

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): George Goodridge
Scott Linaker
Janelle Roche

SCHOOL: IRHS, CDO, AHS
Department (opt.): CTE
DATE(S): April 06 - 10, 2011

ACTIVITY/EVENT: Rocky Mountain Athletic Trainers' Association, Inc Annual Clinical Symposium

LOCATION: Albuquerque, New Mexico

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

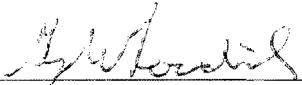


<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	\$ <u>210.00</u>	<u>260.11.270.2210.280,281,282.6360</u>
Transportation	\$ <u>485.43</u>	Mode <u>Rental Vehicle</u> <u>260.11.270.2210.280,281,282.6582</u>
Rental Car	<u>0</u>	<u> </u>
Meals	\$ <u>660.00</u>	<u>260.11.270.2210.280,281,282.6582</u>
Lodging	\$ <u>1,220.40</u>	<u>260.11.270.2210.280,281,282.6582</u>
Substitutes	\$ <u>720.00</u>	<u>596.00.270.2210.280,281,282.6113</u>
TOTAL	\$ <u>3,295.83</u>	

(Note: Tax credit contributions are District funds and require a budget code.)

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Continuing Education

Outcomes and academic benefits to students and staff: Knowledge gained will be utilized in care of student-athletes and in classroom instruction.

Submitted by: 
Signature
 76
Principal/Supervisor

Associate Superintendent/Superintendent

03 MARCH 11
Date
3/3/11
Date
3-6-11
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Damon Lovato _____
John Rotzell _____

SCHOOL: AHS
 Department (opt.): Athletics
 DATE(S): May 6-8, 2011

ACTIVITY/EVENT: Nike Championship Basketball Clinic
 LOCATION: Las Vegas, NV

ABSENCE: # Days 1 Sub Required: Yes No # of School Days Missed 1

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$250</u>	<u>525-00-620-3400-281-6360</u>
Transportation	<u>\$310</u> Mode <u>Driving</u>	<u>Coaches' pay</u>
Rental Car	<u>\$82</u>	<u>Coaches' pay</u>
Meals	<u>\$150</u>	<u>Coaches' pay</u>
Lodging	<u>\$0</u>	_____
Substitutes	<u>\$0</u>	_____
TOTAL	<u>\$792</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Coaching Clinic

Outcomes and academic benefits to students and staff: Outcome from attending this clinic is having the ability to teach the new innovative techniques and applying skills taught at the clinic.

Submitted by:

 Signature

3/15/11
 Date

[Signature]
 Principal/Supervisor

3/15/11
 Date

[Signature]
 Associate Superintendent/Supintendent

3-21-11
 Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Christine Sullivan, Frank Kischer, Sarah Andricopoulos, Polly Kimminau, 2 TBD _____

SCHOOL: La Cima Middle

Department (opt.): _____

DATE(S): July 26 to July 29, 2011

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$3,245</u>	<u>100-11-100-2210-165-6360</u>
Transportation	<u>\$1,980</u> Mode <u>Air</u>	<u>100-11-100-2210-165-6582</u>
Rental Car	<u>\$276.00</u>	<u>100-11-100-2210-165-6582</u>
Meals	<u>\$1,062</u>	<u>100-11-100-2210-165-6582</u>
Lodging	<u>\$2,790</u>	<u>100-11-100-2210-165-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$9,353</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: AVID (Advancement Via Individual Determination) training for our AVID Site Team to support the implementation of the program at our site. This will include our District Director, Site Coordinator, and AVID Elective Teachers and 2 content area teachers.

Outcomes and academic benefits to students and staff: Teachers will learn effective instructional practices and our site team will explore data to construct an action plan for effective implementation at our stie. The AVID program targets our underserved students (minority and average achievers); provides qualify staff development for teachers; helps schools build community support system for school success; and addresses how to grant equitable access to rigorous curricula for all students.

Submitted by: Christine Sullivan
Signature

2/21/11
Date

T Collins
2-21-11

Patrick Sullivan
Associate Superintendent/Superintendent

3-6-11
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Vicki Balentine, Ph.D.

