

**RESOLUTION**  
**A.C.A. § 6-24-101 et seq.**

Whereas the Fort Smith School District Board of Directors met in a regular, open, and properly-called board meeting on 9/25/2017, in Fort Smith, Arkansas.

Whereas \_\_\_\_\_ members were present, a quorum was declared by the chair.

Whereas the Board of Directors received a recommendation to adopt a resolution to enter into a contract with Western Arkansas Counseling & Guidance Center.

Full disclosure of all relationships and interest as required by A.C.A. § 6-24-101 et seq. that are relevant to proposed contract:

Employee's spouse is the Director of Administrative Services of Western Arkansas Counseling and Guidance Center (WACGC) in Fort Smith, Arkansas. This position is considered an officer of the business.

Specific facts and reasons for justifying the contract were:

WACGC provides professional services that are necessary for the district. As a professional service, there are no bid requirements to follow (i.e. no low bid restriction can be imposed). Pricing for these professional services are reasonable and competitive.

The unusual and limited circumstances necessitating the contract were:

There are limited resources for these services in the area and the district has found that the business relationship with the agency to be in the best interest of the district.

List of relevant data enclosed supporting the unusual and limited circumstances:

Employee's position in the district is not one that provides input into the decision-making of the district as to these services. Both the employment of the employee and the business relationship with the agency are necessary and independent of each other.

*Note: For contracts and transactions other than employment contracts, the following information may be necessary to support a finding of unusual and limited circumstances:*

- *Request for bids (if bids were required);*
- *Copies of bids submitted by interested vendors (if bids were required);*
- *Price lists or quotes by interested vendors;*
- *Number of bidders or interested vendors with names and addresses; and*
- *A list of those vendors offering similar services in the area.*

Whereas none of the board members having declared an interest in the proposed contract, left the meeting prior to the discussion of the contract and did not return to the meeting room until the voting on the contract had been concluded.

Whereas the Board, after serious consideration, moved to approve the contract with:  
Western Arkansas Counseling & Guidance Center

Whereas the contract was approved with the following restrictions and/or limitations:  
None noted

Whereas the period of the contract shall be from September 25, 2017 to October 1, 2019.

Therefore, due to the specific reasons cited above, it is hereby declared to be the intent of the Fort Smith School District Board of Directors to award this contract to Western Arkansas Counseling & Guidance Center.

As is required by A.C.A. § 6-24-101 et seq., the contract is contingent upon approval by the Commissioner of the Arkansas Department of Education, if required. If approval is denied, this contract approved by the Board would be null and void.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**RESOLUTION**  
**A.C.A. § 6-24-101 et seq.**

Whereas the Fort Smith School District Board of Directors met in a regular, open, and properly-called board meeting on 9/25/2017, in Fort Smith, Arkansas.

Whereas \_\_\_\_\_ members were present, a quorum was declared by the chair.

Whereas the Board of Directors received a recommendation to adopt a resolution to enter into a contract with Admiral Express.

Full disclosure of all relationships and interest as required by A.C.A. § 6-24-101 et seq. that are relevant to proposed contract:

Employee's spouse is a salesman for Admiral Express earning commissions as compensation in the Fort Smith region. The spouse was previously employed at The Paper Clip and desires for his new employer to provide products and services for the District.

Specific facts and reasons for justifying the contract were:

Admiral Express provides furniture and office/school supplies that are necessary for the district. These products are typically purchased in low volume (a few products per transaction), however, some are bid quotes. For transactions not requiring a bid, pricing for these products are reasonable and competitive.

The unusual and limited circumstances necessitating the contract were:

Admiral Express is a business that is new to the district and based upon a new salesman's contact, is interested in doing business with the district. They desire to bid on projects and provide for small purchases that may be made by district personnel for products. There are limited unrestricted resources for these products in the area and the district has found that the business relationship with the company to be beneficial (i.e. in the best interest of the district).

List of relevant data enclosed supporting the unusual and limited circumstances:

Employee's position in the district is not one that provides input into the decision-making of the district as to these products. Both the employment of the employee and the business relationship with the company are necessary and independent of each other.

*Note: For contracts and transactions other than employment contracts, the following information may be necessary to support a finding of unusual and limited circumstances:*

- *Request for bids (if bids were required);*
- *Copies of bids submitted by interested vendors (if bids were required);*
- *Price lists or quotes by interested vendors;*
- *Number of bidders or interested vendors with names and addresses; and*
- *A list of those vendors offering similar services in the area.*

Whereas none of the board members having declared an interest in the proposed contract, left the meeting prior to the discussion of the contract and did not return to the meeting room until the voting on the contract had been concluded.

