



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Discussion and possible action to approve signatories on employee/educator service records

SUBMITTED BY: David H. Gonzalez / David Canales **OF:** Superintendent / HR Associate Superintendent

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: August 17, 2022

RECOMMENDATION:

It is recommended that the UISD Board of Trustees discuss and take possible action to approve the Compensation Director, HR Program Coordinator, and Associate Superintendent of Human Resources to have authorization to sign personnel records of the institution.

RATIONALE:

As per DBA (Legal and Local), the service record must be validated by a person designated by district to sign service records.

BUDGETARY INFORMATION:

POLICY REFERENCE & COMPLIANCE:

DBA (Legal and Local)