Ms. Ann Brownlee, Component Director, Human Resource Services  
Ms. Briana Garcia, Coordinator III, Human Resource Services  
Ms. Lynn Heatherly, Component Director, iTCCS Software Development  
Ms. Carol Morgan, Component Director, Head Start Services  
Mr. Paul Neuhoff, Component Director, Financial Services  
Mr. Wayne Parker, Component Director, Systems & Operations  
Mr. Mike Peterson, Component Director, Technology Development & Facilities Services  
Mr. Charles Wimett, Component Director, TxEIS Software Development  
Ms. Jamie Dunevant, Assistant to the Executive Director

**OATH OF OFFICE**

Mr. Mike Petter and Mr. Tom Winn were administered the Oath of Office.

**REORGANIZATION OF THE BOARD FOR  
2017-2018**

Mr. Winn made a motion to keep the Board Chairman as Mr. Mike Petter, the Secretary as Ms. Kay Franklin and Vice-Chairman as Mr. Charles Carlson. Ms. Meyer seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Board Officers remain the same for 2017-2018. Mr. Mike Petter, Chairman, Mr. Charles Carlson, Vice-Chairman and Ms. Kay Franklin, Secretary.

**MINUTES OF THE MAY 3, 2017 MEETING**

Ms. Rodríguez-Dubberly made a motion to approve the following resolution. Ms. Franklin seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the minutes of the May 3, 2017 Board of Directors meeting.

**BOARD OF DIRECTORS’ MEETING DATES  
FOR 2017-2018**

Ms. Meyer made a motion to approve the following resolution. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Board meeting dates for 2017-2018.

**AMENDMENTS TO THE 2016-2017 OFFICIAL  
BUDGET**

Mr. Winn made a motion to approve the following resolution. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2016 – 2017 budget amendments reflected on the chart of the following pages.

**CONTRACTS OVER \$25,000**

Mr. Winn made a motion to approve the following resolution. Ms. Franklin seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

**ESC-20 IS PURCHASING THE FOLLOWING CONTRACTS**

<b><u>Agency/School District</u></b>	<b><u>Contract Amount</u></b>	<b><u>Division</u></b>
<b>Gibson Consulting Group, Inc.</b> Assistance with development of a comprehensive plan that will include detailed actionable documents for the Texas Computer Cooperative to establish a Business Plan. April 17, 2017 – term of 2 years	\$31,350.00	TCC
<b>Ricoh USA Inc.</b> Network Scanner December 1, 2016 – August 31, 2017	\$26,194.68	TCC

**INTERLOCAL AGREEMENT**

Ms. Meyer made a motion to approve the following resolution. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Interlocal Agreement.

**PERSONNEL – NEW EMPLOYEES**  
**(PROFESSIONAL STAFF)**

Mr. Carlson made a motion to approve the following resolution. Ms. Franklin seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors confirms the appointment of new employees and acknowledges the separation of employment by the following professional staff of ESC-20.

**NEW EMPLOYEES (PROFESSIONAL STAFF)**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>	<b><u>Previous Employment</u></b>
Brewer, Kristyna	*Educational Specialist, School Support Instructional Coach	05-Jun-2017	6 <sup>th</sup> Grade ELAR Teacher Medina Valley ISD
Capestany, Christine	Consultant, Business Services	15-May-2017	Payroll Supervisor Southside ISD
Cloud, David (Brad)	Educational Specialist, Digital Age Learning	05-Jun-2017	Instructional Technology Specialist North East ISD
Jogireddy, Prasanthi	Java Developer	01-May-2017	Java Developer-Contractor Region 20
Martinez, Miriam	Educational Specialist, Digital Age Learning	05-Jun-2017	Educational Technology Coach Boerne ISD
McAnelly, Linda	*Field Service Agent	17-Apr-2017	Superintendent Devine ISD
Molina, Priscilla	*Educational Specialist, Early Childhood/PPCD	05-Jun-2017	Preschool Teacher San Antonio ISD
Nombrana, Jessica	Educational Specialist, Math	15-May-2017	5 <sup>th</sup> Grade Self Contained Edgewood ISD

\*New Position

**PROPOSALS**

Mr. Carlson made a motion that the following resolution be approved. Ms. Meyer seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the proposals listed.

- Renewal for Temporary Labor Services
- Renewal for Speech and Related Services
- Renewal for K-12 Online Library Resources for DKC
- Renewal for Depository Services

**PROPOSAL FOR ARCHITECTURAL SERVICES**

Mr. Winn made a motion that the following resolution be approved. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors then grants appropriate ESC-20 staff the authority to negotiate with Garza/Bomberger & Associates a fair and reasonable contract. If a satisfactory contract cannot be negotiated with Garza/Bomberger & Associates, formally end negotiations with Garza/Bomberger & Associates. The Board of Directors then awards request to the next most highly qualified firm of Garza Architects. The Board of Directors then grants appropriate ESC-20 staff the authority to negotiate with Garza Architects a fair and reasonable contract. If a satisfactory contract cannot be negotiated with Garza Architects, formally end negotiations with Garza Architects. The Board of Directors then awards request to the next most highly qualified firm of Debra J. Dockery Architect PC. The Board of Directors then grants appropriate ESC-20 staff the authority to negotiate with Debra J. Dockery Architect PC a fair and reasonable contract.

**SUPPLEMENTAL COMPENSATION FOR PROFESSIONAL 2017-2018**

Ms. Franklin made a motion that the following resolution be approved. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Center payment of supplemental compensation (\$250/\$500) to professional, active, contributing TRS members, to become effective September 1, 2017.

**SALARY INCREAS FOR 2017-2018**

Mr. Carlson made a motion that the following resolution be approved. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2017-2018 salary increase of \$895,635.37 with an annual minimum increase of \$1,000 for full-time Center staff (prorated for part-time staff), except for positions which are frozen, to be become effective September 1, 2017.

**CENTER CONTRIBUTION TO TRS-ACTIVECARE HEALTH CARE FOR 2017-2018**

Mr. Carlson made a motion that the following resolution be approved. Ms. Meyer seconded the motion which was unanimously approved.

BE IT RESOLVED, that the Board of Directors establish a maximum health care contribution for the employee-only portion per month for the 2017-2018 fiscal year of \$351.00 for Plan 1-HD participants, \$438.00 for Select Plan participants, and \$604.00 for Plan 2 participants, with exception of Plan 2, Employee/Child increase to \$566.00.

**HEAD START COLA GRANT APPLICATIONS FOR 2017-2018**

Mr. Winn made a motion that the following resolution be approved. Ms. Franklin seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has provided input and approves the 2017-2018 Head Start Program COLA Grant Applications.

**FOR INFORMATION ONLY ITEMS**

Information was provided on the following items:

- Investment Report
- Expenditures in Excess of \$25,000
- Accounts Receivable
- 2017-2018 Budget Development
- Personnel – Separations (Professional Staff)
- Head Start Policy Council Report
- 2017-2018 Products and Services Fees
- Executive Director’s Report

**ADJOURNMENT**

There being no further business, the meeting adjourned at 4:07 p.m.

---

Board Chair

---

Board Secretary