Whereas the Board, after serious consideration, moved to approve the contract with:  
Admiral Express

Whereas the contract was approved with the following restrictions and/or limitations:  
None noted

Whereas the period of the contract shall be from September 25, 2017 to October 1, 2019.

Therefore, due to the specific reasons cited above, it is hereby declared to be the intent of the Fort Smith School District Board of Directors to award this contract to Admiral Express.

As is required by A.C.A. § 6-24-101 et seq., the contract is contingent upon approval by the Commissioner of the Arkansas Department of Education, if required. If approval is denied, this contract approved by the Board would be null and void.

\_\_\_\_\_  
Superintendent

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Board President

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**RESOLUTION**  
**A.C.A. § 6-24-101 et seq.**

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Whereas \_\_\_\_\_ members were present, a quorum was declared by the chair.

Whereas the Board of Directors received a recommendation to adopt a resolution to enter into a contract with Learning Oasis.

Full disclosure of all relationships and interest as required by A.C.A. § 6-24-101 et seq. that are relevant to proposed contract:

Employee's spouse owns more than 5% Learning Oasis, a school supply store in Fort Smith, Arkansas.

Specific facts and reasons for justifying the contract were:

Learning Oasis provides school supplies that are necessary for the district. These supplies are typically purchased in low volume (a few products per transaction).

The unusual and limited circumstances necessitating the contract were:

There are limited unrestricted resources for these products in the area and the district has found that the business relationship with the company to be beneficial (i.e. in the best interest of the district).

List of relevant data enclosed supporting the unusual and limited circumstances:

Employee's position in the district is not one that provides input into the decision-making of the district as to these products. Both the employment of the employee and the business relationship with the company are necessary and independent of each other.

*Note: For contracts and transactions other than employment contracts, the following information may be necessary to support a finding of unusual and limited circumstances:*

- *Request for bids (if bids were required);*
- *Copies of bids submitted by interested vendors (if bids were required);*
- *Price lists or quotes by interested vendors;*
- *Number of bidders or interested vendors with names and addresses; and*
- *A list of those vendors offering similar services in the area.*

Whereas none of the board members having declared an interest in the proposed contract, left the meeting prior to the discussion of the contract and did not return to the meeting room until the voting on the contract had been concluded.

Whereas the Board, after serious consideration, moved to approve the contract with:  
Learning Oasis

Whereas the contract was approved with the following restrictions and/or limitations:  
None noted

Whereas the period of the contract shall be from September 25, 2017 to October 1, 2019.

Therefore, due to the specific reasons cited above, it is hereby declared to be the intent of the Fort Smith School District Board of Directors to award this contract to Learning Oasis.

As is required by A.C.A. § 6-24-101 et seq., the contract is contingent upon approval by the Commissioner of the Arkansas Department of Education, if required. If approval is denied, this contract approved by the Board would be null and void.

\_\_\_\_\_  
Superintendent

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Board President

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Date

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**RESOLUTION**  
**A.C.A. § 6-24-101 et seq.**

Whereas the Fort Smith School District Board of Directors met in a regular, open, and properly-called board meeting on 9/25/2017, in Fort Smith, Arkansas.

Whereas \_\_\_\_\_ members were present, a quorum was declared by the chair.

Whereas the Board of Directors received a recommendation to adopt a resolution to enter into a contract with MAHG Architecture, Inc.

Full disclosure of all relationships and interest as required by A.C.A. § 6-24-101 et seq. that are relevant to proposed contract:

Employee's spouse owns more than 5% of MAHG Architecture, Inc., an Architecture firm in Fort Smith, Arkansas.

Specific facts and reasons for justifying the contract were:

MAHG Architecture, Inc. provides professional services that are necessary for the district. As a professional service, there are no bid requirements to follow (i.e. no low bid restriction can be imposed). Pricing for these professional services are reasonable and competitive.

The unusual and limited circumstances necessitating the contract were:

Professional services, are by nature, unique. Professional judgement by the district is a necessary factor in selection of these services (that are limited in any area of the state). The district has exercised professional judgement by maintaining this business relationship that is in the best interest of the district.

List of relevant data enclosed supporting the unusual and limited circumstances:

Employee's position in the district is not one that provides input into the decision-making of the district as to these services. Both the employment of the employee and the business relationship with the firm are necessary and independent of each other.

