Agenda Items	Notes	Next Steps
Call to Order:	The meeting convened at 5:33 p.m. with a welcome by Board Member Casey Nesbitt.	
Members in Attendance:	C. Nesbitt, G. Johnson, L. Bridges, C. Meyer, D. Hill, D. Nichols, V. Figueroa, A. Lamar, R. Thomas, C. Hunt, S. Fowlkes, Q. Bounds, P. Rozier, J. Broy, F. Kuzniewski, K. Odom	
Phonics	<u>Ongoing Goal:</u> To select a structured, universal, phonics curriculum for the district. C. Meyer provided an overview of the Fountas and Pinnell Phonics Program and recommended its use for primary grades. Handouts were distributed and members discussed options for program use and alignment with guided reading. The program will be adopted next school year. In the interim, the Reading Coaches will be trained to support teachers on incorporating phonics with explicit instructional strategies.	C. Meyer will submit a quote for approval during the December meeting
Educational Software	<u>Ongoing Goal:</u> To adopt a universal software package for the district for grades K-8 in both ELA and Math. A plan needs to be created to monitor usage and effectiveness of the software. C. Meyer provided usage reports for the following programs: ● Study Island - used extensively throughout the district for ELA and Math support. All schools will continue to use Study Island through the end of the current subscription on 1/3/18. **ACTION: Renew for all schools except Whittier see attached quote for $10,000)** ● Stride Academy - no usage reports were provided. The program offers supplemental support in ELA & Math. Schools were presented the option to select between Stride or Study Island. Whittier will continue to use STRIDE and share their additional license agreements with Brooks extended day program. ● Accelerated Reader - The program provides books and	

	magazines for students to read along with quizzes that match the reading materials. Of the 1,440 licenses purchased, only 850 are currently in use. Usage is especially low at Angelou, Sandburg and Brooks schools. Principals in attendance stated they were unaware their schools had these accounts and would begin use immediately. The subscription agreement expired 9/30/17. **ACTION: Renew for all schools until 6/30/18 and provide monthly usage reports- (see attached quote for $17,056)** ● Imagine Learning - K-2 Reading intervention program for MTSS program. Recommended minimum use is 20-30 hours annually per students. Students in our district demonstrated an annual average use of 14 hours during 2016-2017 SY. Overall average literacy proficiency is 81% and average vocabulary proficiency is 83% on the Imagine Learning assessments embedded in the program. More professional development is needed on the program. The district is currently under a five year contractual agreement ending 12/31/2020, with an annual subscription rates of $79,537.50. ● Discovery Streaming - instructional resources and tools for Science and Social Studies. Substantial usage throughout the district, except Sandburg. **ACTION: Renew for all schools (see attached quote for $5,833)** ● Big Brains - math intervention for MTSS program. Piloted last year at Bryant. Brooks has a one week trial.	D. Nichols will call to get district-wide pilot for Big Brains and provide information during Dec. meeting
MAP Performance Result	A. Lamar informed the committee that student RIT scores from the MAP Assessment are transferred to Study Island to generate individualized instructional paths.	
School Report Card	D. Nichols provided an overview of the 2017 School Report Cards. Members engaged in extensive discussion on Special Education needs and concerns. Teachers are in need of professional development opportunities on improving inclusion and co-teaching models.	
ASCD	C. Meyer provided members with a list of products included in the subscription agreement. Included are classroom videos of effective teaching practices and self-paced online courses. The program allows teacher to receive onsite, professional development opportunities tailored to to their specific needs.	Develop a process for teachers to receive CPDU's for completing courses, webinars and videos.
AIMSweb Plus Training	Training has been scheduled for December 5th and 6th (full day) at the District Office. The "train the trainer" model will be used. Coaches,	D. Nichols will contact principals for names of

	Tutors and one classroom teacher from each school are expected to attend.	teachers to attend
Math	D. Nichols shared information about Eureka Math, which is the same program as Engage NY. Students are in need of textbooks. Options are available for schools to purchase Eureka math in lieu of the excessive photocopying. Discussion tabled until next meeting.	Develop a solution for providing teachers and students with adequate instructional math materials.
Technology Updates	<u>School Dude</u> The technology department will be implementing a new online work order request and inventory system called School Dude. Lab Assistants will be trained on Tuesday, November 14 @ 9am. All staff members will receive account access the week of November 20th. Full usage of the program will begin November 27th. <u>3D Printers & STEM IT</u> 3D Printers have been purchased and installed in all special education classrooms and computer labs throughout the district. The purchase included a two year subscription for the STEM IT curriculum for three schools only (Brooks, Bryant, Angelou). Teachers at these schools received training on the STEM IT curriculum on November 5th. Request was made to purchase the STEM IT curriculum for the remaining three schools in the district at @ $8000 each for a two year subscription. **Request denied** Whittier, Sandburg and Holmes will be instructed to use Tinkercad, a free online program, in place of the STEM IT curriculum.	
Good of the Order	No comments	
Adjournment	7:15 PM	Next meeting Wednesday, 12/6/17 @ 5:30