

Date: May 16, 2022

To: Pana CUSD #8 Board of Education

From: Mr. Jason J. Bauer, Superintendent

Subject: **Superintendent's Report and Board Actions for May 16, 2022 Regular Board Meeting.**

BOARD AGENDA NOTES

- 2 Consent Agenda Items** – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of these items. There have been no FOIA Requests since our last meeting.

- A. Reading/Approval of Regular Minutes
- B. Approval of Bills and Payroll
- C. Treasurer's Report
- D. FOIA Request(s)

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$435,873.92 and payroll totaling \$1,147,669.20 for a total payables and payroll of \$1,583,543.12.

- 3 Visitor, Teacher & Support Staff Considerations** – There have been no requests to come before the board.

4 Committee Reports

- A. Facilities – Did not meet this month. Next Meeting: June 15, 2022 @ 5:00 p.m. at the Unit Office.

- B. Finance – Did not meet this month. Next Meeting – TBD

3. Consideration to Convert Self-Funded Sports to District Funded – There was additional information provided to the Board after our April regular meeting. Board Member Moon had some additional questions as well. All of those answers are included in the board packet. The following sports would convert to self-funded: Boy's and Girls' Soccer, Cross Country, Junior High Softball, and Junior High Baseball. The recommendation is to keep bass fishing as a self-funded sport due to the concern in regards to the maintenance of a boat and the cost of transporting the boat between meets.

Action: Motion to convert the following self-funded sports to District Funded for the 2022-2023 school year: Boys' and Girls' Soccer, Cross Country, Junior High Softball, and Junior High Baseball.

- C. Curriculum – Did not meet this month. Next Meeting: TBD

- D. Policy – Did not meet this month. Next Meeting: TBD. (A meeting is needed)
- E. Pana Education Foundation – Did not meet yet this month. Next Meeting – Wednesday, May 18, 2022 @ 7:00 a.m. at the Pana High School Library.
- F. Technology – Did not meet this month. Next Meeting – TBD
- G. Strategic Plan – Did not meet this month. Next Meeting: TBD
- H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD

5 Administrative Reports

- A. **Principals** – The building principals will be in attendance to provide information from their reports.
- B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

2. **Consideration of JH Parking Lot Bid** – Jeff mentioned at our last Facilities meeting that the parking lot at the junior high is in need of being redone. A bid from Dunn Company from Decatur, IL is in your packet for consideration. I recommend its approval. Funds from the capital projects fund will be used to pay for the project.

Action: Motion to approve a bid from Dunn Company from Decatur, IL in the amount of \$49,522 for the junior high parking lot.

3. **Consideration of Bid to Oil and Chip 8th Street** – The District is in charge of maintaining the condition of 8th Street that runs in front of the junior high school. Jeff has received a bid to oil and chip the street from Louis Marsch Inc. from Morrisonville, IL in the amount of \$12,300. I recommend its approval. Fund 60 will cover the cost.

Action: Motion to approve a bid from Louis Marsch Inc. of Morrisonville, IL in the amount of \$9,716.67 to oil and chip 8th Street.

4. **Consideration to Replace a Small Chiller at the High School** – Jeff has a bid for both labor and the unit from Excell Mechanical of Mackinaw, IL in the amount of \$98,035. I recommend its approval. Fund 60 (Capital Projects) funds will be used to cover the expense.

Action: Motion to approve the bid from Excell Mechanical of Mackinaw, IL to replace the small chiller at Pana High School in the amount of \$98,035.

- C. **Curriculum and Instruction** – Mr. Donahue will provide an overview of his report.

D. Superintendent's Report/Board Action

- 1. Personnel Recommendations** – The personnel recommendations are listed in the report.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

- 2. Approve a Contract for the Purchase of Real Estate** – Our attorney has reviewed the final version of the contract and Georgia has signed the agreement. The agreement will allow Pana CUSD #8 to purchase Lot 17 of the Panther View Estates Subdivision and to put an exit drive for car traffic dropping off and picking up students from the school. This will prevent traffic from being routed behind the high school.

Action: Motion to approve the purchase of Lot #17 of the Panther View Estates Subdivision in the amount of \$30,000. **This will be done after executive decision if one is needed.**

- 3. PCH Sports Medicine Contract** – There have been no changes with our sports medicine contract with Pana Community Hospital from last year. We continue to be very happy with the level of service in how our athletes are cared for.

Action: Motion to approve the Pana Community Hospital Sports Medicine Contract with Pana High School for the 2022-2023 school year. Board Member James Moon will need to abstain due to his affiliation with the hospital.

- 4. IL School District Treasurer Bond – Working Cash Bonds** – I recommend the purchase of the necessary Treasurer's Bonds for Heather Phillips to be able to handle the working cash bonds for a cost of \$237.

Action: Motion to approve the IL School Treasurer's Bonds – Working Cash Bonds for a cost of \$237.

- 5. NPT Special Education Report** – I will provide a brief recap of the NPT Executive Board meeting from April 26th. The next Executive Board meeting will be held on Tuesday, May 24th at 8:30 a.m. at the Lake Land building in Pana.

Action: Information only.

- 6. Presentation of FY 22 Tentative Amended Budget** – The primary reasons for amending the budget are to avoid any audit findings in which expenditures exceed 5% in any one fund and due to an increase in expenditures, primarily in Fund (10) Education, Fund (20) Operation and Maintenance (Building), and Fund (90) Life Safety. With the adjustments that have been made over the course of the fiscal year, I will take some time to explain where the adjustments have been made. I will review the changes that I am recommending and ask that you approve the tentative amended budget so that it can be placed on public display for at least 30 days prior to the hearing. There could be some additional adjustments when the amended budget is presented in final form at our June board meeting. We are putting the amended budget on display in order to meet the 30 day display requirement. There will be an Amended Budget Hearing at 6:15 p.m. on Monday, June 20th in the high school library.

Action: Motion to approve the presentation of the tentative Amended FY 22 Budget and place on public display for 30 days.

- 7. Intergovernmental Agreement with Ramsey CUSD #204 – OKAW Transportation** – For the past eight years we have had an agreement in place to share transportation services with Ramsey to transport our students to the Okaw Area Vocational Center in Vandalia. I recommend that you approve the enclosed agreement for the 2022-2023 school year.

Action: Motion to approve the OKAW Intergovernmental Transport Agreement with Ramsey CUSD #204 for the 2022-2023 school year.

- 8. Consideration to Approve Cheer Agreement with Sacred Heart School** – There was discussion about this at our last meeting. Attached, you will find an agreement that will allow for Sacred Heart School and Pana Junior High to be able to participate in sideline cheer together. Our legal counsel has reviewed the provisions and is good with the language.

Action: Motion to approve the junior high cheer agreement between Pana Jr. High and Pana Sacred Heart School.

6 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, student concerns, the setting or a price for sale or lease of property owned by the District, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations.

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, student concerns, the setting of a price for sale or lease of property owned by the District, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to return from the executive session to the regular meeting.

Action: Motion to approve executive session minutes as read.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

Action: Motion to approve the purchase of Lot #17 of the Panther View Estates Subdivision in the amount of \$30,000.

7 Communications

- A. AIRSS
- B. Alliance Legislative Report
- C. Capitol Watch
- D. Other Board Correspondence

8 Board Member Considerations

- A. Other

9 Adjournment

Action: We will need a motion to adjourn the meeting.