*Note: For contracts and transactions other than employment contracts, the following information may be necessary to support a finding of unusual and limited circumstances:*

- *Request for bids (if bids were required);*
- *Copies of bids submitted by interested vendors (if bids were required);*
- *Price lists or quotes by interested vendors;*
- *Number of bidders or interested vendors with names and addresses; and*
- *A list of those vendors offering similar services in the area.*

Whereas none of the board members having declared an interest in the proposed contract, left the meeting prior to the discussion of the contract and did not return to the meeting room until the voting on the contract had been concluded.

Whereas the Board, after serious consideration, moved to approve the contract with:  
MAHG Architecture, Inc.

Whereas the contract was approved with the following restrictions and/or limitations:  
None noted

Whereas the period of the contract shall be from September 25, 2017 to October 1, 2019.

Therefore, due to the specific reasons cited above, it is hereby declared to be the intent of the Fort Smith School District Board of Directors to award this contract to MAHG Architecture, Inc.

As is required by A.C.A. § 6-24-101 et seq., the contract is contingent upon approval by the Commissioner of the Arkansas Department of Education, if required. If approval is denied, this contract approved by the Board would be null and void.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Board President

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Date

\_\_\_\_\_  
Date



**RESOLUTION**  
**A.C.A. § 6-24-101 et seq.**

Whereas the Fort Smith School District Board of Directors met in a regular, open, and properly-called board meeting on 9/25/2017, in Fort Smith, Arkansas.

Whereas \_\_\_\_\_ members were present, a quorum was declared by the chair.

Whereas the Board of Directors received a recommendation to adopt a resolution to enter into a contract with Discount Imaging.

Full disclosure of all relationships and interest as required by A.C.A. § 6-24-101 et seq. that are relevant to proposed contract:

Employee's spouse is paid on commission by Discount Imaging.

Specific facts and reasons for justifying the contract were:

Discount Imaging is a TIPS/TAPs vendor that does not require formal bidding for the purchase of products. The District has purchased products in the past and the District desires to contract with them again.

The unusual and limited circumstances necessitating the contract were:

Discount Imaging is a TIPS/TAPs vendor that does not require formal bidding for the purchase of products, but I am the spouse of the District's sale representative and I was hired in 2016-2017 by the district as a Registered Nurse.

List of relevant data enclosed supporting the unusual and limited circumstances:

Employee's position in the district is not one that provides input into the decision-making of the district for this project. Both the employment of the employee and the business relationship with the company are necessary and independent of each other.

*Note: For contracts and transactions other than employment contracts, the following information may be necessary to support a finding of unusual and limited circumstances:*

- *Request for bids (if bids were required);*
- *Copies of bids submitted by interested vendors (if bids were required);*
- *Price lists or quotes by interested vendors;*
- *Number of bidders or interested vendors with names and addresses; and*
- *A list of those vendors offering similar services in the area.*

Whereas none of the board members having declared an interest in the proposed contract left the meeting prior to the discussion of the contract and did not return to the meeting room until the voting on the contract had been concluded.

Whereas the Board, after serious consideration, moved to approve the contract with:

Discount Imaging

Whereas the contract was approved with the following restrictions and/or limitations:

None noted

Whereas the period of the contract shall be from September 25, 2017 until October 1, 2019.

Therefore, due to the specific reasons cited above, it is hereby declared to be the intent of the Fort Smith School District Board of Directors to conduct business with Discount Imaging.

As is required by A.C.A. § 6-24-101 et seq., the contract is contingent upon approval by the Commissioner of the Arkansas Department of Education, if required. If approval is denied, this contract approved by the Board would be null and void.

\_\_\_\_\_  
Superintendent

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Board President

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**RESOLUTION**  
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Whereas the Fort Smith School District Board of Directors met in a regular, open, and properly-called board meeting on 9/25/2017, in Fort Smith, Arkansas.

Whereas \_\_\_\_\_ members were present, a quorum was declared by the chair.

Whereas the Board of Directors received a recommendation to adopt a resolution to enter into a contract with Taylor Food Group LLC.

Full disclosure of all relationships and interest as required by A.C.A. § 6-24-101 et seq. that are relevant to proposed contract:

Employee and the employee's spouse is the owner of Taylor Food Group LLC.

Specific facts and reasons for justifying the contract were:

Taylor Food Group LLC (TFG) provides catering services and is competitively priced with other catering vendors in the region. The district desires to conduct business for these services.

