



Livonia Public Schools

Operations

To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: September 15, 2021

Re: Purchase of Mobile Devices for Administrators

I would like to discuss the purchase of Microsoft Surface Book 3's, docking stations, and monitors at the next Committee of the Whole meeting on Monday, September 20, 2021. I am recommending this purchase from CDW-G in the amount of \$73,131.49 for the administrators who haven't already been upgraded.

The Surface Book 3's will replace the administrators' need for both a desktop unit and a mobile device. CDW-G's quote utilizes contract pricing via E & I Cooperative Services, which fulfills the Board's requirement to bid. Funding will be from the 2013 Bond.

Please let me know if there are any questions. Thank you.

Attachment

PF/ko

c: Board of Education