

**SCHOOL BOARD MINUTES**  
Monday, October 23, 2023, 5:45 p.m.  
Delano City Hall, Council Chambers  
**Delano Public Schools**  
Independent School District #879, Delano, Minnesota

**1. Call to order at 7:00 p.m.**

A. Record of members present or absent

Members present: R. Depa, A. Johnson, S. Baker, R. Schaust, C. Black, J. Gierke, R Shaust.

Absent: S. Roeser.

**2. Approval of the Meeting Agenda**

Upon motion by J. Gierke, seconded by S. Baker, the Board of Education approved the meeting agenda. Motion passed 6-0.

**3. Work Session**

Community Ed and Activities Director, E. Erlandson briefed the board on conversations with the football boosters regarding food trucks at football games. Erlandson talked about food truck permits, concessions sales, insurance and sharing the revenue with the organizations selling concessions during the games. An agreement could not be reached regarding the revenue so there weren't any food trucks at the last football game. Food truck discussions will continue for next year. Patrick Triggs of Wold Architects and Engineers provided an update on the sealed bids provided for paving Tiger Drive. The bid from New Look Construction provided the best bid. Work will begin summer/fall 2024. M. Schoen provided an overview of the Homerun Leadership professional development opportunity. The board agreed to the PD. E. Erlandson talked about the Facilities Use Manual. There will be an application for people who want to tutor or personally train clients on school grounds. Erlandson will make the changes and the board will review again in November. M. Schoen provided an update about the strategic plan. There will be eight sessions with stakeholders to design the plan. There will be a kick-off meeting in Jan. 2024. The student reps provided an overview of their visits with the three schools; the elementary school enjoyed Kindness in Chalk Day, going to the Estates and swag bags. Conferences at DES were in person this year; the first time in three years. Students at DIS enjoyed the Native American presenter and lessons as well as the kindness theme of the month. DHS students feel the culture is improving however students want additional extracurricular activities.

**4. Pledge of Allegiance**

**5. Program Review**

Communications Coordinator, B. Dahlke presented the results of a website survey. Five hundred, and thirty three people responded to the website survey. More than one-half of the website users view the website on a mobile device. The overall themes were website users want consistent information among the different sites, better functionality, current information, easier navigation and a refined brand. The pages most people view are the lunch menu, teacher sites, community education and Skyward (grades).

**6. Consent Agenda**

Upon motion by J. Grieke, seconded by C. Black, the Board of Education approved the Consent Agenda. Motion passed 7-0.

A. School Board Minutes

1. August 28, 2023, School Board Meeting Minutes

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. CARES Act Budgets
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

**7. Resolution for Acceptance of Gifts**

Upon motion by A. Schaust, seconded by C. Black, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed 6-0.

**8. Personnel Matters**

Upon motion by R. Depa, seconded by A. Johnson, the Board of Education approved the Personnel Matters. Motion passed 6-0.

**9. Administrative Reports**

A. Superintendent M. Schoen briefed the board on upcoming Strategic Plan planning meetings and the Homerum Leadership professional development opportunity.

B. Principals

DIS Principal, Katie Thompson

K. Thompson presented the DIS School Improvement Plan. Thompson reviewed Mathematics and Literacy Achievement goals and strategies. Thompson also reviewed the DIS goals and action steps in core instruction, learning environment, and social and emotional learning.

High School Principal, Barry Voight

B. Voight presented the DHS School Improvement Plan. The plan includes three purpose ideas, 1) align its work with the DPS Strategic Plan, 2) align its work with WBWF legislation and 3) align its work with the vision and mission of DHS. The school has made significant progress with respect to the climate and culture in the building. Staff feedback during the listening sessions has been positive.

DES Principal, Rachel Schultz

R. Schultz presented the DHS School Improvement Plan. The plan included aligning the MTSS goals with academic goals and action steps, social-emotional goals and action steps and Q-Comp Student Achievement goals.

- C. Business Manager  
Business Manager M. Reeder reported that the annual audit is Nov. 14. She will report the findings at the November meeting.
- D. Community Ed  
Community Ed and Activities Director E. Erlandson briefed the board on new laws regarding all employees qualifying for sick time. Erlandson reviewed CE summer registration numbers, offerings and courses. All of the fall girls' teams won or shared conference titles this fall. Boys and girls cross country should qualify for state and girls volleyball is ranked number two in the state.

**10. Board Reports**

- A. MAWSECO  
Board member A. Johnson reported on behalf of MAWSECO. At the most recent meeting, MAWSECO discussed the possibility of a federal government shutdown, data from the MDE on complaints from the past year and information from advocacy groups regarding the legislation pertaining to transition services to age 22.
- B. Wright Tech Center  
Board member J. Gierke reported on behalf of WTC. At the most recent meeting, WTC discussed the WTC and WA enrollment, the bonding tour and transporting WA students. The center also discussed insurance coverage for the City of Hanover and substitute teacher rate.
- C. Safe Schools  
No report.

**11. Old Business**

- A. No old business.

**12. New Business**

- A. Approve the 2023-2024 Q-Comp Plan. Upon motion by A Johnson, seconded by S. Baker the Board of Education approved the the 2023-2024 Q-Comp Plan. Motion passed 6-0.
- B. Tiger Drive Repaving Bid. Upon motion by C. Black, seconded by J. Gierke, the Board of Education approved Tiger Drive Repaving Bid. Motion passed 6-0.

**13. Public Comment**

School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.

No Public Comment

**14. Adjournment**

The meeting was adjourned at 7:40 p.m.

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CLERK

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RECORDER