



719 W. Chisholm Street, Ste. 5
Alpena, MI 49707
www.alpenacounty.org

Alpena County Home Improvement Program

Telephone (989) 354-9664
Fax (989) 354-9783
Email: homeimprovement@alpenacounty.org

MEMORANDUM

DATE: April 24, 2025
TO: Alpena County Finance, Ways and Means Committee
FROM: Nicki Janish
SUBJECT: Budget Amendment AND Budget Transfer Requests

MESSAGE: At budget time in 2024 for the 2025 fiscal year, there was uncertainty how much of our HPG (Housing Preservation Grant) Program and MSHDA MI-HOPE Grant activity would occur in 2024 vs. 2025. Both awards are multi-year grants. I now have sufficient information to request the appropriate budget amendments that I believe will get us through the remainder of 2025.

Both revenues and expenditures will require adjustments, and no part of this request affects the County's General Fund. A positive net of revenues and expenditures will remain within the Home Improvement Fund following these changes. Please approve the following adjustments:

Increase Budgeted Revenues as follows:

- 276-703-503.000 Current HPG Grant \$142,000 (an increase of \$14,500)
- 276-703-556.005 MSHDA MI-HOPE Grant \$200,000 (an increase of \$100,000)

Increase Budgeted Expenditures as follows:

- 276-703-969.014 MSHDA MI HOPE EXP \$230,000 (an increase of \$110,000)

I am also seeking a Budget Transfer and offer the following: The Home Improvement Department within the General Fund (101-690) receives its revenues by way of a transfer of administrative dollars from the Home Improvement Fund. The Home Improvement Fund has \$19,228.88 received to date in 2025 that is available for transfer. Therefore, please approve the following transfer:

- Transfer of \$19,228.88 from line 276-703-830.000 to 101-690-635.000.

Respectfully Submitted


Nicki Janish



This Institution is an Equal Opportunity Provider
Hearing Impaired and/or Disabled Applicants Can Call
Michigan Relay System Text Telephone
1-800-649-3777

