

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, July 18, 2011 at 6:30 p.m. in the Unit Office at 14 East Main St., Pana, Illinois.

**MEETING CALLED TO ORDER/ROLL CALL**

President Koontz called the meeting to order at 6:30p.m. The following board members were present: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer.

**Executive Session**

A motion was made by Beyers and seconded by Schafer to adjourn to executive session at 6:30pm to discuss Employment/Resignation/Termination/Compensation Recommendations, Litigation and Employee Discipline.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer. All aye, motion carried. Roll Call

Executive session ended at 7:01pm. Regular session began at 7:08pm.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer.

A motion was made by Schafer and seconded by Foor to approve the minutes as read in executive session. Approve minutes as read in ex.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer. All aye, motion carried. Roll Call

**ADDITIONS TO THE AGENDA -**

**CONSENT AGENDA**

After some discussion a motion was made by Metzger and seconded by Foor to approve the consent agenda Items 3,4, 5 with payables totaling \$578,836.71 and payroll totaling \$837,972.52 for a total of \$1,416,812.23.

ROLL CALL: Carlson, Foor, Koontz, McLeod, Metzger, Schafer, Beyers. All aye, motion carried. Roll Call

**VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS**

Lisa Bland from the quarterback club was in attendance to present their budget.

A motion was made by Schafer and seconded by Beyers to approve the Booster Organizations for the 2011-2012 year.

ROLL CALL: Foor, Koontz, McLeod, Metzger, Schafer, Beyers, Carlson. All aye, motion carried.

**COMMITTEE REPORTS**

**Facilities**

Did not meet. Tentative Date August 2nd at 5pm.

**Finance**

Did not meet. Tentative Date August 3rd 6:30 am.

**Curriculum Committee**

Did not meet

**Policy Committee**

Did not meet.

**Pana Educational Foundation**

Dr. Lett gave a brief update on the foundation meeting.

**Technology Committee**

Did not meet.

**Strategic Planning Committee**

Did not meet.

## ADMINISTRATIVE REPORTS

### Principals -

Washington/Lincoln

Deb Zueck, Jefferson Middle School

Paul Lauff, Jr. High

Gayle McRoberts, High School

The principals are not required to be present for this meeting.

### Building and Transportation- Mrs. Lori Ade

Mrs. Lori Ade was not in attendance and her report was included in the packet.

### Assistant Superintendent-Mr. Dave Dively

Mr. Dively gave a brief update on the Adult Ed funding.

## SUPERINTENDENT

### Personnel Recommendations

A motion was made by McLeod and seconded by Foor to accept the following resignations: Nancy Miller as Elementary Instructional Aide and Lunchroom Aide and George Heintz as volunteer HS Football.

Dr. Lett also clarified that Faye Maisch's resignation last month was for both the PAC position and HS position.

ROLL CALL: Koontz, McLeod, Metzger, Schafer, Beyers, Carlson, Foor. All aye, motion carried.

A motion was made by Beyers and seconded by Schafer to approve the FMLA leave of Lisa Magliari - 3rd grade teacher at Lincoln.

ROLL CALL: McLeod, Metzger, Schafer, Beyers, Carlson, Foor, Koontz. All aye, motion carried.

A motion was made by Carlson and seconded by Metzger to employ the following non-certified staff: Randy Casner as HS Custodian and Faye Maisch as Adult Center Administrative Asst.

ROLL CALL: Metzger, Schafer, Beyers, Carlson, Foor, Koontz, McLeod. All aye, motion carried. Roll Call

A motion was made by Metzger and seconded by Schafer to employ Gary Ade as Boys JV/Asst. Varsity Basketball coach.

ROLL CALL: Schafer, Beyers, Carlson, Foor, Koontz, McLeod, Metzger. All aye, motion carried. Roll Call

A motion was made by Beyers and seconded by Foor to accept the teaching transfer of Melissa Prasun from JH Title I Reading to 7th Grade Language Arts Teacher.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger Schafer. All aye, motion carried. Roll Call

### Milk and Bread Bids

A motion was made by Foor and seconded by Carlson to accept the Prairie Farms Milk and Juice Bid and the Interstate Brands/Butternut Bread Bid for the 2011-2012 school year.

ROLL CALL: Carlson, Foor, Koontz, McLeod, Metzger Schafer, Beyers. All aye, motion carried. Roll Call

### QZAB Work Contracts Resolution

A motion was made by Schafer and seconded by McLeod to approve the QZAB Work Contract Resolution addendum. Add Knearems.

ROLL CALL: Foor, Koontz, McLeod, Metzger Schafer, Beyers, Carlson. All aye, motion carried. Roll Call

### Veteran Diploma Request

A motion was made by Foor and seconded by Metzger to grant Vietnam Conflict Veteran Jerry Lenover of Pana with a PHS Diploma.

ROLL CALL: Koontz, McLeod, Metzger Schafer, Beyers, Carlson, Foor. All aye, motion carried. Roll Call

**IRS Mileage Rate**

A motion was made by Metzger and seconded by Schafer to increase the district mileage reimbursement rate to \$.55 1/2.

ROLL CALL: McLeod, Metzger Schafer, Beyers, Carlson, Foor, Koontz. All aye, motion carried. Roll Call

**CCEDC Membership Consideration**

Superintendent Dr. Lett explained the Christian County Economic Development Corporation and its requiring members to contribute \$1,000 to maintain their membership.

**Communications**  
**Board Member Considerations**

**Adjournment**

A motion was made by McLeod and seconded by Schafer to adjourn the regular meeting of July 18, 2011. All aye, motion carried.

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Secretary

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President