

# 2012-13

## 21<sup>st</sup> Century Community Learning Center (CCLC) Opportunity Initiative in Science, Technology, Engineering & Math (STEM), English Learner (EL) & Sustainability

This packet includes:

- Part One : Application Information/Instructions
- Part Two : Cover Page & Grant Application Form
- Part Three : General District Assurances Form
- Part Four : Budget Worksheet
- Part Five : Budget Narrative



### Year #4 Grantee Application

**Due Date: On or before 4:00 p.m. — January 18, 2013**

**Funds awarded upon application approval or Jan 1 – June 30, 2013**

Oregon Department of Education  
Office of Educational Improvement and Innovation  
255 Capitol Street NE  
Salem, OR 97310-0203

*It is a policy of the State Board of Education and a priority of the Oregon Department of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age, sexual orientation, or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Deputy Superintendent of Public Instruction at the Oregon Department of Education, 255 Capitol Street NE, Salem, Oregon 97310; phone 503-947-5740; or fax 503-378-4772.*

# 21<sup>st</sup> CCLC 2012-13 Opportunity Initiative Application

## PART ONE: Year #4 Application Information / Instructions

### Application Information

The Oregon Department of Education offers a non-competitive 2012-13 Opportunity Initiative to all current 21<sup>st</sup> CCLC grantees.

**Context:** In 2011-12, ODE provided a two-phase STEM initiative. The 1<sup>st</sup> Phase was a non-competitive supplement (of \$25,000) offered to each grantee to implement quality STEM activities in their afterschool programming. 25 grantees applied and awards were issued to all applicants. The 2<sup>nd</sup> phase provided an opportunity for all those that applied for the non-competitive funds to apply for competitive STEM Professional Development grants (at \$50,000 each). Five STEM Professional Development grants were awarded.

In September 2012, ODE disseminated a survey to all grantees. Responses expressed strong and diverse interest in all three areas offered in this opportunity: **STEM:** Continuing and strengthening from 2011-12; **EL:** enhancing 21<sup>st</sup> CCLC EL services; **Sustainability:** developing program sustainability efforts. All three options are included due to these survey responses. Applicants may apply for any of the three.

All **Year #4 grantees** may request 21<sup>st</sup> CCLC (non-competitive) Opportunity Initiative funds to supplement current programs to enhance one or more of three key areas:

- Science Technology Engineering and Math (STEM)
- English Learners (EL)
- 21<sup>st</sup> CCLC Program Sustainability

All Year #5 sub-grantees have a similar but simpler (and separate) Opportunity Initiative application, due to the shortened time remaining in their grants.

#### **Which grantees are eligible to apply for the 21<sup>st</sup> CCLC 2012-13 Opportunity Initiative?**

- This application is available to all Year #4 Grantees. All current Year #4 grantees are invited to submit a proposal for the 2012-13 Opportunity Initiative using these rules.

#### **What must 21<sup>st</sup> CCLC sub-grantees do to receive this money?**

- The 2012-13 21<sup>st</sup> CCLC Opportunity Initiative requires Year #4 sub-grantees to submit a proposal to the ODE on or before January 18, 2013. Each grantee may submit a proposal up to the amount of \$25,000, which, when the application meets requirements, will be awarded as soon as the application is approved by ODE.
- If any funds remain, they will be equally distributed among those sub-grantees that have applied.

### **How may the 21<sup>st</sup> CCLC Opportunity Initiative Grant funds be used?**

- The 21<sup>st</sup> CCLC Opportunity Initiative funds may be used to provide training and ongoing support and focus on quality activities and instruction in the three areas identified within the scope of the originally approved grant at the grantees' existing sites.
- The 2012-13 21<sup>st</sup> CCLC Opportunity Initiative funds are governed by all Title IV-B and EDGAR fiscal regulations, including Supplement/Not Supplant requirements.
- The Oregon Department of Education may require revision of Opportunity Initiative proposals and budgets prior to approval, award, or release of funds. **The Oregon Department of Education decisions on funding and awarding grants shall be final.**

### **What limitations apply to the 21<sup>st</sup> CCLC Opportunity Initiative funds?**

The 21<sup>st</sup> CCLC 2012-13 Opportunity Initiative funds provide resources to support current grantees in three areas:

- **STEM:** increase use of STEM instructional practices that support interconnected, quality and inquiry-based STEM instruction;
- **EL:** enhance partnerships and maximize inclusion of underrepresented populations to improve their success;
- **Sustainability:** plans & strategies to continue afterschool program services to students, families and communities.

The 21<sup>st</sup> CCLC 2012-13 Opportunity Initiative funds are governed by all Title IV-B state and federal Education Department Grant Administration Regulations (EDGAR), including Supplement/Not Supplant requirements.

### **Who do we contact if we have questions or need assistance?**

You may contact Pete Ready at [pete.ready@state.or.us](mailto:pete.ready@state.or.us) or 503-947-5785.

## **Application Instructions**

### **How do 21<sup>st</sup> CCLC sub-grantees apply for a 21<sup>st</sup> CCLC Opportunity Initiative supplement?**

1. Complete the program narrative, budget and budget narrative section(s) that you propose, addressing the specifics. Complete and sign General Assurances form.
2. Mail original and signed copy of the completed grant application to the Oregon Department of Education postmarked by January 18, 2013 **AND** electronically submit application using MS Word format no later than 4:00 pm on January 18, 2013.

Address your mailed signed original application packet to:

Oregon Department of Education  
Attention: Donna Newbeck  
255 Capitol Street N.E. Salem, OR 97310  
Email: [donna.newbeck@state.or.us](mailto:donna.newbeck@state.or.us)  
Fax No.: 503-378-5156

**IMPORTANT NOTE: Please indicate "21<sup>st</sup> CCLC 2012-13 Opportunity Initiative" and include the name of your school district & grant Year # on fax or email.**

## 21<sup>st</sup> CCLC 2012-13 Opportunity Initiative Timeline and Important Dates

<b>Completion Dates</b>	<b>Activities</b>
November 2, 2012	Request for Proposals (RFP) made available & disseminated
January 18, 2013	Applications due to ODE on or before 4:00 PM PST 1/18/2013. Funds awarded upon application approval.
January 21, 2013- February 1, 2013	Applications reviewed with possible amendments required prior to funding.
June 30, 2013	Ending Date for '12-'13 Opportunity Initiative grant activities
August 14, 2013	Final Date for submission of claims