SCHOOL: District Offices

Department (opt.): Superintendent

DATE(S): April 13-14, 2011

ACTIVITY/EVENT: Measuring Educator Effectiveness Conference

LOCATION: Salt Lake City, Utah

ABSENCE: # Days 2 Sub Required: Yes No # of School Days Missed _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
	(Note: Tax credit contributions are District funds and require a budget code.)
Registration _____	<u>No Cost to the District</u>
Transportation _____ Mode _____	_____
Rental Car _____	_____
Meals _____	_____
Lodging _____	_____
Substitutes _____	_____
TOTAL <u>0</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: **This meeting will provide information and opportunities to discuss the latest research and promising practices related to the design of teacher effectiveness and practices.**

Outcomes and academic benefits to students and staff: _____

Submitted by: *Vicki Balentine* 3/21/11
Signature Date

Principal/Supervisor Date
Patricia Nelson 3/21/11
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

REVISED (3/28/11)

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Patrick Nelson Roseanne Lopez SCHOOL: District Offices
Patti Greenleaf Rob Henikman Department (opt.): _____
Jon Lansa DATE(S): 6/25/11 - 6/30/11

ACTIVITY/EVENT: ISTE (International Society for Technology in Education) Conference
LOCATION: Pennsylvania Convention Center, Philadelphia, PA

ABSENCE: # Days 6 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$ 1,850</u>		<u>150/159.11.100.2210.551.6360</u>
Transportation	<u>\$ 3,470</u>	Mode <u>air/cab</u>	<u>150/159.11.100.2210.551.6582</u>
Rental Car	_____		_____
Meals	<u>\$ 1,770</u>		<u>150/159.11.100.2210.551.6582</u>
Lodging	<u>\$ 4,260</u>		<u>150/159.11.100.2210.551.6582</u>
Substitutes	_____		_____
TOTAL	<u>\$11,350</u>		

All expenses will be paid with federal funds designated for technology professional development.

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: To learn about standards and assessment models for faculty and tech programs; explore tactics and resources for data-driven decision-making and implementing federal mandates.

Outcomes and academic benefits to students and staff: Increased use of technology to improve outcomes for all learners and prepare them with 21st century skills.

Submitted by:

Signature

Date

Principal/Supervisor

Date

Associate Superintendent/Superintendent

Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Harelson

ESTIMATED NUMBER OF STUDENTS: 9

NAME OF SCHOOL GROUP/CLUB/ENTITY: Harelson Chess Team

STAFF ADVISOR(S)/CHAPERONES: Jeff Azersky or Suzy Azersky, Debbi Omizo, Jamie Holehan or Patrick Holehan, Keith Hudson, Andrea Lynbarger or Lonnie Lybarger, Chris Rouille or Doreen Rouille, Shane Smith or Denise Smith, Yumi Wong or Ed Wong, Amanda Mateer (Coach)

ABSENCE: # Days _____ Sub Required: Yes No # of School Days Missed 4

ACTIVITY / EVENT / PURPOSE OF TRAVEL: US Chess Federation/2011 Burt Lerner National Elementary (K-6) Championship

DESTINATION OF TRAVEL: Dallas, TX

DATES OF TRAVEL: 05/05/2011 - 05/09/2011

ACADEMIC BENEFITS TO STUDENTS: See Attached

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Airplane

Are expenses paid from any of the following accounts? Auxiliary Tax Credits Club Funds _____

Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration <u>00-100-1001-107-6892</u>	<u>\$450</u>	<u>526-00-100-1001-107-6892 and 525-</u>
Transportation <u>00-100-1001-107-6515</u>	<u>\$5,400</u>	<u>526-00-100-1001-107-6515 and 525-</u>
Meals	_____	_____

Lodging <u>00-100-2190-107-6892</u>	<u>\$4,320</u>	<u>526-00-100-2190-107-6892 and 525-</u>
Substitutes	_____	_____
TOTAL	<u>\$10,170</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**
 IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? **Tax Credits**

COST TO EACH STUDENT \$ **776**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **N/A**

FUNDING SOURCE(S): **N/A**

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Chess Tournaments

SUBMITTED BY: *Luzanne Szerskeg* 3/9/11
 Signature Date

APPROVED BY: *Andrew T. Heimmer* 3/9/11
 Principal/Supervisor Date

Patrick Nelson 3-21-11
 Associate Superintendent/Superintendent Date