



Wharton County Junior College

PAID PROFESSIONAL ASSIGNMENT (PPA) REQUEST FORM

TO: Leigh Ann Collins

DATE: 10/02/2018

FROM: Michele Betancourt; Kelley Whitley

DIV or UNIT: Distance Education; Physical Sciences

SUBJ: PPA request for: Obiageli Nwosu

Title of PPA activity: Online CHEM 1401 Development

Dates (or semesters) of activity: Fall 2018

- A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Develop Online CHEM 1401 - To be delivered in Spring 2019

1. Meet with DE Staff to review standards and expectations
2. Submit completed "Getting Started" Module for review.
3. Submit one completed Learning Module for review
4. Submit Final Course for Review (Must have 50% of total course completed before review)

a. Make any required revision indicated on OCE and Accessibility Feedback Form before start of course

- B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 1,050.00	\$ 1,050.00
TOTAL		\$ 1,050.00	\$ 1,050.00

Budget Number : 1110-1412-6092-400

- C. **Approvals**

Distance Ed.: Michele Betancourt Digitally signed by Michele Betancourt
Date: 2018.10.03 15:39:45 -05'00'

Date: 10/02/2018

Supervisor:

Kelley Whitley

Date: 10-4-2018

VP:

Luc

Date: 10-4-18

President:

Barry A. McNeill

Date: 10-4-18

RECEIVED
Vice President of Instruction
Date: 10/4/18 Initial: *TC*