

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a retreat session on Friday, November 30, 2012, at 6:30 p.m. at Coultrap, 1113 Peyton, Geneva, Illinois.

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to Sign Attendance Record

The meeting was called to order at 6:30 p.m. by President Grosso.

Board members present: President Mark Grosso, Matt Henry, Mike McCormick, Tim Moran, Vice President Kelly Nowak, Policy Committee Chair Mary Stith, Finance Committee Chair Bill Wilson. Late: None. Absent: None.

The President welcomed everyone, led them in the Pledge and reminded them to sign the attendance record.

District administrators present: Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Curriculum & Instruction; and Dr. Kent Mutchler, Superintendent.

Others present: Sandra Ellis, Dave Lamb, Karen Dillenburg, Kerry Daaren, Vivian Calusinski, Chris Bourdage.

2. PUBLIC COMMENT

None.

3. BOARD DIALOGUE TOPICS

- 3.1 2012-2013 Initiatives & Areas of Focus
 - 3.1.1 Instructional Program

Discussion included: future Core Curriculum assessments; social emotional curriculum at elementary schools and survey at the middle schools; and reading and problem-solving improvements.

- 3.1.2 Facility Master Planning

A disposition vote regarding the Coultrap and Fourth Street facilities no later than the second meeting in January, 2013. A disposition vote regarding the 27 acres in January, 2013 and develop timetable to sell. Monitor high school crowding. Preventive maintenance issues will follow five-year plan.

- 3.1.3 Kindergarten Programming

The Board received information from the administration on Common Core standards regarding all-day kindergarten classes.

- 3.2 Boundary Adjustment Objectives, Process & Update

Boundary Task Force members Henry and Stith reported that the objective of the boundary adjustment is to balance building and section enrollment and maximize existing staff.

- 3.3 2012-2013 Board of Education Action Plans

- 3.3.1 Board of Education Development

The Board's spring retreat is to be scheduled following the April 9th board election. Date to be determined.

3.3.2 Board Member Development

The Board discussed the required and recommended classes for board members.

3.3.3 Board Policy Development

Discussion included various policy issues, as well as NEOLA vs. Illinois Association of School Boards policy membership.

4. ADJOURNMENT

At 7:27 p.m., motion by Nowak, second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ (Mark Grosso) RECORDING SECRETARY