TFG provides healthy box meals for student athletic participants and they meet the per student allowance set by the district's athletic department. For other catering services, TFG is competitively priced. The district desires to conduct business with TFG for catering services throughout the district.

The unusual and limited circumstances necessitating the contract were:

TFG provides cost efficient catering services and the district desires to be able to conduct business for these services without arbitrary limitations due to the ownership of an employee.

List of relevant data enclosed supporting the unusual and limited circumstances:

The employee has no purchasing authority to select TFG nor does the employee have any influence on district personnel authorizing these transactions. The district desires to conduct business with TFG for catering services throughout the district.

*Note: For contracts and transactions other than employment contracts, the following information may be necessary to support a finding of unusual and limited circumstances:*

- *Request for bids (if bids were required);*
- *Copies of bids submitted by interested vendors (if bids were required);*
- *Price lists or quotes by interested vendors;*
- *Number of bidders or interested vendors with names and addresses; and*
- *A list of those vendors offering similar services in the area.*

Whereas none of the board members having declared an interest in the proposed contract left the meeting prior to the discussion of the contract and did not return to the meeting room until the voting on the contract had been concluded.

Whereas the Board, after serious consideration, moved to approve the contract with:  
Taylor Food Group LLC

Whereas the contract was approved with the following restrictions and/or limitations:  
The employee cannot authorize the transaction

Whereas the period of the contract shall be from September 25, 2017 until October 1, 2019.

Therefore, due to the specific reasons cited above, it is hereby declared to be the intent of the Fort Smith School District Board of Directors to conduct business with Taylor Food Group LLC.

As is required by A.C.A. § 6-24-101 et seq., the contract is contingent upon approval by the Commissioner of the Arkansas Department of Education, if required. If approval is denied, this contract approved by the Board would be null and void.

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Superintendent

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Board President

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**RESOLUTION**  
**A.C.A. § 6-24-101 et seq.**

Whereas the Fort Smith School District Board of Directors met in a regular, open, and properly-called board meeting on 9/25/2017, in Fort Smith, Arkansas.

Whereas \_\_\_\_\_ members were present, a quorum was declared by the chair.

Whereas the Board of Directors received a recommendation to adopt a resolution to enter into a contract with Westark Hydrographics.

Full disclosure of all relationships and interest as required by A.C.A. § 6-24-101 et seq. that are relevant to proposed contract:

Employee's spouse is the owner of Westark Hydrographics.

Specific facts and reasons for justifying the contract were:

Westark Hydrographics (WH) provides the professional service of hydrographic printing and coating for athletic equipment. This service is not available from other vendors in the region. The District desires to solicit these services.

WH provides screen printing services and sells athletic uniforms, clothing equipment and supplies. As bidding is open to vendors, WH desires to competitively bid and be awarded the contract if the bid is the lowest price for the products and/or services. The District desires to allow WH to bid and provide more competition for products/services.

The unusual and limited circumstances necessitating the contract were:

Westark Hydrographics (WH) is the only regional vendor providing hydrographic services. The District can bid for these services but fears no other bids may be received.

List of relevant data enclosed supporting the unusual and limited circumstances:

The administrator makes district wide purchases solely for professional development purposes. She is the Supervisor of Professional Development for the District. She has no influence on the purchasing decision in the athletic program beyond professional development. The products and services provided by Westark Hydrographics are mutually exclusive from her purchasing responsibilities.

*Note: For contracts and transactions other than employment contracts, the following information may be necessary to support a finding of unusual and limited circumstances:*

- *Request for bids (if bids were required);*
- *Copies of bids submitted by interested vendors (if bids were required);*
- *Price lists or quotes by interested vendors;*
- *Number of bidders or interested vendors with names and addresses; and*
- *A list of those vendors offering similar services in the area.*

Whereas none of the board members having declared an interest in the proposed contract left the meeting prior to the discussion of the contract and did not return to the meeting room until the voting on the contract had been concluded.

Whereas the Board, after serious consideration, moved to approve the contract with:  
Westark Hydrographics

Whereas the contract was approved with the following restrictions and/or limitations:  
Contracts awarded for bid services and/or products

Whereas the period of the contract shall be from September 25, 2017 until October 1, 2019.

Therefore, due to the specific reasons cited above, it is hereby declared to be the intent of the Fort Smith School District Board of Directors to conduct business with Westark Hydrographics.

As is required by A.C.A. § 6-24-101 et seq., the contract is contingent upon approval by the Commissioner of the Arkansas Department of Education, if required. If approval is denied, this contract approved by the Board would be null and void.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date