BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

9E. **Action** **Date: June 16, 2008**

SUBJECT: **APPROVAL OF BIDS/BID RENEWALS**

BOARD GOAL: **All systems in the Keller Independent School District will be effective, efficient, and accountable in support of the district's mission.**

FISCAL NOTE: **Budgeted Funds**

Background Information:

- The Proposal for Art Supplies and Equipment was opened on Friday, May 30, 2008. This proposal had twenty six (26) respondents. All respondents provided discount information off their catalog pricing and all will be available for district wide use.

- The Proposal for Printing Services was opened on Friday, May 30, 2008. This proposal had ten (10) respondents. The respondents provided current pricing for printing services for the following items: letterhead, envelopes, business cards, NCR forms and checks used by the Business department. The bid is awarded as per the shaded items noted in the attachment. All vendors that responded to the proposal will be added to the approved vendor list, which allows them to quote on printing jobs for the district.

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The administration recommends that the Board of Trustees approve all vendors that responded to the Arts Supplies and Equipment bid and that the Printing Services bid be awarded as shaded on the attached bid sheets.

Respectfully submitted,

Lori Tudor
Director of Purchasing